

PLEASE NOTE: All members of the Board of Trustees are invited to attend this meeting.

**ST. JOSEPH PUBLIC LIBRARY**  
Board of Trustees Budget/Personnel Committee Meeting  
September 24, 2019, 4:45 pm, Washington Park Library

2019 SEP 18 PM 1:24  
CITY CLERK

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
  - A. July 23, 2019 Budget/Personnel Committee minutes **VOTE**
- IV. OLD BUSINESS
  - A. Expense and revenue comparison tables
  - B. Compensation Study Update
  - C. Other
- V. NEW BUSINESS
  - A. Financial reports submitted by Leichti, Franken & Young LLC to present to the full Board of Trustees **VOTE**
  - B. August Journal Entries **VOTE**
  - C. Other
- VI. PUBLIC COMMENT
- VII. NEXT MEETING: Downtown Library
- VIII. ADJOURNMENT **VOTE**

THIS MEETING IS OPEN TO THE GENERAL PUBLIC  
PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS TO  
PARTICIPATE IN THIS MEETING SHOULD CONTACT THE  
ADA COORDINATOR AT 232-4038.

\*Committee Members are: Aaron Powell, chair, Alison Schieber, Kyla Ward, and Ingrid Woodbury, ex officio.

**ST. JOSEPH PUBLIC LIBRARY**  
Meeting of the Board of Trustees  
September 24, 2019, 5:00 p.m., **Washington Park Library**

**A G E N D A**

2019 SEP 18 PM 1:24

CITY CLERK

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
  - A. August 27, 2019 Board of Trustees minutes **VOTE**
- IV. APPROVAL OF MONTHLY EXPENDITURES
  - A. Approval of checks #31490 through #31559, payroll checks #10900 through #10919 & August direct deposits **VOTE**
  - B. Commerce Debt Payment **VOTE**
- V. FINANCIAL ISSUES
  - A. Financial Reports **VOTE**
  - B. August Journal Entries **VOTE**
  - C. Update on Compensation Study
  - D. Other
- VI. REPORT OF THE DIRECTOR
  - A. Monthly Report
- VII. REPORTS OF COMMITTEES
  - A. Materials & Services Committee
    - 1. Edit "Meeting Room Policy" **VOTE**
    - 2. Edit and rename "Guidelines for Public Access to the Internet and Computer Workstations" to "Public Computers and Internet Policy" and retire "Wireless Internet Access Policy" **VOTE**

- 3. Edit and rename “Guidelines for Financial Support of Staff Continuing Education and Travel” to “Policy for . . .” **VOTE**
- 4. Edit “Policy on Harassment and Discrimination” **VOTE**
- 5. Other

VIII. OLD BUSINESS

- A. Update on Buildings & Grounds
- B. Other

IX. NEW BUSINESS

- A. Library Foundation Board Appointment **VOTE**
- B. Meeting Dates and Times **VOTE**
- C. Other

X. PUBLIC COMMENT

XI. NEXT MEETING: Downtown Library

XII. ADJOURNMENT **VOTE**

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