

PLEASE NOTE: All members of the Board of Trustees are invited to attend this meeting.

ST. JOSEPH PUBLIC LIBRARY
Board of Trustees Budget/Personnel Committee Meeting
October 22, 2019, **4:45 pm, Downtown Library**

2019 OCT 16 PM 3:00
CITY CLERK

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
 - A. September 24, 2019 Budget/Personnel Committee minutes **VOTE**
- IV. OLD BUSINESS
 - A. Expense and revenue comparison tables
 - B. Other
- V. NEW BUSINESS
 - A. Financial reports submitted by Leichti, Franken & Young LLC to present to the full Board of Trustees **VOTE**
 - B. September Journal Entries **VOTE**
 - C. Other
- VI. PUBLIC COMMENT
- VII. NEXT MEETING: Carnegie Library, November 26, 2019, 4:45 p.m.
- VIII. ADJOURNMENT **VOTE**

THIS MEETING IS OPEN TO THE GENERAL PUBLIC
PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS TO
PARTICIPATE IN THIS MEETING SHOULD CONTACT THE
ADA COORDINATOR AT 232-4038.

*Committee Members are: Aaron Powell, chair, Alison Schieber, Kyla Ward, and Ingrid Woodbury, ex officio.

ST. JOSEPH PUBLIC LIBRARY
Meeting of the Board of Trustees
October 22, 2019, 5:00 p.m., **Downtown Library**

2019 OCT 16 PM 3:02
CITY CLERK

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. Compensation Study Presentation, Jon Binder, OMNI Human Resource Management
- IV. APPROVAL OF THE MINUTES
 - A. September 24, 2019 Board of Trustees minutes **VOTE**
- V. APPROVAL OF MONTHLY EXPENDITURES
 - A. Approval of checks #31560 through #31646, payroll checks #10920 through #10934 & September direct deposits **VOTE**
- VI. FINANCIAL ISSUES
 - A. Financial Reports **VOTE**
 - B. September Journal Entries **VOTE**
 - C. Adoption of Compensation Plan **VOTE**
 - D. Other
- VII. REPORT OF THE DIRECTOR
 - A. Monthly Report
- VIII. REPORTS OF COMMITTEES
- IX. OLD BUSINESS
 - A. Update on Buildings & Grounds
 - B. Other
- X. NEW BUSINESS
 - A. Junior League Cinderella Closet Fundraiser at East Hills Library **VOTE**

- B. Strategic Plan
 - C. Retire “Guidelines for Decision-Making and Notification of Staff in Situations When One or More Library Facilities is Inaccessible, Uninhabitable, or Unsafe” and replace with “Policy for Weather or Emergency Closure of Library Branches” **VOTE**
 - D. Library Board Committee Assignments
 - E. Jen Wildhagen, Branch Manager, Downtown Library
 - F. Other
- XI. PUBLIC COMMENT
- XII. NEXT MEETING DATE AND TIME: November 26, 2019, 5:00 p.m., Carnegie Library
- XIII. ADJOURNMENT **VOTE**

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