

CITY CLERK

2019 JUN 13 AM 11:08

**MINUTES
ST. JOSEPH LANDMARK COMMISSION
WORK SESSION**

Tuesday May 7, 2019, 6:00 PM
1100 Frederick Ave., Third Floor Council Chambers, City Hall
St. Joseph, Missouri

	<u>Name</u>	<u>Attendance</u> (mtgs attended-mtgs absent)	<u>Terms of Office</u>
MEMBERS PRESENT:	Ron Auxier	(27-17)	01/25/22
	Greg Hall	(14-00)	06/25/21
	Lisa Rock	(46-00)	09/25/20
	Pat Squires	(38-13)	10/27/20
	Cole Woodbury	(22-02)	10/10/19
MEMBERS ABSENT :	Joe Ann Brott	(09-05)	06/25/21
	Ted Hauser	(39-13)	02/22/22
	Nigh Johnson	(40-10)	08/04/20
	Roger Martin	(27-12)	06/25/21

Staff Present: Scott Des Planques, Historic Preservation Planner
Bryan Carter, City Attorney
Lauren Manning, Recording Secretary

Call to Order: 6:04 PM

1. ROLL CALL

Auxier, Rock, Squires, and Woodbury present; Hall arrived at 6:24 pm

2. APPROVAL OF AGENDA

- a. Skipped due to lack of a quorum at the time. Des Planques provided a revised agenda at 6:34 pm to include New Business item a.

3. APPROVAL OF MINUTES

- a. Rock wanted to correct New Business Item a. Presentation of the proposed City Hall window replacement project. – “For aluminum replacement windows, they would cost \$1,417,289 with a ten year warranty on the paint, glass and finish. Their life expectancy would run for 45 years but sight lines would be altered.” to reflect that she asked at a previous meeting about life expectancy of aluminum replacement windows and was informed that they only lasted for ten years, not just their warranty.

4. NEW BUSINESS

- a. Presentation of information on the placement of the transformer and distribution box on the Wyeth-Tootle grounds.

- i. Des Planques provided pictures that could be potentially presented at the June meeting for hiding the HVAC units on the museum grounds. He said that KCP&L does not have to get permits from what he understood. Carter stated that this type of work usually does not require a permit so it would not spur a COA. Rock said that an owner has the right to redirect where utilities can be placed. Woodbury wanted to know why the Museum staff did not take ownership on the placement of the HVAC work. Rock stated that it has altered the circle drive and the landscaping plan of this property. Auxier wanted to know if this was through the Public Works department. Des Planques did not know. Manning stated that the Museum had been fundraising for this project for over two years. She said that she was under the impression that things had already been taken care of since it had gone through two rounds of bids. Hall questioned whether or not the board knew about it. Manning stated that the Museum board was well aware of the project, she did not know if the Museum Hill Neighborhood was aware of the project. Steve Hofferber stated that HVAC work requires a permit and he tried to find out whether or not a permit was pulled. Rock said that when she was on the board, there was detailed instruction on options for HVAC. Brenda Reilly stated that the city should be a good partner in this neighborhood and that this should be a learning opportunity to never allow this to happen again. Des Planques said that this was “regular maintenance” and it did not alter the historic building. Rock said that it does alter the landscape of the museum. Isobel McGowan questioned why a permit was not needed. Carter said that utility companies typically don’t need permits for their work but he was checking to see if there was a permit pulled. Rock said that Sara Wilson, the Executive Director of the Museum, is ultimately responsible for this project. Auxier questioned who prepared the images for options to hide the HVAC units. Des Planques said that he received them from Public Works. Hall wanted to know who gave them to Public Works, Des Planques was unaware. Auxier wanted to know who was in charge of the project, he said that group should be the one answering as to what’s going on. Woodbury stated that he just did not understand the process. Des Planques said that he had not known about the project until just recently. Auxier said that somebody had to have known. Rock said that they need to find out who is responsible and correct it. Carter said that the new Building Blocks program on the city’s website shows that a permit was issued at that address that was issued on January 16th of this year; the permit number was EP19-00397.

Hall wanted to know who submitted the permit and if it was done, why didn't it spark a COA? He said that due to time, this needs to be further looked into and addressed at the next meeting.

Steve Hofferber said that on Facebook, the contractor was informed.

Des Planques said that it needed a ten foot clearance from a building. Rock said that if that was the case, the wall enclosure option would not be possible.

Squires said that the discussion needed to be tabled to the next Work Session or June Meeting.

- b. Discussion of the application for a COA, Museum Hill Neighborhood association is seeking permission to install eleven historic district signs at various locations around the Museum Hill Local Historic District's boundaries.
- c. Discussion of the application for a COA, Brenda Reilly is seeking permission to install a sign at 302 S. 13th St., a contributing structure in the Museum Hill Local Historic District.
- d. Discussion of the application for a COA, Brenda Reilly is seeking permission to replace the overhead type garage door with a salvaged historic door or a handcrafted reproduction of a period correct door. The garage is not a contributing structure in the Museum Hill Local Historic District.
 - i. Woodbury mentioned that items b, c, & d were deemed more vital to the conversation during the regular meeting. Reilly was present and agreed that she would rather discuss the projects before they were voted on.

5. PUBLIC COMMENT

- a. Isobel McGowan, 809 Hall Street, wanted to know if the Landmark Commission budget requests were added to the FY 2019/2020 requests to renew additional funding.
 - i. Carter said that he would have to check but everything was submitted in the budget.
 - ii. Steve Hofferber, was present at the meeting and stated that the education fund was reduced from \$10,000 to \$8,000.
- b. Brenda Reilly, 301 S. 12th, mentioned that stone walls were at risk from being sold off and she wanted to know if there was a way to protect them.
 - i. Manning mentioned that the local historic districts have that addressed within the local design guidelines but Harris Kemper is not a local district. Manning will check on the federal standards and other cities to see what options are available.
 - ii. McGowan stated that there were several wall failures in the Hall Street district.

6. ADJOURNMENT

- a. Squires motioned to adjourn at 6:45 pm

Minutes respectfully submitted,

Lauren Manning, Recording Secretary