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# NOTICE OF MEETING

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## CITY COUNCIL

*Regular Meeting – Monday, June 15, 2020 – 5:30 p.m.*  
City Hall – 1100 Frederick Avenue

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## AGENDA

### COUNCIL SEATING ARRANGEMENT

Christopher Connally  
Interim City Manager/  
Police Chief

Bill McMurray  
Mayor

Paula Heyde  
City Clerk

#### MANAGER'S STAFF\*

#### COUNCILMEMBERS

#### COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

\*City Attorney Bryan Carter, Interim Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Human Resources Director Amy Cohorst, Planning & Community Development Director Clint Thompson, and Public Works & Transportation Director Andrew Clements.

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PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held June 1, 2020, at 5:30 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

CONSENT AGENDA:

Bills for Passage:

2. A Bill (#768-18) sponsored by Councilmember Moore amending Chapter 2 titled "Administrative Code" of the Code of Ordinances by repealing Division 25 titled "Fire & Emergency Services Advisory Board."
3. A Bill (#781-18) sponsored by Councilmember Myers adopting the Fiscal Year 2020-2021 budget for the City of St. Joseph, Missouri, as set forth in Exhibits "A" and "B."
4. A Bill (#771-18) sponsored by Councilmember Blessing adopting the annual revisions to the City's Personnel Manual, which sets forth the policies and procedures pertaining to employees of the City of St. Joseph, Missouri.
5. A Bill (#769-18) sponsored by Councilmember Moore authorizing an amendment to the Capital Projects Fund budget in the amount of \$612,000.00 and the purchase of one pumper truck and one rescue truck from Danko Emergency Equipment Company for the amount of \$612,000.00.

CONSENT AGENDA: Bills for Passage: (Con't)

6. A Bill (#779-18) sponsored by Councilmember Davis authorizing an amendment to the Streets Maintenance Fund budget in the amount of \$79,905.00 and the purchase of one (1) rubber tracked excavator (Takeuchi TB290) from United Rentals (North America), Inc. to be used by the SIM&R Division.
  
7. A Bill (#773-18) sponsored by Councilmember Kovac authorizing execution of a Lease Agreement – Downtown Concessions with St. Joseph Downtown Association for use and management of the concession facility located at 7th Street and Felix Street.
  
8. A Bill (#780-18) sponsored by Councilmember Davis authorizing an amendment to the General Fund budget and the execution of a Lump Sum Contract with Environmental Works, Inc., all in the amount of \$33,500.00 for the removal of the underground fuel storage tanks located at City Yards.

Resolutions for Adoption:

9. A Resolution (#783-18) approving the City's Five (5) Year (Fiscal Years 2021/2022 – 2025/2026) Capital Improvement Program.
  
10. A Resolution (#784-18) sponsored by Mayor McMurray approving waiver of Sections 2-1352 and 2-1357 of the Code of Ordinances as those sections that apply to negotiations with ASM Global and other necessary entities for redevelopment of the Krug Park amphitheater.
  
11. A Resolution (#785-18) authorizing the offering for sale of not to exceed \$33,500,000.00 principal amount of Special Obligation Refunding and Improvement Bonds, Series 2020, of the City of St. Joseph, Missouri.
  
12. A Resolution (#786-18) confirming and ratifying an agreement with CliftonLarsonAllen LLP to provide annual audit services for an additional one year term.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

13. A Resolution (#788-18) sponsored by Councilmember Davis authorizing the execution of Work Order Number SNY20-03 in an amount not to exceed \$84,300.00 for the design of a pedestrian bridge over Highland Avenue utilizing the Master Agreement for Professional Engineering Services with Snyder & Associates, Inc.
  
14. A Resolution (#790-18) authorizing a Facilities Extension Agreement with Evergy to provide a secondary electrical service connection for the Whitehead Sewer Pump Station in the amount of \$54,184.54.

\*\*\*\*\* END OF CONSENT AGENDA \*\*\*\*\*

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

None.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

15. A Bill (#782-18) sponsored by Councilmember Moore amending Section 4-18 “Server license” of Chapter 4 “Alcoholic Beverages” of the Code of Ordinances to allow server license training to be completed online within the first 30 days of employment.
16. A Bill (#787-18) sponsored by Mayor McMurray authorizing execution of a Management Agreement with St. Joseph Museums, Inc. to extend the contract for management of the Wyeth-Tootle Mansion for three years under amended terms.
17. A Bill (#789-18) sponsored by Councilmember Moore authorizing an amendment to the Public Health Department budget in the General Fund to appropriate CARES Act/COVID-19 grant funds in the amount of \$192,947.00 to hire temporary staff from IMKO to complete case and contact calls as a response to the Coronavirus (COVID-19).

REPORTS OF BOARDS & COMMISSIONS:

18. Filed 5/27/20: Minutes of the Housing Authority meeting held April 23, 2020, at 4:00 p.m., via video conferencing.
19. Filed 5/28/20: Minutes of the Library Board Nominating Committee meeting held May 21, 2020, at 4:00 p.m., via Zoom/You Tube.
20. Filed 5/28/20: Minutes of the Library Board Budget/Personnel Committee meeting held May 26, 2020, at 4:45 p.m., via Zoom/You Tube.
21. Filed 5/28/20: Minutes of the Library Board of Trustees meeting held May 26, 2020, at 5:00 p.m., via Zoom/You Tube.
22. Filed 6/3/20: Minutes of the Community Police Advisory Committee meeting held June 2, 2020, at 7:00 p.m., at the Law Enforcement Center, 501 Faraon Street.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

23. Filed 5/29/20: Minutes of the Council Work Session held May 28, 2020, at 4:00 p.m. at City Hall via video conferencing.
24. Filed 6/8/20: Minutes of the Council Work Session held June 4, 2020, at 4:00 p.m. at City Hall via video conferencing.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

None.

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

25. Filed 5/28/20: City Link, May 28, 2020.
26. Filed 6/1/20: Commendations regarding Police Department staff.
27. Filed 6/1/20: Apartment House Rental Property Licenses Report, May 2020.
28. Filed 6/1/20: New Business Licenses Report, May 2020.
29. Filed 6/1/20: Building Permits Issued Report, May 2020.
30. Filed 6/1/20: Single Family Rental Property Licenses Report, May 2020.
31. Filed 6/1/20: Duplex Housing Rental Property Licenses Report, May 2020.
32. Filed 6/1/20: St. Joseph Transit Report, April 2020.
33. Filed 6/1/20: Minutes of the St. Joseph Museums Black Archives Museum Committee meeting held May 6, 2020, at 5:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
34. Filed 6/2/20: Human Resources Department Monthly Activity Report, May 2020.
35. Filed 6/3/20: Commendation regarding Public Works and Transportation Department staff.
36. Filed 6/3/20: Property Maintenance Activity Report, May 2020.
37. Filed 6/3/20: Property Maintenance Invoices Report, May 2020.
38. Filed 6/4/20: Municipal Division Summary Reporting, May 2020.
39. Filed 6/4/20: City Link, June 4, 2020.
40. Filed 6/5/20: Letter from Martha Ellison, 130 Ryan's Way, in re: Concern that poll workers did not wear masks or practice social distancing at the election.
41. Filed 6/8/20: City Clerk verification of the June 2nd, 2020 General Municipal Election results.
42. Filed 6/8/20: Minutes of the St. Joseph Museums Board Development Committee meeting held September 25, 2019, at 4:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
43. Filed 6/8/20: Letter from Nicole Galloway, Missouri State Auditor, in re: Request for State Auditor to audit all or any part of the activities of the City of St. Joseph.

COMMUNICATIONS: (Cont'd)

44. Filed 6/9/20: Minutes of the St. Joseph Museums Membership Committee meeting held April 9, 2020, at 3:08 p.m., at St. Joseph Museums, 3406 Frederick Avenue, via Zoom video conferencing.
45. Filed 6/9/20: Encumbrances \$5,000 to \$25,000 report, May 2020.
46. Filed 6/10/20: Email from Stephen Holdenried, 2125 S. 11th St., in re: Resignation from the Americans with Disabilities Act Compliance Board.

OTHER BUSINESS:

47. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.