



### *Adopt-A-Trail Guidelines*

A trail or trail or section must be adopted for a period of one year, renewable annually thereafter upon approval by the City of St. Joseph Parks & Recreation. This agreement may be terminated at any time by the volunteer or the City of St. Joseph Parks & Recreation.

Volunteers are asked to visit the adopted trail or trail section at least four times a year. You choose the days and times you would like to visit the trail. We encourage that you visit the trail once in the month of June or July, once in the month of August or September and also during the city's *Clean Sweep Program*, which is the first seven days of April and October. After each visit, send a written report to the St. Joseph Parks & Recreation Department, so that we may keep track of your efforts. This information may also be emailed or faxed. To reinforce a sense of responsibility and pride in the volunteers, the St. Joseph Parks & Recreation Department will provide a sign with the adopters name on it. This will be posted shortly after the first committed clean up day has been recorded.

The St. Joseph Parks & Recreation staff will provide volunteers with information and instructions on maintaining specific trails to meet management guidelines. Volunteers are asked to provide their own trail maintenance tools, but with prior notice loaner tools may be available. Volunteers are not permitted to use chainsaws or have motorized equipment on the trail without prior approval. The St. Joseph Parks & Recreation Department shall provide trash bags upon request and will pick up bags of trash and other debris collected. Please contact St. Joseph Parks & Recreation at (816) 271-5500 for supplies.

Volunteers should dress appropriately for trail work and we recommend the use of gloves, safety glasses and other protective gear when necessary. All work must take place during daylight hours and be performed with safety in mind. No work shall be done that has not been previously agreed upon with St. Joseph Parks & Recreation staff.

*Thank you for taking the time to care!*

*Adopt-A-Trail Program – Administrative Building  
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