

NOTICE OF MEETING

CITY COUNCIL

Regular Meeting – Monday, June 17, 2019 – 7:00 p.m.
Council Chamber – City Hall – 1100 Frederick Avenue

AGENDA

COUNCIL SEATING ARRANGEMENT

J. Bruce Woody
City Manager

Bill McMurray
Mayor

Paula Heyde
City Clerk

MANAGER'S STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

*City Attorney Bryan Carter, Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson, Human Resources Director Alicia Nolan and Public Works & Transportation Director Andrew Clements.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the special meeting held June 3, 2019, at 5:00 p.m. and the regular meeting held June 3, 2019, at 7:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

2. Proclamation – Dr. Robert A. Vartabedian Day
3. Proclamation – Majors Abe and Ronda Tamayo Recognition Day
4. Proclamation – National “Dump the Pump” Day

ACCEPTANCE OF AGENDA:

CONSENT AGENDA:

NOMINATIONS AND APPOINTMENTS:

5. Filed 6/5/19: Mayor McMurray nominates Ingrid J. Woodbury, 2670 Fairleigh Terrace, to serve as a member of the Library Board for a term expiring June 30, 2022; she is being reappointed.
6. Filed 6/5/19: Mayor McMurray nominates Aaron L. Powell, 1300 S. 11th Street, Apartment 446, to serve as a member of the Library Board for a term expiring June 30, 2022; he is replacing John A. Welch, whose term will expire on June 30, 2019.
7. Filed 6/5/19: Mayor McMurray nominates Alison Schieber, 3708 Grain View Terrace, to serve as a member of the Library Board for a term expiring June 30, 2022; she is being reappointed.

Bills for Passage:

8. A Bill (#415-18) sponsored by Councilmember Myers adopting the Fiscal Year 2019-2020 Budget for the City of St. Joseph, Missouri, as set forth in Exhibits “A” and “B.”

CONSENT AGENDA: Bills for Passage: (Cont'd)

9. A Bill (#413-18) sponsored by Councilmember Novak authorizing an amendment to the Police Department budget in the Public Safety Tax Fund in the amount of \$25,000.00 to provide funds for maintenance and repair of motor vehicles and the purchase of a golf cart for the St. Joseph Police Department.
10. A Bill (#414-18) sponsored by Councilmember Moore authorizing an amendment to the Public Health Department budget in the General Fund to transfer budgeted funds in the amount of \$19,571.00 from the Other Materials and Supplies line item to the Vehicles line item to purchase a 2019 Hyundai Sonata sedan from Reed Hyundai to replace an existing sedan.
11. A Bill (#411-18) sponsored by Councilmember Moore authorizing a contract with the Social Welfare Board of Buchanan County, Missouri in the amount of \$540,743.00 for the purpose of providing medical aid and emergency relief and support for mental health services for qualified persons.
12. A Bill (#427-18) sponsored by Councilmember Kovac authorizing an amendment to the Capital Projects Fund budget in the amount of \$74,213.00 and authorizing the City Manager to enter into agreements for installation of playground equipment at Mary, Rest Square and Patee Parks.
13. A Bill (#416-18) sponsored by Councilmember Kovac terminating a Lease Agreement entered into with the Bartlett Center via Special Ordinance Number 9442 on or about July 5, 2018 and authorizing the execution of a new Lease Agreement with the Bartlett Center for space in the Horace Mann Community Center.
14. A Bill (#417-18) sponsored by Councilmember Kovac authorizing an amendment to the budget to transfer the amount of \$15,000.00 from the General Fund Cell Phone Program to the Park Maintenance Fund for the reallocation of funds to be used for the renovation of the Horace Mann Building steps and authorizing the execution of a Lump Sum Contract with JD Bishop Construction, LLC., and the issuance of purchase orders towards said contract, all in a total amount not to exceed \$27,000.00 to perform said work.

CONSENT AGENDA: Bills for Passage: (Cont'd)

15. A Bill (#424-18) sponsored by Councilmembers Blessing and Davis authorizing execution of a Transportation Alternatives Funds Program (TAP) Agreement with the Missouri Highways and Transportation Commission (MHTC) to provide funding in an amount not to exceed \$200,000.00 and the City will contribute matching funds in an amount not to exceed \$85,714.29 for a total amount of \$285,714.29 for the extension of the Urban Trail System.

16. A Bill (#425-18) sponsored by Councilmember Davis authorizing the execution of a Transportation Alternatives Fund Supplemental Agreement Amendment and the increase in Surface Transportation Program (STP) Small Urban funding in an amount not to exceed \$42,291.76 with the City contributing \$10,572.93 and the execution of Change Order No. 1 with TNR Construction, LLC, in an amount not to exceed \$52,864.69 for the 2015 Urban Trail Phase 21 (Patee Trail Phase 1) Project.

17. A Bill (#426-18) sponsored by Councilmember Roach authorizing the execution of Work Order BARR19-01 with Barr Engineering Co. and an amendment to the General Fund, Transient Guest Tax Program, both in an amount not to exceed \$27,195.00 to provide hydraulic evaluations, design cost and engineering services for public infrastructure improvements identified in the St. Joseph Riverfront Master Plan.

Resolutions for Adoption:

18. A Resolution (#431-18) authorizing the execution of a Lump Sum Contract with Scott Gann Construction and the issuance of purchase orders towards said contract in a total amount not to exceed \$42,570.00 for storm pipe replacement at two locations.

19. A Resolution (#432-18) approving the City's Five (5) Year (Fiscal Years 2020/2021 – 2024/2025) Capital Improvement Program.

20. A Resolution (#437-18) authorizing the execution of Work Order No. 8540-06 with Midland GIS Solutions, LLC to provide professional services for the City's Sewer Maintenance Division in an amount not to exceed \$59,500.00.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

None.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

21. A Resolution (#418-18) establishing a 2019 Charter Review Committee and appointing citizens to serve on the committee for the purpose of recommending proposed City Charter amendments to the City Council.

BILLS FOR FIRST READING:

22. A Bill (#428-18) sponsored by Mayor McMurray amending Chapter 20, "Offenses and Miscellaneous Provisions," of the Code of Ordinances to enact a new Article VI, Division 4, entitled "Regulated Substances," to prohibit the possession of Kratom by, or the sale of Kratom to, any person under the age of 21.
23. A Bill (#429-18) sponsored by Councilmember Novak authorizing an amendment to the Community Development Block Grant Fund and execution of an agreement with Homebase, the Center for Common Concern, Inc., to serve as Continuum of Care Coordinator/Consultant for the St. Joseph Continuum of Care all in the amount of \$36,651.00.
24. A Bill (#430-18) sponsored by Councilmember Davis authorizing the execution of Amendment Number Two (2) to a State Block Grant Agreement with the Missouri Highway and Transportation Commission (MHTC) to extend the project completion date for the Perimeter Fence Project at Rosecrans Memorial Airport from September 30, 2018 to September 30, 2019.

BILLS FOR FIRST READING: (Cont'd)

25. A Bill (#433-18) sponsored by Councilmember Davis authorizing the execution of a Purchase Agreement and the acceptance of a Warranty Deed for real property located at 421 Hickory Street from Edward L. Meeks, Jr. and Nora L. Meeks in the total amount of \$25,000.00 to purchase land to be used to relocate the Water Protection Line Maintenance Division.
26. A Bill (#434-18) sponsored by Councilmember O'Dell authorizing an amendment to Sections 31-028 "C-0 Non Retail Commercial District", 31-029 "C-1 Neighborhood Shopping District", 31-030 "C-2 Downtown Business District", 31-031, "C-3 Commercial District", 31-034 M-1 Light Manufacturing District", and 31-035 "M-2 Heavy Manufacturing District" all in Chapter 31 "Zoning," of the Code of Ordinances to provide clarification related to the definition of drive-through or drive-up services.
27. A Bill (#435-18) sponsored by Councilmember Davis authorizing the execution of a Contract for Sale, acceptance of a Temporary Construction Easement and a Permanent Drainage Easement from Linda Rose Foster to be used for the Pickett Road Box Culvert Project in the total amount of \$7,402.46.
28. A Bill (#436-18) sponsored by Councilmember Novak authorizing an amendment to the Community Development Block Grant Fund budget in the amount of \$214,255.00 to provide funding for four (4) housing rehabilitation projects and other future projects.
29. A Bill (#438-18) sponsored by Councilmember O'Dell vacating a portion of Charles Street lying between Third Street and the alleyway southeast of Interstate 229 and vacating the alleyway connecting Charles Street and Sylvania Street on property located at 302 South Third, as requested by John Rowe agent of Jasomar, LLC.

REPORTS OF BOARDS & COMMISSIONS:

30. Filed 5/30/19: Minutes of the Library Board Budget/Personnel Committee meeting held May 28, 2019, at 4:45 p.m., at the Washington Park Library, 1821 N. 3rd Street.
31. Filed 5/30/19: Minutes of the Library Board of Trustees meeting held May 28, 2019, at 5:00 p.m., at the Washington Park Library, 1821 N. 3rd Street,
32. Filed 6/3/19: Minutes of the Museum Oversight Board meeting held May 20, 2019, at 11:32 a.m.at St. Joseph Museums, Inc., 3406 Frederick Avenue.
33. Filed 6/5/19: Minutes of the Community Police Advisory Committee meeting held June 4, 2019, at 7:00 p.m., at the Law Enforcement Center, 501 Faraon Street.
34. Filed 6/11/19: Minutes of the Landmark Commission meeting held May 7, 2019, at 7:00 p.m., in the Council Chamber at City Hall.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

35. Filed 5/30/19: Minutes of the Council Work Session held May 22, 2019, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.
36. Filed 6/4/19: Minutes of the Council Work Session held May 30, 2019, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

37. Filed 6/4/19: Memorandum in re: Acting City Manager (June 6, 2019).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

38. Filed 5/29/19: Minutes of the St. Joseph Museums, Inc. Fundraising Committee meeting held April 11, 2019, at 10:00 a.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
39. Filed 5/30/19: City Link, May 30, 2019.
40. Filed 5/31/19: Minutes of the St. Joseph Area Transportation Study Coordinating Committee meeting held May 23, 2019, at 12:00 p.m., in the 4th Floor Conference Room at City Hall.
41. Filed 6/3/19: Fiscal Year 2019 Encumbrances \$5,000 to \$25,000, March and April 2019.
42. Filed 6/3/19: Memorandum from Beau Musser, Assistant Administrative Services Director, in re: Financial Report as of 4/30/19 with a detailed Revenue Analysis.
43. Filed 6/3/19: Minutes of the Mayor’s Blue Ribbon Audit Advisory Committee meeting held May 30, 2019, at 12:00 p.m., in the 4th Floor Conference Room at City Hall.
44. Filed 6/4/19: Employee Suggestion Boxes – Status Update for March and April 2019.
45. Filed 6/4/19: St. Joseph Transit Report, April 2019.
46. Filed 6/4/19: Property Maintenance Activity Report, April 2019.
47. Filed 6/4/19: Building Permits Issued, April 2019.
48. Filed 6/4/19: Property Maintenance April 2019 Invoices.
49. Filed 6/4/19: Municipal Division Summary Reporting, May 2019.

COMMUNICATIONS: (Cont'd)

50. Filed 6/7/19: City Link, June 6, 2019.
51. Filed 6/7/19: Human Resources Monthly Activity Report, May 2019.
52. Filed 6/7/19: New Business License Listing for May 2019.
53. Filed 6/7/19: Building Permits Issued, May 2019.
54. Filed 6/7/19: Property Maintenance Activity, May 2019.
55. Filed 6/7/19: Property Maintenance - Invoices, May 2019.
56. Filed 6/11/19: Memorandum from Bryan Carter, City Attorney, and Clint Thompson, Planning and Community Development Director, in re: Wyeth-Tootle Mansion HVAC Upgrade Certificate of Appropriateness.
57. Filed 6/12/19: Minutes of the St. Joseph Museums, Inc. Exhibits Committee meeting held May 8, 2019, at 4:00 p.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.

OTHER BUSINESS:

58. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.