
NOTICE OF MEETING

CITY COUNCIL

Regular Meeting – Tuesday, June 1, 2021 – 5:30 p.m.
City Hall – 1100 Frederick Avenue

For protection of members of the City Council and the public, comments submitted in written form may be shared by members of the public if provided to the City Clerk's office by 3:00 p.m. on the day of the City Council meeting. Those comments will be forwarded to the City Council.

AGENDA

COUNCIL SEATING ARRANGEMENT

Bryan Carter
City Manager

Bill McMurray
Mayor

Paula Heyde
City Clerk

MANAGER'S STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

*Interim City Attorney Jason Soper, Interim Administrative Services Director Tom Mahoney, Police Chief Christopher Connally, Fire Chief Michael L. Dalsing, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Human Resources Director Amy Cohorst, Planning & Community Development Director Clint Thompson, Public Works & Transportation Director Andrew Clements.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the special meetings held May 12, 2021, at 3:30 p.m. and May 19, 2021, at 4:00 p.m., and the regular meeting held May 17, 2021, at 5:30 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

2. Proclamation – PTSD Awareness Month

ACCEPTANCE OF AGENDA:

PUBLIC HEARING ON THE PROPOSED BUDGET:

3. The City Council will hold a public hearing on the June 1, 2021 at 5:30 p.m. on the proposed budget for the fiscal year beginning July 1, 2021.

The following is a general summary of the proposed budget:

<u>OPERATING FUND</u>	<u>EXPENDITURE</u>
General	\$ 62,230,000
Public Safety	\$ 7,386,000
Streets Maintenance	\$ 4,185,000
Parks Maintenance	\$ 1,289,000
Community Development Block Grant	\$ 3,729,000
Special Allocation	\$ 8,033,000
Gaming Initiatives	\$ 751,000
Museum	\$ 591,000
Capital Projects	\$ 14,333,000
General Obligation Bond	\$ 391,000
Aviation	\$ 1,170,000
Public Parking	\$ 600,000
Water Protection	\$ 48,266,000
Municipal Golf	\$ 785,000
Mass Transit	\$ 7,717,000
Landfill	\$ 5,865,000
TOTAL	\$167,321,000

Residents will be given an opportunity at this time to comment on the proposed budget.

PUBLIC HEARING ON THE PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM:

4. The City Council will hold a public hearing on June 1, 2021, at 5:30 p.m. at City Hall on the proposed FY2020/21 Capital Program and Five-Year Capital Improvement Program for Fiscal Years 2022/2023 - 2026/2027, a summary of which follows:

Project	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	Total
Equipment Acquisition/ Upgrade/Replacement	758,605	1,154,753	1,569,010	533,410	533,410	4,549,188
Vehicle Acquisition/ Upgrade/Replacement	0	1,400,000	0	0	0	1,400,000
Public Buildings Repair/ Renovation/Construction	2,872,370	5,849,775	2,467,068	444,775	444,775	12,078,763
Other Public Facility Improvements	30,276,366	30,039,110	3,487,600	2,650,000	2,650,000	69,103,076
Roads/Bridges/Hike & Bike Trails	12,700,234	6,160,800	5,250,000	6,426,450	5,250,000	35,787,484
Totals	46,607,575	44,604,438	12,773,678	10,054,635	8,878,185	122,918,511

Residents will be given an opportunity at this time to comment on the proposed Capital Improvement Program.

PUBLIC HEARINGS ON REZONINGS AND CONDITIONAL USE PERMITS:

5. A Bill (#1122-18) sponsored by Councilmember O'Dell redistricting the property located at 2520 North 35th Street from C-3 Commercial District to R-1A, Single Family Residential District, as requested by Carolyn Niemann.

CONSENT AGENDA:

Nominations and Appointments:

6. Filed 5/7/21: Councilmember Roach nominates Mike Korte, 5623 SE Easton Road, to serve as a member of the Aviation Board, subject to the concurrence of the City Council, for a term expiring June 1, 2026; he is replacing Michael Grimm, whose term has expired.

CONSENT AGENDA: (Cont'd)

Bills for Passage:

7. A Bill (#1112-18) sponsored by Mayor McMurray stating the City's interpretation that it, rather than individual employees, is accepting responsibility for indemnification to the Missouri Highways and Transportation Commission (MHTC) when employees execute agreement between the City and the Commission.

8. A Bill (#1123-18) sponsored by Councilmember O'Dell approving the Preliminary Plat entitled "Ideker, Inc.," a major commercial subdivision consisting of one (1) lot proposed for the property located at 4614 South 40th Street, as requested by Paul Ideker.

9. A Bill (#1110-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the General Fund in the amount of \$41,201.00 to be used to assist with the purchase of outer vest carriers for police officers.

10. A Bill (#1113-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the General Fund in the amount of \$6,950.00 to provide funds for the purchase of a lawnmower to be used at the outdoor range.

11. A Bill (#1114-18) sponsored by Councilmember Davis authorizing an amendment to the Mass Transit Fund budget to allocate insurance proceeds received in the amount of \$7,275.52 for damages incurred to Bus No. 2058 from a traffic accident.

12. A Bill (#1115-18) sponsored by Councilmember Davis authorizing an amendment to the Mass Transit Fund budget to allocate insurance proceeds received in the amount of \$13,566.00 for damages incurred to Bus No. 429 from a traffic accident.

CONSENT AGENDA: Bills for Passage: (Cont'd)

13. A Bill (#1116-18) sponsored by Councilmember Davis authorizing the execution of a Transportation Alternatives Fund Supplemental Agreement with the Missouri Highways and Transportation Commission (MHTC) under which the MHTC will provide additional time for the construction of the 2018 Urban Trail Phase 24, Patee Branch Phase 3 Project.

14. A Bill (#1118-18) sponsored by Councilmember Davis authorizing execution of a Purchase Agreement with Burlington Northern Santa Fe Railroad (BNSF) for the acquisition of permanent right-of-way on multiple tracts of property to be used for the 2018 Urban Trail Phase 24 Patee Branch Phase 3 Project in the total amount of \$29,700.00.

15. A Bill (#1117-18) sponsored by Councilmember Davis authorizing the execution of Change Order No. 3 to the Missouri Air National Guard Box Culvert Extension Contract with M-Con, LLC, for roadway rehabilitation and construction and extension of contract completion time and an amendment to the Aviation Fund budget all in an amount not to exceed \$162,775.00.

16. A Bill (#1119-18) sponsored by Councilmember Davis authorizing the execution of agreements for Professional Title Services with First American Title Insurance Company and Advantage Title, LLC to provide title services for City projects.

17. A Bill (#1120-18) sponsored by Councilmember Davis authorizing the acceptance of Permanent Drainage Easements and the execution of Agreements for Sale of Permanent Drainage Easements with two property owners for the Bonds to Bridges Huntoon Road Project in the total amount of \$352.89.

Resolutions for Adoption:

18. A Resolution (#1128-18) renewing a Cooperative Agreement with Maxwell Heights Fire Protection District for fire protection services for an additional one-year term.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

19. A Resolution (#1129-18) renewing a Cooperative Agreement with Lake Contrary Fire Protection District for fire protection services for an additional one-year term.

20. A Resolution (#1130-18) renewing a Cooperative Agreement with Colony Hills Fire Protection District for fire protection services for an additional one-year term.

21. A Resolution (#1131-18) authorizing the issuance of purchase orders in an amount not to exceed \$668,408.42 for sanitary sewer rehabilitation services using cured-in-place pipe (CIPP) at various locations throughout the City of St. Joseph utilizing the master agreement with SAK Construction, LLC.

22. A Resolution (#1138-18) authorizing the issuance of a purchase order in an amount not to exceed \$93,682.00 for concrete street repairs on Main Street, from Market to Chestnut Streets, using the master agreement with J.D. Bishop Construction, LLC.

23. A Resolution (#1139-18) authorizing the execution of a Housing Rehabilitation Contract with Clyde and Linda Pritchett, husband and wife (owner), and Superior Exteriors of Northwest Missouri LLC (contractor) for a housing rehabilitation project at 410 Michigan Avenue for a total amount not to exceed \$39,510.90.

24. A Resolution (#1140-18) authorizing renewal of the bond and excess insurance policy with Safety National Casualty Corporation through Thomas McGee, L.C. in the total amount of \$202,921.00 to comply with the Division of Workers' Compensation requirement for a self-insured workers' compensation program.

25. A Resolution (#1141-18) authorizing execution of an Amendment to an Agreement with Thomas McGee, L.C. under which Tomas McGee, L.C. will continue to provide third-party administration services associated with the City's self-insured workers' compensation program.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

- 26. A Resolution (#1145-18) approving the appointment of three board members to the Beck Road and Belt Highway Community Improvement District.

- 27. A Resolution (#1149-18) authorizing a waiver of landfill tipping fees for disposal of dead trees and waste removed from Contrary Creek as part of the coordinated clean-up effort through June 30, 2022.

- 28. A Resolution (#1151-18) authorizing execution of a lump sum contract with Pro Track and Tennis, Inc. in the amount of \$33,000.00 for the renovations of outdoor athletic courts at Bode Sports Complex.

- 29. A Resolution (#1153-18) establishing a six member citizens recommendation committee to review applications received for funding allocation from the American Rescue Plan Act.

- 30. A Resolution (#1154-18) appointing individuals to serve as members of the one-half cent Parks Sales Tax Citizens Committee to review parks improvements projects to be included in the sales tax initiative.

- 31. A Resolution (#1156-18) authorizing the purchase of one (1) Model E-ABC 1200 incline drag conveyor for use at the Water Protection Facility in the amount of \$51,000.00 from Adams Fertilizer Equipment.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

None.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

32. A Bill (#1127-18) sponsored by Councilmember Myers authorizing the execution of an Agreement for Professional Services with Cochran Head Vick & Co., P.C. to perform the City's annual audit.
33. A Bill (#1132-18) sponsored by Councilmembers Myers and Novak amending Section 15-51 "Use of solid waste storage containers required" of Chapter 15 "Exterior Property Maintenance" of the Code of Ordinances to eliminate the storing of trash bags outside of trash containers that prohibit the contents from being disturbed by animals, insects or wind.
34. A Bill (#1133-18) sponsored by Councilmember Davis authorizing the acceptance of a Deed of Gift for street and storm sewer infrastructure in Mitchell Woods East Subdivision located east of Ag Expo Drive and south of US 36 from Steven L. Craig.
35. A Bill (#1134-18) sponsored by Councilmember Davis authorizing the acceptance of Deeds of Gift from DDJ Development, LLC, for street improvements and public sanitary sewer infrastructure, both located in the Button Hill Subdivision.
36. A Bill (#1135-18) sponsored by Councilmember Roach authorizing the acceptance of permanent sanitary sewer easements from Christopher D. and Melanie A. Barnes located at 9 Eastwood Drive and Walter H. and Rebecca Ann Wieners located at 48 Eastwood Drive for sanitary sewer maintenance.

BILLS FOR FIRST READING: (Cont'd)

37. A Bill (#1136-18) sponsored by Councilmember Davis authorizing an amendment to the budget to transfer the amount of \$70,000.00 from the Streets Maintenance Fund to the General Fund to replace overtime funds used during the 2020 flood from unused employment services funds.
38. A Bill (#1137-18) sponsored by Councilmember Davis authorizing the submission and execution of the Federal Transit Administration American Rescue Plan Act of 2021 funding grant application for transit operating assistance, execution of an agreement to receive said grant funds and an amendment to the Mass Transit Fund budget all in the amount of \$2,661,499.00.
39. A Bill (#1142-18) sponsored by Councilmember Myers amending Chapter 7 “Buildings and Building Regulations” of the Code of Ordinances to add Division 2 to Article VII “Dangerous Buildings” to implement new regulations that are intended to preserve historic buildings and structures and sites through a review process.
40. A Bill (#1143-18) sponsored by Councilmember Davis amending chapter 30 “Vehicles for Hire” of the Code of Ordinances to enact a new Article IV entitled “Dockless Vehicles – Electric Scooters” providing regulations for any business desiring such an operation with the City.
41. A Bill (#1144-18) sponsored by Councilmember Moore authorizing an amendment to the General Fund Community Health Services Program budget to appropriate revenues received from a “HIV Epidemic; Integrated HIV Programs for Health Departments” grant from the Missouri Department of Health and Senior Services in the amount of \$62,647.00 to be used for prevention activities.
42. A Bill (#1146-18) sponsored by Mayor McMurray adopting the Fiscal Year 2021-2022 budget for the City of St. Joseph, Missouri, as set forth in Exhibits “A” and “B.”
43. A Bill (#1147-18) sponsored by Councilmember O’Dell approving the final plat entitled “Mitchell Woods East Plat 3, a Replat of Lot 1A of Mitchell Woods East Plat 2,” a major commercial subdivision consisting of one (1) lot proposed for the property located on Corporate Drive identified as Parcel Number 07-4.0-17-003-000-006.002, as requested by Shawn Duke on behalf of Steven Craig.
44. A Bill (#1148-18) sponsored by Councilmember O’Dell approving the final plat entitled “St. Florian’s” a major commercial subdivision consisting of one (1) lot proposed for the property located at 4500 Mitchell Avenue as requested by the City of Saint Joseph.
45. A Bill (#1150-18) sponsored by Councilmember Roach authorizing an amendment to the budget to transfer funds from the Water Protection Fund to the General Fund Street Enhancement Use Tax and execution of Change Order No. 3 with Herzog Contracting Corporation in the amount of \$40,000.00 for the resurfacing of the Wastewater Treatment Plant parking lots and interior roadways.

BILLS FOR FIRST READING: (Cont'd)

46. A Bill (#1152-18) sponsored by Councilmember Kovac amending Section 21-55 of the Code of Ordinances entitled "Swimming Pools" to remove fees for the Hyde Park swimming pool and change the ages for junior and regular admissions.
47. A Bill (#1155-18) sponsored by Councilmember Davis authorizing the acceptance of a Permanent Drainage Easement, Temporary Construction Easement and the execution of an Agreement for Sale of Permanent Drainage Easement and Temporary Construction Easement with Farber Partnership, LLC for the Bonds for Bridges Woodbine Road Culvert Replacement Project in the total amount of \$963.37.

REPORTS OF BOARDS & COMMISSIONS:

48. Filed 5/12/21: Minutes of the Parks and Recreation Board meeting held April 15, 2021, at 4:00 p.m., in the Council Chamber at City Hall.
49. Filed 5/19/21: Minutes of the Housing Authority meeting held February 18, 2021, at 4:00 p.m., at St. Joseph Housing Authority office, 2902 S. 36th Street via video conferencing.
50. Filed 5/20/21: Minutes of the Library Board Budget Committee meeting held May 20, 2021, at 9:00 a.m. at the Downtown Library, 927 Felix Street via video conferencing.
51. Filed 5/21/21: Minutes of the Housing Authority meeting held March 25, 2021, at 4:00 p.m., at St. Joseph Housing Authority office, 2902 S. 36th Street via video conferencing.
52. Filed 5/25/21: Minutes of the Library Board meeting held May 24, 2021, at 4:45 p.m. at the Downtown Library, 927 Felix Street via video conferencing.

WORK SESSION MINUTES – CITY CLERK'S OFFICE:

53. Filed 5/14/21: Minutes of the Council Work Session held May 11, 2021, at 4:00 p.m., in the Council Chamber at City Hall.
54. Filed 5/19/21: Minutes of the Council Work Session held May 12, 2021, at 4:00 p.m., in the Council Chamber at City Hall.
55. Filed 5/25/21: Minutes of the Council Work Session held May 13, 2021, at 4:00 p.m., in the Council Chamber at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

56. Filed 5/14/21: Memorandum in re: Budget Work Session Report.
57. Filed 5/19/21: Memorandum in re: Interim City Attorney.

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

58. Filed 4/28/21: St. Joseph Community Survey Findings Report, April 2021, conducted by ETC Institute.
59. Filed 5/13/21: The Social Welfare Board “The Clinic Beat” newsletter, April 2021.
60. Filed 5/13/21: Letter from Timothy P. McGrail, Deputy Director, Missouri Gaming Commission, in re: State/Local Allocation of Gaming Revenues for April 2021.
61. Filed 5/14/21: City Link, May 13, 2021.
62. Filed 5/14/21: Minutes of the St. Joseph Museums Executive/Finance Committee meeting held April 15, 2021, at 4:01 p.m., at St. Joseph, Museums, 3406 Frederick Avenue.
63. Filed 5/14/21: Memorandum from Rich Karleskint, Budget & Financial Analyst, in re: Summary of budget changes to the FY2022 Proposed Budget.
64. Filed 5/14/21: Police Department Monthly Activity Highlights Report, April 2021.
65. Filed 5/17/21: Memorandum from Clint Thompson, Planning & Community Development Director, in re: Update on St. Joseph HUD CARES Act Fund Appropriation.
66. Filed 5/18/21: Email from Michelle Haynes, 1400 Sylvanie Street, in re: Resignation from Museum Oversight Board effective May 21, 2021.
67. Filed 5/20/21: Minutes of the Police Pension Board meeting held April 21, 2021, a 4:00 p.m. in the 1st Floor Conference Room at City Hall.
68. Filed 5/21/21: Encumbrances \$5,000 0 \$25,000 Report, April 2021.
69. Filed 5/21/21: City Link, May 20, 2021.
70. Filed 5/24/21: Parks, Recreation & Civic Facilities Department Monthly Update, April 2021
71. Filed 5/24/21: Email from Isobel McGowan, 809 Hall Street, in re: Resignation from Administrative Violation Review Board.
72. Filed 5/24/21: Commendations regarding Police Department staff.
73. Filed 5/25/21: Minutes of the Sustainable Environment Advisory Committee meeting held May 19, 2021, at 3:00 p.m., at City Hall via video conferencing.

OTHER BUSINESS:

74. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.