

PLEASE NOTE: All members of the Board of Trustees are invited to attend this meeting.

**ST. JOSEPH PUBLIC LIBRARY**  
Board of Trustees Budget/Personnel Committee Meeting  
September 28, 2020, 4:45 pm  
**Downtown Library**  
927 Felix St.

SEP 26 AM 8:21

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
  - A. August 24, 2020 Budget/Personnel Committee minutes **VOTE**
- IV. OLD BUSINESS
  - A. Revenue and expense comparison tables
  - B. Other
- V. NEW BUSINESS
  - A. Financial reports submitted by Leichti, Franken & Young LLC to present to the full Board of Trustees **VOTE**
  - B. August 2020 Journal Entries **VOTE**
  - C. Maturing Bank Midwest CD – operations
  - D. Other
- VI. PUBLIC COMMENT
- VII. NEXT MEETING: Monday, October 26, 2020, 4:45 p.m.
- VIII. ADJOURNMENT **VOTE**

THIS MEETING IS OPEN TO THE GENERAL PUBLIC  
PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS TO  
PARTICIPATE IN THIS MEETING SHOULD CONTACT THE  
ADA COORDINATOR AT 232-4038.

\*Committee Members are: Rosetta Ballew-Jennings, chair, Alison Schieber, Kyla Ward, Ingrid Woodbury, and Mike Cadden, ex officio.

**ST. JOSEPH PUBLIC LIBRARY**  
Meeting of the Board of Trustees  
September 28, 2020, 5:00 p.m.,  
**Downtown Library**  
927 Felix St.

SEP 28 AM 8:21

**A G E N D A**

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
  - A. July 27, 2020 Board of Trustees minutes **VOTE**
- IV. APPROVAL OF MONTHLY EXPENDITURES
  - A. Approval of checks #32266 through #32336, August electronic withdrawals, and August direct deposits **VOTE**
- V. FINANCIAL ISSUES
  - A. Financial Reports **VOTE**
  - B. July Journal Entries **VOTE**
  - C. Maturing Bank Midwest CD - operations
  - D. Other
- VI. REPORT OF THE DIRECTOR
  - A. Monthly Report
- VII. REPORTS OF COMMITTEES
- VIII. OLD BUSINESS
  - A. Update on Buildings & Grounds
  - B. Affirm email vote to edit "Reopening Plan and Procedures" **VOTE**
  - C. Reciprocal Borrowing Agreement between SJPL & RHCL **VOTE**

D. Other

IX. NEW BUSINESS

A. Appreciation letter to library staff

B. Jen Wildhagen, Downtown Library Branch Manager

C. Board Discussion

D. Other

X. PUBLIC COMMENT

XI. NEXT MEETING DATE AND TIME: Monday, October 26, 2020, 5:00 p.m.

XII. ADJOURNMENT

**VOTE**

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PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS  
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ADA COORDINATOR AT 232-4038