PLEASE NOTE: All members of the Board of Trustees are invited to attend this meeting.

ST. JOSEPH PUBLIC LIBRARY
Board of Trustees Budget/Personnel Committee Meeting
September 24, 2019, 4:45 pm, Washington Park Library

AGENDA

I. CALL TO ORDER

II. ROLL CALL AND INTRODUCTIONS

III. APPROVAL OF THE MINUTES
    A. July 23, 2019 Budget/Personnel Committee minutes

IV. OLD BUSINESS
    A. Expense and revenue comparison tables
    B. Compensation Study Update
    C. Other

V. NEW BUSINESS
    A. Financial reports submitted by Leichti, Franken & Young LLC
to present to the full Board of Trustees

B. August Journal Entries

C. Other

VI. PUBLIC COMMENT

VII. NEXT MEETING: Downtown Library

VIII. ADJOURNMENT

VOTE

THIS MEETING IS OPEN TO THE GENERAL PUBLIC
PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS TO
PARTICIPATE IN THIS MEETING SHOULD CONTACT THE
ADA COORDINATOR AT 232-4038.

*Committee Members are: Aaron Powell, chair, Alison Schieber, Kyla Ward, and Ingrid
Woodbury, ex officio.
AGENDA

I. CALL TO ORDER

II. ROLL CALL AND INTRODUCTIONS

III. APPROVAL OF THE MINUTES
   A. August 27, 2019 Board of Trustees minutes

IV. APPROVAL OF MONTHLY EXPENDITURES
   A. Approval of checks #31490 through #31559, payroll checks #10900 through #10919 & August direct deposits
   B. Commerce Debt Payment

V. FINANCIAL ISSUES
   A. Financial Reports
   B. August Journal Entries
   C. Update on Compensation Study
   D. Other

VI. REPORT OF THE DIRECTOR
   A. Monthly Report

VII. REPORTS OF COMMITTEES
   A. Materials & Services Committee
      1. Edit “Meeting Room Policy”
      2. Edit and rename “Guidelines for Public Access to the Internet and Computer Workstations” to “Public Computers and Internet Policy” and retire “Wireless Internet Access Policy”
3. Edit and rename “Guidelines for Financial Support of Staff Continuing Education and Travel” to “Policy for . . .”  

VOTE

4. Edit “Policy on Harassment and Discrimination”  

VOTE

5. Other

VIII. OLD BUSINESS

A. Update on Buildings & Grounds

B. Other

IX. NEW BUSINESS

A. Library Foundation Board Appointment  

VOTE

B. Meeting Dates and Times  

VOTE

C. Other

X. PUBLIC COMMENT

XI. NEXT MEETING: Downtown Library

XII. ADJOURNMENT  

VOTE

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