

## Transfer of Ownership

This document is to confirm that \_\_\_\_\_(purchaser), has been informed of the code violations on the property.

**Purchasers Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

I/we, \_\_\_\_\_(purchaser(s)) acknowledge that I/we have received copies of the compliance order or notice of violations (**case number**) **DM** \_\_\_\_\_ and fully accept the responsibility for making the corrections or repairs for the violations that exist and that the City of St. Joseph has documented/ordered repaired for the property at \_\_\_\_\_.

**Sign** \_\_\_\_\_(purchaser(s))

Sign \_\_\_\_\_(OPTIONAL)(seller(s))

*(It is not required by ordinance for the seller to sign. However, the seller must provide the City of St. Joseph with this document. Failure to provide the transfer of ownership form before recording the deed can/will result in a summons to the seller to appear in court.)*

On \_\_\_\_\_(date) before me \_\_\_\_\_ appeared

(purchaser) \_\_\_\_\_ and \_\_\_\_\_(seller); personally known to me or proved to me on the basis of satisfactory evidence to be the persons whose names are subscribed to on this instrument and acknowledge to me that they executed the same in their authorized capacities.

Witness by my hand and official seal: \_\_\_\_\_

Signature of the Notary

Affiant \_\_\_\_\_ known \_\_\_\_\_ produced ID

Type of ID \_\_\_\_\_