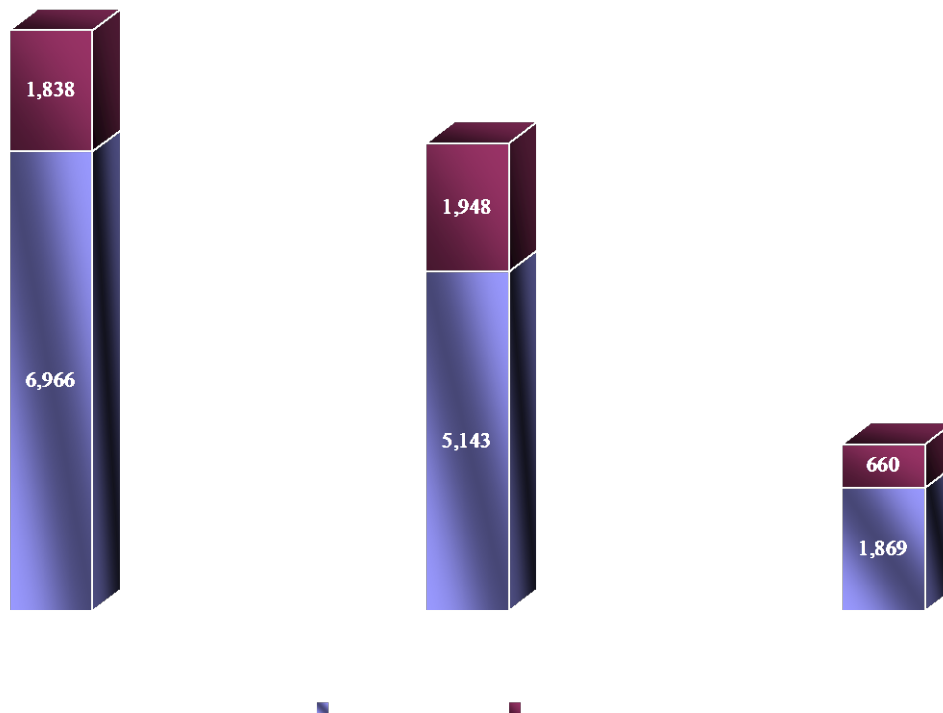


**Support Services Division
November 2008
Monthly Report**

This report is an analysis of statistical information and events occurring during the month of November involving the numerous functions of the Support Services Division. The intent is to produce a report that is informative yet limited to information that is useful to the recipients of the division's services.

Communications Center

The statistical reporting feature of the recently installed Sentinel Patriot 911 System is now available. It is a very versatile tool with real potential to optimize resource management within the center. The system is customizable to our reporting needs and is capable of tracking information that can be used to improve performance and analyze trends. Information that previously took weeks to compile is now available upon request. The chart included in this report is just an indication of the system's capabilities.



It is interesting to note that in reference to total incoming telephone calls answered, the workload of the day shift is by far the largest. Yet, the number of 911 calls which most often result in dispatched calls for service are 6% higher on the evening shift. The availability of this type of information could prove very useful particularly in scheduling to ensure maximum coverage during peak times.

Our communication center continues to serve as a model for other agencies. During the month of November several departments from the surrounding area toured our facility.

- **November 12th** Officials from Butler County, Kansas toured our department along with Motorola representatives to view our radio system.
- **November 12th-13th** A group from the Independence, Missouri Police Department toured our department to observe our New World Systems software in operation.
- **November 13th** A group from the St. Charles, Missouri Police Department toured our department to observe our New World Systems software in operation.

Communications Operator Dawn Kneib developed and presented a 911 education program to students and staff at the Rushville Elementary School. Her program was so well received that it was requested by several schools within the St. Joseph School District. This program focuses on what 911 is, and how/when to properly use it. The misuse of 911 and the resulting consequences are also discussed. Operator Kneib will be working closely with the department's School Resource Officers, and the School District staff in an effort to implement this program in the near future.

Department Training

Disaster scenario training designed to focus on the implementation of Unified Command was held in the department training facility at Police headquarters this month. There were six sessions of the training provided. Each class was attended by staff from the St. Joseph Police, Fire, and Public Works Departments, Heartland Health Emergency Services, Missouri Western State University Police Department, and the Buchanan County Sheriffs Department. The training was well received and the value of the different agencies that might be involved in such an event training together was a common comment.

Department Training Supervisor Sgt. Marla Wilson has demonstrated resourcefulness by arranging training for the department in an area where we have been deficient. She has collaborated with the Kansas City, Missouri Police Department to provide training on the topic of Civil Disturbance/ Field Force Response Training. The details are being worked out and the training is expected to be presented to all commissioned personnel in February 2009.

Crime Prevention

The majority of the active neighborhood watch groups did not meet during November due to the holidays. However Sgt. Gilpin did attend the meetings of two groups attempting to organize on the city's south side. On November 5th he met with residents along Fulkerson Street, and on November 20th he met with residents in the Hyde Valley/King Hill area.

On November 18th Sgt. Gilpin worked with City Videographer Chris Clark to produce an informational television ad dealing with shopping safety to be aired during the holiday shopping season.

Sgt. Gilpin continues his campaign to recruit civilian volunteers for the department to assist with the backlog of data entry needs. He has been working with the City Communications Coordinator to create volunteer recruitment flyers to be posted at various locations. He has also worked with the staff of the City Legal Department to produce a new volunteer waiver document.

The Trail Watch Program was ended on November 10th and all equipment has been stored for the winter. The programs volunteers contributed 522 hours patrolling the various trails around the city this summer.

Tours of Police Headquarters were provided to the Institute of Management Accountants, and a Boy Scout group. Sgt. Gilpin provided both tours on November 19th.

Grants

A new Live-scan Fingerprint Device and printer were installed on November 25th. This new device will provide our department with the ability to capture palm prints in addition to fingerprints. Also, the software has been upgraded to make data entry easier to input which should help reduce overall prisoner processing time.



The old Live-scan device that was purchased over four years ago is being rebuilt to current standards and when completed, will be placed near the front lobby to electronically fingerprint individuals that need them for employment purposes.

The funding for the new purchase and upgrades to the older device came from money received as part of the court costs assessed to defendants through St. Joseph Municipal Court.

Alcohol Enforcement

Compliance Checks were conducted November 19th by the task force led by Sgt. Stobbs. The businesses inspected were located in multiple jurisdictions covered by the unit including Savannah, Country Club Village, and St. Joseph. Of the eighteen inspected, six sold alcohol to underage operatives. The operation was grant funded and was followed up by Alcohol Server Training held in the training room of Police Headquarters on November 19th. Twenty four participants completed the training.

Sgt Stobbs provided an in-service training class on November 26th in the department training room. The topic of the program was Liquor Law Enforcement. The class allowed the last of our officers needing required POST hours to complete their certification.

Crime Analysis

Department Crime Analyst Sgt. Ron Gordon reports that the department has officially accepted the IPMobileNet Project (the data radio system). The software is working and only a few adjustments remain to be made on the Mobile Field Reports. Some antennae need to be purchased for the Detective Division, and then we will begin the process of closing the project management with the CIP Manager. It is noteworthy to mention that the preparations have been made to upgrade our software to the latest system. This upgrade includes some major mapping improvements, allowing for more GIS information to be transferred to our Computer Aided Dispatch.

The tables below display the raw numbers for report status through mobile for November. Table-A contains only Approved, Rejected, and Merged reports. Table-B shows the “report status” changes for all report types.

Table-A

Report Type	Report Status	Count of Status
Arrest Report	Approved	146
Arrest Report	Merged	264
Arrest Report	Rejected	3
Case Report	Approved	947
Case Report	Merged	1,628
Case Report	Rejected	84
Narrative Supplement	Approved	118
Narrative Supplement	Merged	192
Narrative Supplement	Rejected	12
Property Supplement	Approved	21
Property Supplement	Merged	34
Property Supplement	Rejected	4

Subject Supplement	Approved	7
Subject Supplement	Merged	12

Table-B

Report Status	Count of Status
Approved	1,239
Completed	1,472
Deleted	75
In Review	3,772
Incomplete	3,209
Merge Failed	3
Merged	2,130
Rejected	103

	Murder		Rape		Robbery		Aggravated Assault		Burglary		Auto Theft		Theft		Arson	
	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007
January	1	0	1	2	3	7	14	7	67	46	22	31	226	268	0	0
February	0	1	1	0	6	4	22	7	38	45	12	21	132	216	1	1
March	0	1	1	1	10	4	10	14	36	56	18	25	183	239	3	2
April	0	0	0	1	5	3	21	9	47	60	14	16	188	193	3	0
May	0	0	1	1	8	9	24	10	64	55	22	22	213	248	2	3
June	0	0	0	1	6	2	17	7	64	62	21	21	242	215	1	2
July	0	0	0	1	6	3	17	4	75	71	16	24	230	236	4	2
August	1	0	2	2	10	14	24	11	82	90	33	29	297	253	1	0
September	0	0	4	1	10	3	30	10	88	62	23	27	239	261	2	7
October	1	0	1	2	8	9	35	11	74	78	12	28	257	248	5	2
November	0	0	2	1	12	4	23	10	66	79	15	18	202	227	4	2
December		0		0		7		11		68		12		199		2
YTD Total	3	2	13	13	84	69	237	111	701	772	208	274	2409	2803	26	23

Aggravated Assaults continue to be higher than last year. The increase year to date is 137%. All violent crimes are up by 90%. This change is caused by an additional eight robberies and thirteen more aggravated assaults. Property crimes continue to fall, down 6.9% from this time last year. Overall, Part I crime is down 2.3% year to date from 2007.