PLEASE NOTE: All members of the Board of Trustees are invited to attend this meeting.

ST. JOSEPH PUBLIC LIBRARY
Board of Trustees Budget/Personnel Committee Meeting
January 22, 2019, 4:45 pm, East Hills Library

AGENDA

I. CALL TO ORDER

II. ROLL CALL AND INTRODUCTIONS

III. APPROVAL OF THE MINUTES
   A. December 18, 2018 Budget/Personnel Committee minutes VOTE

IV. OLD BUSINESS
   A. Expense and revenue comparison tables
   B. Director Review Form
   C. Library’s Wage Scale Discussion
   D. Other

V. NEW BUSINESS
   A. Financial reports submitted by Leichti, Franken & Young LLC
to present to the full Board of Trustees VOTE
   B. December Journal Entries VOTE
   C. Other

VI. PUBLIC COMMENT

VII. NEXT MEETING DATE AND TIME: *February 19, 2019 4:45 p.m.;
    Downtown Library (3rd week instead of 4th due to Library Advocacy Day)

VIII. ADJOURNMENT VOTE

THIS MEETING IS OPEN TO THE GENERAL PUBLIC
PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS TO
PARTicipate in THIS MEETING SHOULD CONTACT THE
ADA COORDINATOR AT 232-4038.

*Committee Members are: Dan Mefford, chair, Alison Schieber, Kyla Ward, Brad Weil,
and Ingrid Woodbury, ex officio.
ST. JOSEPH PUBLIC LIBRARY
Meeting of the Board of Trustees
January 22, 2019, 5:00 p.m., East Hills Library

AGENDA

I. CALL TO ORDER

II. ROLL CALL AND INTRODUCTIONS

III. APPROVAL OF THE MINUTES

A. December 18, 2018 Board of Trustee minutes

IV. APPROVAL OF MONTHLY EXPENDITURES

A. Approval of checks # 30968 through #31031, payroll checks
   #10717 through #10737 & December direct deposits

V. FINANCIAL ISSUES

A. David Liechti, Liechti Franken & Young, LLC, full accrual accounting
   method discussion

B. Financial Reports

C. December Journal Entries

V. Other

VI. REPORT OF THE DIRECTOR

A. Monthly Report

VII. REPORTS OF COMMITTEES

A. Buildings & Grounds Committee

VIII. OLD BUSINESS

A. Policy Review Project

B. Other
IX. NEW BUSINESS
   A. Shirley Blakeney, Branch Manager, East Hills Library
   B. Other

X. PUBLIC COMMENT

XI. NEXT MEETING DATE AND TIME: *February 19, 2019, 5:00 p.m., Downtown Library (3rd Tuesday instead of 4th due to Library Advocacy Day)

XII. ADJOURNMENT

VOTE

THIS MEETING IS OPEN TO THE GENERAL PUBLIC
PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE ADA COORDINATOR AT 232-4038