

X 4-23-20

PLEASE NOTE: All members of the Board of Trustees are invited to attend this meeting.

ST. JOSEPH PUBLIC LIBRARY

Board of Trustees Budget/Personnel Committee Meeting

April 27, 2020, 4:45 pm

View this meeting on the library's YouTube Channel at

<https://www.youtube.com/channel/UC-KzaP2QfGNDuItfOjuKmng>

To make a public comment during the meeting email mrevels@sjpl.lib.mo.us

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
 - A. March 2, 2020 Budget/Personnel Committee minutes **VOTE**
- IV. OLD BUSINESS
 - A. Expense and revenue comparison tables
 - B. Other
- V. NEW BUSINESS
 - A. Financial reports submitted by Leichti, Franken & Young LLC to present to the full Board of Trustees **VOTE**
 - B. February & March, 2020 Journal Entries **VOTE**
 - C. 2021 – 2021 Budget Discussion
 - D. Other
- VI. PUBLIC COMMENT
- VII. NEXT MEETING: Monday, May 25, 2020, 4:45 p.m.
- VIII. ADJOURNMENT **VOTE**

2020 APR 23 AM 9:06

CITY CLERK

THIS MEETING IS OPEN TO THE GENERAL PUBLIC
PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS TO
PARTICIPATE IN THIS MEETING SHOULD CONTACT THE
ADA COORDINATOR AT 232-4038.

*Committee Members are: Rosetta Ballew-Jennings, Alison Schieber, Kyla Ward, and
Ingrid Woodbury, ex officio.

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ST. JOSEPH PUBLIC LIBRARY

Meeting of the Board of Trustees

April 27, 2020, 5:00 pm

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A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
 - A. March 2, 2020 Board of Trustees minutes **VOTE**
- IV. APPROVAL OF MONTHLY EXPENDITURES
 - A. Approval of checks #31892 through #32019, February & March electronic withdrawals, payroll checks #10996 through #11020 & February & March direct deposits **VOTE**
 - B. Approval of final Debt Service Billing **VOTE**
- V. FINANCIAL ISSUES
 - A. Financial Reports **VOTE**
 - B. February and March Journal Entries **VOTE**
 - C. Other
- VI. REPORT OF THE DIRECTOR
 - A. Monthly Report
- VII. REPORTS OF COMMITTEES
- VIII. OLD BUSINESS
 - A. Update on Buildings & Grounds
 - B. Strategic Plan

2020 APR 23 AM 8:06

CITY CLERK

C. Other

IX. NEW BUSINESS

A. Election of Treasurer **VOTE**

B. Employee Assistance Program (EAP) selection to begin July 1, 2020 **VOTE**

C. Board of Trustees Bylaws amendment **VOTE**

D. Epidemic and Public Emergency Policy **VOTE**

E. SJPL COVID-19 Reopening Plan and Procedures Draft

F. Nominating Committee

G. Other

X. PUBLIC COMMENT

XI. NEXT MEETING DATE AND TIME: Monday, May 25, 2020, 5:00 p.m.

XII. ADJOURNMENT **VOTE**

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