



NOTICE OF MEETING

CITY COUNCIL

Regular Meeting – Monday, June 1, 2020 – 5:30 p.m.
City Hall – 1100 Frederick Avenue

AGENDA

COUNCIL SEATING ARRANGEMENT

Christopher Connally
Interim City Manager/
Police Chief

Bill McMurray
Mayor

Paula Heyde
City Clerk

MANAGER'S STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

*City Attorney Bryan Carter, Interim Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Human Resources Director Amy Cohorst, Planning & Community Development Director Clint Thompson, and Public Works & Transportation Director Andrew Clements.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held May 18, 2020, at 5:30 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

PUBLIC HEARING ON 2020/2021 FISCAL YEAR BUDGET:

2. The City Council will hold a public hearing on the June 1, 2020 at 5:30 p.m. on the proposed budget for the fiscal year beginning July 1, 2020,

The following is a general summary of the proposed budget:

<u>OPERATING FUND</u>	<u>EXPENDITURE</u>
General	\$ 62,955,001
Public Safety	\$ 6,615,913
Streets Maintenance	\$ 4,313,446
Parks Maintenance	\$ 1,225,865
Community Development Block Grant	\$ 2,152,473
Special Allocation	\$ 8,135,648
Gaming Initiatives	\$ 739,550
Museum	\$ 579,725
Capital Projects	\$ 5,760,285
Aviation	\$ 5,124,347
Public Parking	\$ 556,311
Water Protection	\$ 54,828,139
Municipal Golf	\$ 769,112
Mass Transit	\$ 8,552,141
Landfill	\$ 5,117,456
TOTAL	\$167,425,412

Residents will be given an opportunity at this time to comment on the proposed budget.

PUBLIC HEARING ON THE PROPOSED 2021/2022 – 2025-2026 FIVE YEAR CAPITAL IMPROVEMENT PROGRAM:

3. The City Council will hold a public hearing on June 1, 2020, at 5:30 p.m. at City Hall on the proposed FY2020/21 Capital Program and Five-Year Capital Improvement Program for Fiscal Years 2021/2022 - 2025/2026, a summary of which follows:

Project	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total
Equipment Acquisition/ Upgrade/Replacement	734,552	476,052	305,100	622,300	475,600	520,000	3,133,604
Vehicle Acquisition/ Upgrade/Replacement	1,109,400	995,000	0	1,400,000	0	0	3,504,400
Public Buildings Repair/ Renovation/Construction	7,705,615	1,838,852	2,856,447	1,746,421	253,852	253,852	14,655,039
Other Public Facility Improvements	25,412,533	27,511,535	7,879,436	5,250,270	3,027,670	2,840,070	71,921,514
Roads/Bridges/Hike & Bike Trails	5,140,000	4,750,000	5,660,800	4,750,000	3,600,000	3,600,000	27,500,800
Totals	40,102,100	35,571,439	16,701,783	13,768,991	7,357,122	7,213,922	120,715,357

Residents will be given an opportunity at this time to comment on the proposed CIP Program.

CONSENT AGENDA:

Nominations and Appointments:

4. Filed 5/21/20: Councilmember Roach nominates Mary Kottenstette, 208 N. 19th Street, to serve as a member of the Administrative Violation Review Board for a term expiring April 29, 2025; she is being reappointed.
5. Filed 5/21/20: Councilmember Kovac nominates Annette Lanham, 6509 Brown Street, to serve as a member of the Parks and Recreation Board for a term expiring February 3, 2024; she is filling a vacancy on the board.
6. Filed 5/22/20: Mayor McMurray nominates Matthew Robertson, 4810 Aegean Terrace, to serve as a member of the Tourism Commission for a term expiring March 13, 2023; he is being reappointed.

CONSENT AGENDA: Nominations and Appointments: (Cont'd)

7. Filed 5/22/20: Councilmember Blessing nominates Amanda Hutchison, 604 N. Noyes Boulevard, to serve as a member of the Landmark Commission for a term expiring October 27, 2020; she is filling a vacancy on the Commission.

Bills for Passage:

8. A Bill (#754-18) sponsored by Mayor McMurray amending Section 2-37 titled "Regular meetings" of Chapter 2, titled "Administrative code" of the Code of Ordinances to establish 5:30 p.m. as the time at which regular City Council meetings occur every other Monday.
9. A Bill (#760-18) sponsored by Councilmember Roach authorizing an amendment to the Landfill Fund budget and the execution of a contract with Global Containment Solutions, LLC, to construct the synthetic liner portion of Area 3, Stage 7A at the St. Joseph Sanitary Landfill all in the amount of \$576,673.25.
10. A Bill (#761-18) sponsored by Councilmember Roach to commit to the Missouri Department of Natural Resources (MDNR) a total Financial Assurance Instrument (FAI) amount of \$15,727,620.00 for closure and post-closure costs for the St. Joseph Sanitary Landfill Permit Number 102104 which includes the Free property.
11. A Bill (#762-18) sponsored by Councilmember Davis authorizing the execution of Amendment Number Three (3) to a State Block Grant Agreement with the Missouri Highways and Transportation Commission (MHTC) to extend the project time period to allow for the completion and reimbursement of all eligible professional services performed beyond the time period in the original grant for the Perimeter Fence Project at Rosecrans Memorial Airport.
12. A Bill (#763-18) sponsored by Councilmember Novak authorizing the submittal of the Community Partnership Strategy and Consolidated Plan, 2020-2024, and the First Year Annual Plan for the use of FY2020/2021 Community Development Block Grant and HOME Program funds to the Department of Housing and Urban Development (HUD).

CONSENT AGENDA: (Cont'd)

Resolutions for Adoption:

13. A Resolution (#770-18) authorizing the filing of an application with the Bureau of Justice for a Bulletproof Vest Partnership Grant in the amount of \$14,586.00 for use by the St. Joseph Police Department.

14. A Resolution (#774-18) authorizing the issuance of a purchase order in an amount not to exceed \$106,032.00 for the repair of a flood damaged section of roadway located at the 2700 block of Jersey Street utilizing the Master Agreement with Sprague Excavating Co. Inc.

15. A Resolution (#775-18) authorizing the execution of a Lump Sum Contract with Lawhon Construction Company for the Hyde Park Splash Park Project in the amount of \$1,535,000.00.

16. A Resolution (#776-18) authorizing renewal of the bond and excess insurance policy with Safety National Casualty Corporation through Thomas McGee L.C. to comply with the Division of Workers' Compensation requirement for a self-insured Workers' Compensation Program.

17. A Resolution (#777-18) sponsored by Councilmember Davis authorizing the execution of a Unit Price Contract with Herzog Contracting Corporation in a total amount not to exceed \$3,920,000.00 for the Annual Asphalt Street Resurfacing Program.

18. A Resolution (#778-18) authorizing the issuance of purchase orders in an amount not to exceed \$102,959.00 for concrete street repairs using the Master Agreement with Auxier Construction Company.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

19. A Bill (#753-18) sponsored by Mayor McMurray authorizing execution of a Contractor/Services Agreement with Plante & Moran, PLLC for management assessment services in the amount of \$49,500.00.

20. A Bill (#767-18) sponsored by Councilmember Davis authorizing execution of a Franchise Agreement for Water Distribution Facilities with Public Water Supply District #1 of Buchanan County, Missouri.

EMERGENCY BILLS FOR PASSAGE:

21. An Emergency Bill (#772-18) sponsored by Councilmember Novak authorizing an amendment to the St. Joseph Partnership Strategy and Consolidated Plan for 2015-2020 and Annual Plan for the use of Fiscal Year 2019/2020 Community Development Block Grant CARES Act funds and HOME Investment Partnerships Program funds and an amendment to the Community Development Block Grant Fund budget to include CARES Act funds in the amount of \$936,740.00.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

22. A Bill (#768-18) sponsored by Councilmember Moore amending Chapter 2 titled “Administrative Code” of the Code of Ordinances by repealing Division 25 titled “Fire & Emergency Services Advisory Board.”

BILLS FOR FIRST READING: (Cont'd)

23. A Bill (#769-18) sponsored by Councilmember Moore authorizing an amendment to the Capital Projects Fund budget in the amount of \$612,000.00 and the purchase of one pumper truck and one rescue truck from Danko Emergency Equipment Company for the amount of \$612,000.00.
24. A Bill (#771-18) sponsored by Councilmember Blessing adopting the annual revisions to the City's Personnel Manual, which sets forth the policies and procedures pertaining to employees of the City of St. Joseph, Missouri.
25. A Bill (#773-18) sponsored by Councilmember Kovac authorizing execution of a Lease Agreement – Downtown Concessions with St. Joseph Downtown Association for use and management of the concession facility located at 7th Street and Felix Street.
26. A Bill (#779-18) sponsored by Councilmember Davis authorizing an amendment to the Streets Maintenance Fund budget in the amount of \$79,905.00 and the purchase of one (1) rubber tracked excavator (Takeuchi TB290) from United Rentals (North America), Inc. to be used by the SIM&R Division.
27. A Bill (#780-18) sponsored by Councilmember Davis authorizing an amendment to the General Fund budget and the execution of a Lump Sum Contract with Environmental Works, Inc., all in the amount of \$33,500.00 for the removal of the underground fuel storage tanks located at City Yards.
28. A Bill (#781-18) sponsored by Councilmember Myers adopting the Fiscal Year 2020-2021 budget for the City of St. Joseph, Missouri, as set forth in Exhibits "A" and "B."

REPORTS OF BOARDS & COMMISSIONS:

29. Filed 5/14/20: Minutes of the Zoning Board of Adjustment meeting held April 28, 2020, at 4:00 p.m., via video conferencing at City Hall.

WORK SESSION MINUTES – CITY CLERK'S OFFICE:

30. Filed 5/14/20: Minutes of the Council Work Session held May 13, 2020 at 4:00 p.m., at City Hall via video conferencing.
31. Filed 5/19/20: Minutes of the Council Work Session held May 18, 2020, at 5:00 p.m., at City Hall via video conferencing.
32. Filed 5/27/20: Minutes of the Council Work Session held May 21, 2020, at 4:00 p.m. at City Hall via video conferencing.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

None.

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

33. Filed 5/13/20: Encumbrances \$5,000 to \$25,000 Report, April 2020.
34. Filed 5/13/20: Municipal Division Summary Reporting, April 2020.
35. Filed 5/14/20: City Link, May 14, 2020.
36. Filed 5/14/20: Minutes of the St. Joseph Museums Executive/Finance Committee meeting held April 16, 2020, at 4:00 p.m., via video conferencing.
37. Filed 5/14/20: Letter from Timothy P. McGrail, Deputy Director, Missouri Gaming Commission, in re: Local allocation of gaming revenue for the month of April, 2020.
38. Filed 5/19/20: Memorandum from Clint Thompson, Planning and Community Development Director, in re: CARES Act – HUD Funds.
39. Filed 5/19/20: Social Welfare Board The Clinic Beat newsletter, April 2020.
40. Filed 5/20/20: Minutes of the Police Pension Board meeting held March 18, 2020, at 4:00 p.m., in the 1st Floor Conference Room at City Hall.
41. Filed 5/21/20: City Link, May 21, 2020.
42. Filed 5/26/20: Health Department Monthly Statistical Report, April 2020.
43. Filed 5/26/20: Minutes of the St. Joseph Museums Programming Committee meeting held March 3, 2020, at 1:30 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
44. Filed 5/27/20: Minutes of the St. Joseph Museums Collections Committee meeting held February 4, 2020, at 9:00 a.m., at St. Joseph Museums, 3406 Frederick Avenue.

OTHER BUSINESS:

45. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.