

PLEASE NOTE: All members of the Board of Trustees are invited to attend this meeting.

ST. JOSEPH PUBLIC LIBRARY
Board of Trustees Budget/Personnel Committee Meeting
February 19, 2019, **4:45 pm, Downtown Library**

CITY CLERK
2019 FEB 13 AM 9:35

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
 - A. February 12, 2018 Budget/Personnel Committee minutes **VOTE**
- IV. OLD BUSINESS
 - A. Expense and revenue comparison tables
 - B. Director Review Form
 - C. Library's Wage Scale
 - D. Other
- V. NEW BUSINESS
 - A. Financial reports submitted by Leichti, Franken & Young LLC to present to the full Board of Trustees **VOTE**
 - B. January Journal Entries **VOTE**
 - C. Other
- VI. PUBLIC COMMENT
- VII. NEXT MEETING: March 26, 2019 4:45 p.m.; Carnegie Library
- VIII. ADJOURNMENT **VOTE**

THIS MEETING IS OPEN TO THE GENERAL PUBLIC
PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS TO
PARTICIPATE IN THIS MEETING SHOULD CONTACT THE
ADA COORDINATOR AT 232-4038.

*Committee Members are: Dan Mefford, chair, Alison Schieber, Kyla Ward, Brad Weil, and Ingrid Woodbury, ex officio.

ST. JOSEPH PUBLIC LIBRARY
Meeting of the Board of Trustees
February 19, 2019, 5:00 p.m., **Downtown Library**

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
 - A. January 29, 2019 Board of Trustee minutes **VOTE**
- IV. APPROVAL OF MONTHLY EXPENDITURES
 - A. Approval of checks # 30134 through #31085, payroll checks #10738 through #10756 & January direct deposits **VOTE**
- V. FINANCIAL ISSUES
 - A. Financial Reports **VOTE**
 - B. January Journal Entries **VOTE**
 - C. Wage Scale Study **VOTE**
 - D. Other
- VI. REPORT OF THE DIRECTOR
 - A. Monthly Report
- VII. REPORTS OF COMMITTEES
 - A. Buildings & Grounds Committee
 - B. Materials and Services Committee
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
 - A. Jennifer Sanders-Tutt, Local History Librarian
 - B. Other

CITY CLERK
2019 FEB 13 AM 9:31

- X. PUBLIC COMMENT
- XI. NEXT MEETING DATE AND TIME: March 26, 2019, 5:00 p.m., Carnegie Library
- XII. ADJOURNMENT **VOTE**

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ADA COORDINATOR AT 232-4038