



JOB OPPORTUNITY

THE CITY OF ST. JOSEPH • CITY HALL-HUMAN RESOURCES
1100 FREDERICK AVENUE • ST. JOSEPH, MO 64501
(816) 271-4670

SEASONAL POSITION

Position:	Lifeguard
Wage Rate:	\$7.30/hr.
Closing Date:	Open until filled
Other Info:	Must be at least 16 years of age

Job Summary

Responsible for safety and discipline of the swimmers and staff. Knowledge of pool activities and operations. **Seasonal employment**

Essential Duties and Responsibilities

1. ASSISTS with pre-season start up procedures and post-season close down procedures.
2. SUPERVISES swimmers and their activities.
3. MAINTAINS the cleanliness of the pool and area facility.
4. PERFORMS rescue and first aid as necessary.
5. FILES any accident and/or rescue reports as they occur.
6. DIRECT customer service representative.
7. ASSISTS with opening/closing duties.
8. ATTENDS required in-service trainings.
9. MAINTAINS an attentive lookout for potential accidents in the swimming pool and surrounding facility and appropriately corrects any problems.
10. ENFORCES pool rules & regulations.

Other Duties and Responsibilities

1. PERFORMS all other related duties as assigned.

Employee Behavior and Conduct

City employees shall conduct themselves in a professional manner and shall exhibit and extend such professional conduct appropriate for the circumstances to those with whom they come into contact both internally and externally during the performance of their duties. Examples of professional conduct include, but are not limited to, being communicative, informative, fair, honest and respectful.

Required (Essential) Knowledge, Skills and Abilities

1. Skills in effective operation of the pool and swimmers.
2. Must be certified in first aid, CPR, AED and lifeguarding.
3. Regular and predictable attendance.
4. Conformance to the basic standards of performance and behavior.
5. Must be available to work irregular hours and at various intervals, including weekends, holiday and evening hours.
6. Must be responsible and work well with people of all ages and dispositions.

Material and Equipment Directly Used

Materials and equipment used in rescue procedure. Knowledge of first aid supplies, CPR, AED equipment. Supplies used in maintenance and upkeep of the pool. There may be times when use of personal vehicle may be required.

Working Conditions/Physical Requirements

Work is performed in an outside setting, including cold, dust, dirt, exposure to chemicals and extreme heat. Must be able to stand, walk and sit for extended periods of time. Must have the ability to routinely lift objects weighing as much as 20 pounds, occasionally assist lifting objects weighing excess of 100 pounds. Some overnight or day travel may be required for business purposes. Vacation and other leave scheduling shall be requested of and approved by the appropriate supervisor.

Education

Must have current lifeguard, CPR, AED and First Aid certification. Current certification cards must be presented before employment. **Must be at least 16 years of age.**

AN EQUAL OPPORTUNITY EMPLOYER

The City is a Governmental entity subject to Section 504 of the Rehabilitation Act of 1973, which requires that otherwise qualified handicapped individuals be protected from discrimination.

01/10/12