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# NOTICE OF MEETING

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## CITY COUNCIL

*Regular Meeting – Monday, November 2, 2020 – 5:30 p.m.*  
City Hall – 1100 Frederick Avenue

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## AGENDA

### COUNCIL SEATING ARRANGEMENT

Christopher Connally  
Interim City Manager

Bill McMurray  
Mayor

Paula Heyde  
City Clerk

#### MANAGER'S STAFF\*

#### COUNCILMEMBERS

#### COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

\*City Attorney Bryan Carter, Interim Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Human Resources Director Amy Cohorst, Planning & Community Development Director Clint Thompson, Public Works & Transportation Director Andrew Clements and Acting Police Chief Eric Protzman.

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PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held October 19, 2020, at 5:30 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

PUBLIC HEARING ON ORDINANCES FOR REZONING & CONDITIONAL USE PERMITS:

2. A Bill (#917-18) sponsored by Councilmember O'Dell redistricting the property located at 2704 North Woodbine Road from R-1A, Single Family Residential District to C-1, Neighborhood Shopping District, as requested by Derek Morrow on behalf of Park City Development.

CONSENT AGENDA:

Nominations and appointments:

3. Filed 10/26/20: Councilmember Kovac nominates David R. Long, 2109 N. 35th Terrace, to serve as a member of the Americans With Disabilities Act Compliance Board for a term expiring November 5, 2023; he is filling a vacancy on the board.

Bills for Passage:

4. A Bill (#916-18) sponsored by Councilmember O'Dell amending Section 2-535 titled "Meetings" of Chapter 2, titled "Administrative Code" of the Code of Ordinances to establish 5:30 p.m. as the time at which regular Planning Commission meetings occur.

CONSENT AGENDA: Bills for Passage: (Cont'd)

5. A Bill (#918-18) sponsored by Councilmember O'Dell approving a variance from Chapter 26 "Subdivisions" of the Code of Ordinances, specifically Subsection 26-100(b)(3) as requested by Robert Burris for the property identified as Lot 1, Mitchell Woods East located on Corporate Drive to vary the minimum improvement requirement of sanitary sewers.
  
6. A Bill (#912-18) sponsored by Councilmember Myers authorizing an amendment to the Administrative Services Department budget in the General Fund and acceptance of the Coronavirus Aid, Relief, Economic Security (CARES) Act Grant passed through Buchanan County from the U.S. Treasury Department in the amount of \$168,147.00 to be used to purchase technology-related improvements.
  
7. A Bill (#931-18) sponsored by Councilmember Kovac authorizing an amendment to the General Fund, Park Maintenance Fund and Municipal Golf Fund budgets and acceptance of the Coronavirus Aid, Relief, Economic Security (CARES) Act grant funds passed through Buchanan County, Missouri from the U.S. Treasury Department in the amount of \$17,561.00.
  
8. A Bill (#922-18) sponsored by Councilmember Davis authorizing execution of Master Agreements for Professional Bridge Design Services with Cook, Flatt & Strobel Engineers, P.A. (CFS), HDR Engineering, Inc., Transystems, and Wilson & Company, Inc., Engineers and Architects for the Bonds to Bridges Program and an amendment to the Debt Service Fund, General Obligation Bond Capital Program budget in an amount not to exceed \$2,270,800.00 to provide funds for the design services.
  
9. A Bill (#923-18) sponsored by Councilmember Novak authorizing execution of a Real Estate Purchase Agreement and Quit Claim Deed with Linda Dydell (buyer), to sell real estate located at 621 South 16th Street for the amount of \$15,751.95.
  
10. A Bill (#924-18) sponsored by Councilmember Novak authorizing execution of a Real Estate Purchase Agreement and Quit Claim Deed with Kevin Ginn (buyer), to sell real estate located at 918 Main Street for the amount of \$10,150.00.

CONSENT AGENDA: Bills for Passage: (Cont'd)

11. A Bill (#925-18) sponsored by Councilmember Novak authorizing execution of a Real Estate Purchase Agreement and Quit Claim Deed with Kevin Ginn (buyer), to sell real estate located at 407 South 21st Street for the amount of \$20,150.00.
  
12. A Bill (#926-18) sponsored by Councilmember Novak authorizing execution of a Real Estate Purchase Agreement and Quit Claim Deed with VIP Capital Group, LLC (buyer), to sell real estate located at 3004 Locust Street for the amount of \$10,001.00.
  
13. A Bill (#927-18) sponsored by Councilmember Myers authorizing execution of a Real Estate Purchase Agreement with City of St. Joseph Firehouse, LLC, in the amount of \$60,000.00 for the sale of real property located at 2217 Frederick Avenue (former Fire Station No. 9) and an amendment to the General Fund, Fire Administration Program budget and the Capital Projects Fund to utilize the proceeds for future capital improvements within the Fire Department.
  
14. A Bill (#928-18) sponsored by Councilmember Kovac authorizing execution of Change Order No. 1 to the contract with Lawhon Construction Company for the Hyde Park Splash Park Project and an amendment to the Capital Projects fund budget all in an amount not to exceed \$128,273.00.
  
15. A Bill (#929-18) sponsored by Councilmember Davis authorizing the purchase of software, equipment and installation services from Routematch, Inc. for the RouteShout real time data bus location app for use by Mass Transit and an amendment to the Mass Transit Fund budget all in a total amount not to exceed \$46,620.00.

Resolutions for Adoption:

16. A Resolution (#934-18) authorizing a contract with the Missouri Department of Health and Senior Services to provide a nutrition program through the Women, Infants and Children Program in the amount of \$448,131.00.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

17. A Resolution (#936-18) authorizing the issuance of an emergency purchase order in an amount not to exceed \$79,282.30 for the repair of the sewer main east of the Patee Street Outfall, utilizing the Master Agreement for routine and emergency sewer repairs unit price with Sprague Excavating Co., Inc.
  
18. A Resolution (#937-18) authorizing the purchase of one used 2018 CAT D6T bulldozer in the amount of \$99,840.68 from Foley Equipment Company to be used at the St. Joseph Sanitary Landfill.
  
19. A Resolution (#940-18) authorizing the execution of Work Order Number BMC21-03 in an amount not to exceed \$110,302.00 for design and bid phase services for improvements at the Whitehead Pump Station utilizing the Master Agreement for Professional Engineering Services with Burns & McDonnell Engineering Company, Inc.
  
20. A Resolution (#941-18) authorizing the execution of work orders for the Bonds for Bridges Program utilizing the Master Agreements for Professional Bridge Design Services with Cook, Flatt & Strobel Engineers, P.A., HDR Engineering, Inc., and TranSystems.

\*\*\*\*\* END OF CONSENT AGENDA \*\*\*\*\*

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

21. A Bill (#930-18) sponsored by Councilmember O'Dell approving the final plat entitled "Applewood Estates Plat 3, a Replat of a portion of Lot 12, Applewood Estates Plat 2," a major subdivision consisting of Applewood Estates Lot 12 Plat 2 that includes the property located generally south of Pear Street and east of Ajax Road, as requested by North Star Housing, LLC.
  
22. A Bill (#932-18) sponsored by Councilmember Kovac amending Section 17-5, titled "COVID-19 Pandemic Regulations" of Chapter 17 "Health and sanitation" of the Code of Ordinances to prohibit smoking and the use of vapor products in areas in which face coverings or face masks must be worn to prevent the spread of COVID-19.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

23. A Resolution (#942-18) discouraging licensed medical or mental health professionals from treating minors with behavioral health or medical interventions that seek to change the minors' sexual orientation or gender identity and encouraging individuals who receive treatment in a manner that violates a standard of practice applicable to psychologists, professional counselors, and social workers to report the violation to the Missouri Division of Professional Registration.

BILLS FOR FIRST READING:

24. A Bill (#933-18) sponsored by Mayor McMurray authorizing an amendment to the Cell Phone Program budget in the amount of \$17,168.00 to pay costs associated with efforts to mitigate the effect of the Contrary Creek flood.
  
25. A Bill (#935-18) sponsored by Councilmember Moore authorizing execution of an amended Long-Term Ground Lease Agreement with Missouri Western State University for the lease of property through December 31, 2118, for construction of a new Fire Station Number 8 and an amendment to the Capital Projects Fund budget to appropriate \$275,000.00 to pay for the use of the leased property.

BILLS FOR FIRST READING: (Cont'd)

26. A Bill (#938-18) sponsored by Councilmember Davis authorizing the execution of Change Order No. 2 to the Missouri Air National Guard Box Culvert Extension Contract with M-Con, LLC, for re-mobilization costs and extension of contract completion time and an amendment to the Aviation Fund budget all in an amount not to exceed \$9,000.00.
27. A Bill (#939-18) sponsored by Councilmember Davis authorizing an Emergency Purchase Order in an amount not to exceed \$312,000.00 and an amendment to the Streets Maintenance Fund budget for the amount of \$156,000.00 to rebuild a section of Bishop Road south of North Lakewood Drive utilizing the Master Agreement for Construction Unit Price with Lewis Backhoe and Excavating Company, Inc.

REPORTS OF BOARDS & COMMISSIONS:

28. Filed 10/19/20: Minutes of the Museum Oversight Board meeting held September 21, 2020, at 11:30 a.m., at St. Joseph Museums, 3406 Frederick Avenue.
29. Filed 10/20/20: Minutes of the Traffic Commission meeting held October 14, 2020, at 10:00 a.m., in the Council Chamber at City Hall.
30. Filed 10/21/20: Minutes of the Americans with Disabilities Act Compliance Board meeting held October 15, 2020, at 4:00 p.m., via Zoom video conferencing.
31. Filed 10/23/20: Minutes of the Planning Commission meeting held October 22, 2020, at 7:00 p.m., in the Council Chamber at City Hall.
32. Filed 10/23/20: Minutes of the Library Board Budget/Personnel Committee meeting held September 28, 2020, at 4:45 p.m., at the Downtown Library, 927 Felix Street, via Zoom video conferencing.
33. Filed 10/23/20: Minutes of the Library Board of Trustees meeting held September 28, 2020, at 5:00 p.m., at the Downtown Library, 927 Felix Street, via Zoom video conferencing.
34. Filed 10/26/20: Minutes of the Land Bank Advisory Committee meeting held September 21, 2020, at 1:00 p.m., in the Council Chamber at City Hall.
35. Filed 10/26/20: Minutes of the Plumber's Examining and Appeals Board meeting held October 13, 2020, at 4:00 p.m., in the 1st Floor Conference Room at City Hall
36. Filed 10/26/20: Minutes of the Land Bank Board meeting held October 26, 2020, at 1:00 p.m., in the Council Chamber at City Hall.
37. Filed 10/27/20: Minutes of the Park and Recreation Board meeting held October 15, 2020, at 4:00 p.m., at the Parks Admin office, 1920 Grand Avenue.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

38. Filed 10/19/20: Minutes of the Council Work Session held October 12, 2020, at 4:00 p.m., in the Council Chamber at City Hall.
39. Filed 10/27/20: Minutes of the Council Work Session held October 19, 2020, at 4:00 p.m., in the Council Chamber at City Hall.
40. Filed 10/27/20: Minutes of the Council Work Session held October 26, 2020, at 4:00 p.m., in the Council Chamber at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

41. Filed 10/28/20: Memorandum in re: Acting City Manager (October 30, 2020).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

42. Filed 10/14/20: Parks, Recreation & Civic Facilities Department Monthly Update, September 2020.
43. Filed 10/14/20: Police Department Monthly Activity Report Highlights, September 2020.
44. Filed 10/14/20: Health Department Monthly Statistical Report, September 2020.
45. Filed 10/16/20: City Link, October 15, 2020.
46. Filed 10/16/20: Letter from Timothy P. McGrail, Deputy Director, Missouri Gaming Commission, in re: State/Local Allocation of Gaming Revenues for the period 9/1/20 through 9/30/20.
47. Filed 10/19/20: Memo from James R. McQuerrey, Supt. Of Solid Waste/Recycling, in re: Clean Sweep totals.
48. Filed 10/19/20: Minutes of the St. Joseph Museums Bi-Monthly Board meeting held September 17, 2020, at 4:30 p.m., via Zoom video conferencing.
49. Filed 10/20/20: Minutes of the St. Joseph Museums Board Development meeting held September 25, 2020, at 4:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
50. Filed 10/20/20: Letter from Robert Honan, Chairman of the Americans with Disabilities Act Compliance Board, in re: Officially supporting the City mask mandate.
51. Filed 10/21/20: Minutes of the St. Joseph Museums Programming Committee meeting held October 6, 2020, at 1:30 p.m., at St. Joseph Museums, 3406 Frederick Avenue.



COMMUNICATIONS: (Cont'd)

52. Filed 10/21/20: Minutes of the Police Pension Board meeting held September 16, 2020, at 4:00 p.m., in the 1st Floor Conference Room at City Hall.
53. Filed 10/23/20: Minutes of the Mayor's Blue Ribbon Audit Advisory Committee meeting held October 21, 2020, at 12:30 p.m., in the 4th Floor Conference Room at City Hall.
54. Filed 10/23/20: City Link, October 22, 2020.
55. Filed 10/26/20: Memo from E.J. Hemmens, 1305 Mockingbird Court, in re: Request-Pandemic COVID-19 precautions taken by all public service employees and all local administrators when they leave their home-to teach by example.
56. Filed 10/27/20: Social Welfare Board The Clinic Beat newsletter, September 2020.

OTHER BUSINESS:

57. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.