

NOTICE OF MEETING

CITY COUNCIL

Regular Meeting – Monday, February 11, 2019 – 7:00 p.m.
Council Chamber – City Hall – 1100 Frederick Avenue

AGENDA

COUNCIL SEATING ARRANGEMENT

J. Bruce Woody
City Manager

Bill McMurray
Mayor

Paula Heyde
City Clerk

MANAGER'S STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

*City Attorney Bryan Carter, Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson, Human Resources Director Alicia Nolan and Public Works & Transportation Director Andrew Clements.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held January 28, 2018, at 7:00 p.m., as transcribed in the office of the City Clerk.

ACCEPTANCE OF AGENDA:

CONSENT AGENDA:

Nominations and Appointments:

2. Filed 1/24/19: Mayor McMurray nominates Carol Burns, 2732 Felix Street, to serve as a member of the Social Welfare Board for a term expiring on February 11, 2022; she is replacing Nancy Potter (formerly Nancy Blake), whose term expired February 4, 2019.
3. Filed 1/28/19: Councilmember Davis nominates Robert Douglass, 1428 N. 26th Street, to serve as a member of the Traffic Commission for a term expiring on February 11, 2024; he is replacing Ray Schildknecht, whose term has expired
4. Filed 1/28/19: Councilmember Kovac nominates Mary Supple Bish, 501 N. Noyes Boulevard, to serve as a member of the Parks and Recreation Board for a term expiring February 11, 2024; she is replacing Bob Hatten, whose term expired February 3, 2019.
5. Filed 1/28/19: Councilmember Kovac nominates Chris Clark, 1821 Ashland Avenue, to serve as a member of the Parks and Recreation Board for a term on expiring February 11, 2024; he is replacing Larry L. Douglas, whose term expired February 3, 2019.
6. Filed 1/28/19: Councilmember Davis nominates Frank Still, 4001 Miller Road, to serve as a member of the Law Enforcement Center Commission for a term expiring January 30, 2020; he is filling the vacancy created by the resignation of John Nelson.

CONSENT AGENDA: Nominations and Appointments: (Cont'd)

7. Filed 1/28/19: Councilmember Blessing nominates Theodore M. Hauser, 1108 Felix Street, to serve as a member of the Landmark Commission for a term expiring February 22, 2022; he is being reappointed.

8. Filed 1/28/19: Councilmember Blessing nominates Ronald Auxier, 4212 Hidden Valley Road, to serve as a member of the Landmark Commission for a term expiring February 25, 2022; he is being reappointed.

9. Filed 2/4/19: Councilmember Myers nominates Dana Massin, 1070 N. Noyes Boulevard, to serve as a member of the Downtown Review Board for a term expiring February 11, 2022; she is replacing Charles D. Hamilton, whose term has expired.

Bills for Passage:

10. A Bill (#296-18) authorizing an amendment to the Animal Control and Rescue Program budget in the General Fund to appropriate funds received from the Viola M. Richardson Trust in the amount of \$5,000.00.

11. A Bill (#297-18) authorizing an amendment to the Public Health Department budget in the General Fund and acceptance of a donation from Ameripac both in the amount of \$5,000.00 to be used to purchase outdoor dog housing equipment for the “Digs” for Dogs Program.

12. A Bill (#298-18) authorizing an amendment to the Public Health Department budget in the General Fund to appropriate monies received from PetSmart Charities in the amount of \$63,500.00 to provide spay/neuter surgeries for dogs and cats being adopted from the Animal Shelter.

13. A Bill (#299-18) authorizing an amendment to the General Fund Street Enhancement Use Tax Program in the amount of \$800,000.00 and the execution of a Unit Price Contract with Herzog Contracting Corporation and the issuance of purchase orders towards said contract, in a total amount not to exceed \$4,700,000.00 for the 2019 Use Tax Resurfacing Program.

CONSENT AGENDA: Bills for Passage: (Cont'd)

14. A Bill (#301-18) authorizing Amendment Number One to the St. Joseph Partnership Strategy and Consolidated Plan for 2015-2020 and annual plan for the use of FY 2018/2019 Community Development Block Grant and HOME Investment Partnerships Program funds.

15. A Bill (#302-18) sponsored by Mayor McMurray waiving zoning and building permit fees associated with the existing structure located at 1703 South 12th Street for Sisters of Solace to operate an emergency women's shelter.

16. A Bill (#303-18) approving an Abatement Order on Consent with the Missouri Department of Natural Resources under the authority of Sections 644.056 and 644.079, Revised Statutes of Missouri concerning St. Joseph's compliance with the Missouri Clean Water Law in the operation of its Combined Sewer Overflow System.

17. A Bill (#304-18) sponsored by Mayor McMurray amending the Gaming Initiatives Fund budget and authorizing execution of a funding agreement with Special Olympics Missouri, Inc. both in the amount of \$15,000.00 to provide funding for the Special Olympic Indoor Games to be held in St. Joseph March 29-31, 2019.

18. A Bill (#305-18) authorizing the execution of contracts with eight social service agencies totaling \$327,200.00 as provided in the Fourth Year Annual Plan for the use of Community Development Block Grant funds and amending the Community Development Block Grant (CDBG) Fund budget in the amount of \$37,200.00 to provide additional funds to enter into said contracts.

Resolutions for Adoption:

19. A Resolution (#312-18) authorizing the renewal of the agreement with the St. Joseph Umpires and Scorekeepers Association to provide officiating services for all Parks, Recreation and Civic Facilities softball and kickball leagues for an additional one year term in an amount not to exceed 38,785.00.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

20. A Resolution (#323-18) authorizing a contract with Boehringer Ingelheim Animal Health USA Inc. for the purpose of receiving flea, tick and parasite control products at no cost for animals in the animal shelter.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

21. A Bill (#306-18) authorizing the execution of a Purchase Agreement and the acceptance of a Quit Claim Deed for tracts of real property located adjacent to and crossing Locust Street from approximately 22nd Street to 28th Street, in St. Joseph, Buchanan County, Missouri, from BNSF Railway Company for the 2018 Urban Trail Patee Branch Phase 2 Project and possible use for the Odor Control Project in the total amount of \$14,000.00.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

22. A Bill (#307-18) authorizing an amendment to the Community Development Block Grant Fund budget and execution of a grant agreement with Mo-Kan Development Inc. (owner) to provide Downtown Commercial Façade Improvement funds in the amount of \$55,720.00 to Mo-Kan Development Inc. (owner) to rehabilitate the façade of the building located at 224 North 7th Street.

BILLS FOR FIRST READING: (Cont'd)

23. A Bill (#308-18) authorizing the execution of Master Agreements for Professional On-Call Engineering Services with Barr Engineering Co., Wilson & Company, Inc. and Snyder & Associates, Inc.
24. A Bill (#309-18) sponsored by Councilmember Roach repealing Article VI “Smoke free air in certain areas in public places” of Chapter 17 “Health and sanitation” of the Code of Ordinances.
25. A Bill (#310-18) amending Section 4-104 of the Code of Ordinances entitled “Temporary location permit for caterers and other persons licensed to sell intoxicating liquor by the drink” to increase the number of caterers licenses that can be obtained for events held outside designated zones from two to six and allowing for the denial of caterers permit applications for failure to comply with the requirements of the ”Alcoholic beverages” chapter in the year preceding application for a caterers permit.
26. A Bill (#311-18) amending Section 7-317 of the Code of Ordinances entitled “Amendments and changes to the property maintenance code” to require carbon monoxide alarms in dwelling units that contain a fuel-fired appliance or that have an attached garage.
27. A Bill (#313-18) authorizing the acceptance of \$7,072.00 from the Missouri Department of Public Safety to be used for police officer training and an amendment to the Police Department budget in the General Fund for a decrease in the amount of \$928.00 to reflect the actual revenues received and to move prior year funds in the amount of \$3,440.00 to the current budget.
28. A Bill (#314-18) authorizing an amendment to the Community Development Block Grant Fund budget and execution of a grant agreement with Benton Club of St. Joseph, Mo (owner) both in the amount of \$46,150.00 to provide downtown commercial façade improvement funds to rehabilitate the façade of the building located at 402 North 7th Street.
29. A Bill (#315-18) authorizing the execution of a Master Agreement for On-Call Maintenance of the Supervisory Control and Data Acquisition (SCADA) System with R/S Electric Corp.
30. A Bill (#316-18) authorizing the execution of an Agreement for Services with the County of Buchanan for the provision of City Communication Center Services for dispatch of county personnel in the amount of \$412,908.24 for a one-year term beginning January 1, 2019.
31. A Bill (#317-18) granting a Conditional Use Permit for the operation of an asphalt plant and associated storage at 224 West Iowa (Street), as requested by Stephen Craig Strong.
32. A Bill (#318-18) authorizing an amendment to Section 15-29 “Maintenance of property – prohibited vehicles; private parking” of the Code of Ordinances to allow only one unlicensed vehicle on a hard surface per property.

BILLS FOR FIRST READING: (Cont'd)

33. A Bill (#319-18) authorizing an amendment to Section 31-054 of Chapter 31 “Zoning” of the Code of Ordinances entitled “Fences and hedges” to clarify fence height between two primary adjacent residential structures.
34. A Bill (#320-18) amending Section 29-218 of the Code of Ordinances entitled “Enforcement action” to grant the Director of Public Works and Transportation authority to negotiate settlements of administrative fines issued for violations of sewer use requirements and rules.
35. A Bill (#321-18) authorizing the execution of an Agreement for Professional Engineering Services with Carollo Engineering, Inc.
36. A Bill (#322-18) authorizing the execution of a Funding Agreement with the St. Joseph Youth Alliance in the amount of \$27,173.00 for the purpose of prevention programing and outreach services to address the opioid crisis.

REPORTS OF BOARDS & COMMISSIONS:

37. Filed 1/25/19: Minutes of the Building and Fire Prevention Code Board of Appeals meeting held January 24, 2019, at 3:30 p.m. in the 1st Floor Conference Room at City Hall.
38. Filed 1/25/19: Minutes of the Human Rights Commission meeting held January 15, 2019, at 6:00 p.m. in the 4th Floor Conference Room at City Hall.
39. Filed 1/29/19: Minutes of the Planning Commission work session held January 24, 2019, at 6:00 p.m., in the 4th Floor Conference Room at City Hall.
40. Filed 1/29/19: Minutes of the Planning Commission meeting held January 24, 2019, at 7:00 p.m., in the Council Chamber at City Hall.
41. Filed 1/30/19: Minutes of the Library Board Budget/Personnel Committee meeting held January 29, 2019, at 4:45 p.m., at the East Hills Library, 502 N. Woodbine Road.
42. Filed 1/30/19: Minutes of the Library Board of Trustees meeting held January 29, 2019, at 5:00 p.m., at the East Hills Library, 502 N. Woodbine Road.
43. Filed 2/1/19: Minutes of the Social Welfare Board meeting held November 27, 2018, at 2:30 p.m., at the Patee Market Health Center, 904 South 10th Street.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

44. Filed 2/6/19 – Minutes of the Council Work Session held January 28, 2019, at 4:00 p.m. in the Council Chamber at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

45. Filed 2/4/19: Memorandum in re: Acting City Manager (February 4 and 5, 2019).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

46. Filed 1/25/19: Parks, Recreation and Civic Facilities Report, December 2018.
47. Filed 1/25/19: Health Department Annual Statistical Report, 2018.
48. Filed 1/25/19: Memorandum from Tom Mahoney, Administrative Services Director, in re: December FY 2019 Monthly Financial Report.
49. Filed 1/25/19: City Link, January 24, 2019.
50. Filed 1/30/19: Memorandum from Tom Mahoney, Administrative Services Director, in re: Comprehensive Annual Financial Report, FY2018.
51. Filed 1/30/19: Social Welfare Board "The Clinic Beat" newsletter, December 2018.
52. Filed 1/30/19: Minutes of the St. Joseph Museums, Inc. Black Archives Museums Committee meeting held January 15, 2019, at 5:00 p.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
53. Filed 1/30/19: Minutes of the St. Joseph Museums, Inc. Collections Committee meeting held December 11, 2018, at 9:00 a.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
54. Filed 1/31/19: City Link, January 31, 2019.
55. Filed 2/1/19: Minutes of the St. Joseph Museums, Inc. Exhibits Committee meeting held January 9, 2019, at 4:00 p.m., at St. Joseph Museums, Inc. 3406 Frederick Avenue.
56. Filed 2/4/19: Memorandum from Mary Robertson, Asst. to City Manager/Communications & Public Relations Manager, in re: Voting capabilities for City Council meetings.
57. Filed 2/4/19: Police Department Monthly Activity Report Highlights, December 2018.
58. Filed 2/4/19: St. Joseph Transit report, December 2018.
59. Filed 2/4/19: Memorandum from Mayor McMurray in re: Absent from the City (February 4-5, 2019).

OTHER BUSINESS:

60. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 8 16-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.