

**ST. JOSEPH LANDMARK COMMISSION
MINUTES
June 7, 2011
7:00 p.m. – Council Chambers**

ITEM I. ROLL CALL

	<u>Name</u>	<u>Attendance</u> (Mtgs. attended-mtgs. absent)	<u>Term of Office</u>
MEMBERS PRESENT:	Ellis Cross	(22-4)	10/10/11
	Nigh Johnson	(38-4)	04/02/12
	Sara Markt	(23-3)	10/10/11
	Roger Martin	(36-1)	07/13/12
	Robert Meller-Silvestrissen	(34-7)	07/24/11
MEMBERS ABSENT:	Ron Auxier	(20-18)	05/22/12
	Royce Balak	(22-16)	10/16/11
	Joe Ann Brott	(7-5)	02/12/13
	Jordan Reilly	(4-4)	02/22/13
Staff present:	Scott Des Planques, Historic Preservation Planner Mary Kay, Grant Specialist		

I. ROLL CALL – Five members were in attendance, quorum present.

II. APPROVAL OF AGENDA –

Robert Meller-Silvestrissen made a motion to accept the agenda as presented, seconded by Roger Martin.

Question was raised by Ellis Cross if we could put the old business before new business. Robert Meller-Silvestrissen and Roger Martin would both remove their motion and second. Due to Foutch Brothers not in attendance at this meeting, new and old business will be continued at next month's meeting. Original motion stands.

5 ayes, 0 nays. **MOTION CARRIED**

III. NEW BUSINESS

A) Steve Foutch – Consideration of an application for a Certificate of Appropriateness for authorization install of a new handrail system that meets modern code requirements but looks as historic as possible on the property located at 407-409 S. 12th Street is a contributing structure in the Museum Hill Local Historic District.

Since the applicant is not present, Nigh Johnson will entertain the motion to accept the recommendation of staff to continue this case at our next regularly scheduled meeting.

Ellis Cross made the motion to continue the hearing on both Item III New Business and Item IV Old Business until the next regular meeting. Second by Robert Meller-Silvestrissen.

No further discussion, Mr. Johnson called for a vote.

VOTE: Cross – aye, Johnson – aye, Markt – aye, Martin – aye, Silvestrissen - aye; 5 ayes, 0 nays, 0 abstain. **MOTION CARRIED.**

IV. OLD BUSINESS

A) Discussion of the non-compliant retaining wall veneer on the property at 407-409 S. 12th Street.

V. APPROVAL OF MINUTES

Mr. Johnson entertained a motion to accept the minutes of May 3, 2011.

Motion to accept the minutes as presented was made by Roger Martin, second by Robert Meller-Silvestrissen.

Mr. Johnson called for a vote with all in favor signifying by saying aye.

5 ayes, 0 nays, 0 abstain. **MOTION CARRIED.**

VI. STAFF UPDATE ON PRESERVATION ACTIVITIES

Nigh Johnson and I went to the Certified Local Government Forum last weekend and accepted an award for the City of St. Joseph being a CLG for 25 years. One of the presentations at the conference was given by Wendy Shay, the preservation planner for the City of Independence, regarding their new Guidelines. Given time I plan to incorporate some of Independence's Guidelines into ours. More on that topic at a later date.

1025 Angelique, the Angelique Apartments, the previous owner Cheryl Thompson, AKA Manor Place, LLC, removed the stained glass front window late last year without a COA. I had tried to contact her at least five or six times with no response from her. In early May I was notified that the property no is longer owned by Ms. Thompson, making it nearly impossible to replace the window. Staff has not gained entry into the structure so it is not known if the window is still on site or if it was removed and sold.

Staff has posted the 2011/2012 Fiscal Year Save Our Heritage Grant for publication in the News Press, the Yahoo Groups Preservation News site, the St. Joseph's City Weekly, and the Historic Preservation web-page. The due date is 5:00 pm, June 30th.

I contacted FEMA, the National Parks Service, SHPO and other offices to gather as much information possible to gather information to be prepared in case of flooding. I now have some Preservation Briefs and other information to help guide homeowners through the damage caused by flooding. The information appears to be helpful but I would expect more from FEMA and the NPS.

Mr. Cross asked if there was any update on the door that was kicked in on the house we discussed last time. Scott Des Planques said that he had put the property owner in touch with Tom Rinderknecht.

Question was asked about the Save Our Heritage Grant. Scott will check on the amount of this year's figure.

Mr. Johnson gave an update on the preservation awards. Awards have been chosen and ordered. He suggests that they be awarded at one of the Landmark Commission meetings.

VII. ADJOURNMENT

Motion to adjourn meeting was made by Sara Markt and seconded by Robert Meller-Silvestrissen.

5 ayes, 0 nays. **MOTION CARRIED**

Adjournment time: 7:30pm