

NOTICE OF MEETING

CITY COUNCIL

Regular Meeting – Monday, Nov. 18, 2019 – 7:00 p.m.
Council Chamber – City Hall – 1100 Frederick Avenue

AGENDA

COUNCIL SEATING ARRANGEMENT

J. Bruce Woody
City Manager

Bill McMurray
Mayor

Paula Heyde
City Clerk

MANAGER'S STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

*City Attorney Bryan Carter, Interim Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director and Interim Human Resources Director Chuck Kempf, Planning & Community Development Director Clint Thompson, and Public Works & Transportation Director Andrew Clements.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the special meeting held November 4, 2019, at 6:00 p.m. and the regular meeting held November 4, 2019, at 7:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

ORDINANCES FOR REZONING & CONDITIONAL USE PERMITS:

2. A Bill (#564-18) sponsored by Councilmember O'Dell redistricting the property located at 225 South 36th Street from C-3, Commercial District to R-1A, Single Family Residential District, as requested by Kibrom Araya.

CONSENT AGENDA:

Nominations and Appointments:

3. Filed 11/7/19: Councilmember Roach nominates Matt V. Hoskins, 19238 Cherokee Court, to serve as a member of the Aviation Board for a term expiring October 8, 2023; he is filling a vacancy created by the resignation of William Severn.
4. Filed 11/7/19: Councilmember Myers nominates Laura J. Stover-Wyeth, 1721 N. 30th Street, to serve as a member of the Downtown Review Board for a term expiring November 25, 2022; she is replacing Pastor Timothy Doyle, whose term will expire on November 25, 2019.

CONSENT AGENDA: (Cont'd)

Bills for Passage:

5. A Bill (#594-18) sponsored by Councilmember Moore amending Section 28-1596 of the Code of Ordinances entitled "Fire lanes" to add a fire lanes at the Noyes Tennis Court Complex, Remington Nature Center and the two Aldi grocery stores and to modify references to businesses and location names that have changed..

6. A Bill (#593-18) sponsored by Councilmember Novak authorizing an amendment to the Community Development Block Grant Fund in the amount of \$8,723.73 for repayment of HOME funds from Community Action Partnership of Greater St. Joseph to be used for a new construction project at 714 S. 21st Street.

7. A Bill (#595-18) sponsored by Councilmember Roach authorizing execution of a Sewer Billing Adjustment Agreement with Countryside Bristol, LLC and authorizing the waiver of \$8,948.28 in sewer user fees and associated penalties upon Countryside Bristol, LLC's compliance with said agreement, all to resolve a sewer billing dispute resulting from water supplied to the user leaking from the supply system and to the ground rather than directly entering the sewer system.

Resolutions for Adoption:

8. A Resolution (#598-18) authorizing the execution of a contract with the Missouri Department of Health and Senior Services in the amount of \$2,834.11 to provide child care health consultation services.

9. A Resolution (#599-18) authorizing the purchase of two (2) new Massey Ferguson mowing tractors with mowing decks from Ziegler Ag Equipment for the Park Maintenance Division for the amount of \$54,224.00.

10. A Resolution (#600-18) authorizing renewal of the property insurance policy from Chubb Group of Insurance Companies for a one-year term in an approximate amount of \$384,091.00

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

11. A Resolution (#601-18) authorizing renewal of the insurance policy with the Missouri Public Entity Risk Management Fund for general liability, employee benefits liability, employment practices liability, public official E&O liability, healthcare malpractice liability, law enforcement liability, cyber and information breach, unmanned aircraft physical damage and automobile insurance coverage for a one-year term in an approximate amount of \$721,640.00.

12. A Resolution (#604-18) authorizing the renewal of the agreement with Cartegraph Systems, LLC, for an additional one-year term to provide for the annual licensing fee for continued asset management and work order services for the City's Streets and Sewer Maintenance Divisions and Parks, Recreation & Civic Facilities Department, in an amount not to exceed \$80,754.60.

13. A Resolution (#605-18) affirming the emergency action taken by the City Manager for the approval of an increase to an existing purchase order due to unforeseen circumstances in an amount not to exceed \$106,535.90 for the repairs of a sewer main collapse resulting in a cave-in and undermined areas utilizing the master agreement with Sprague Excavating Co., Inc.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

14. A Bill (#596-18) sponsored by Mayor McMurray authorizing acceptance of a \$6,500.00 donation, appropriating that donation and an additional \$6,500.00 from the Cell Phone Program, and authorizing the purchase of a Barco 40K projector in the amount of \$13,000.00 for the Missouri Theater.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

15. A Bill (#597-18) sponsored by Mayor McMurray authorizing an amendment to the Code of Ordinances enacting a new Section 1-21 titled "Fiscal year" of Chapter 1, "General Provisions," and amending Section 2-161 titled "Powers and duties" of Chapter 2, "Administrative Code," to modify the beginning and ending dates of the Fiscal Year for the City of St. Joseph.
16. A Bill (#602-18) sponsored by Councilmember Davis authorizing an amendment to the Water Protection Fund, Sewer Improvement Program budget and the acceptance of a reimbursement from the Missouri American Water Company totaling \$23,673.60 to recover losses incurred due to a damaged manhole.
17. A Bill (#603-18) sponsored by Councilmember Davis authorizing an amendment to Chapter 2 "Administrative Code," Article XII "Procurement Policy," of the Code of Ordinances to enact a new Section 2-1381 titled "Design-build contracts," establishing regulations applicable to design-build procurement.
18. A Bill (#606-18) sponsored by Councilmember Davis authorizing the execution of an agreement with the Secretary of Transportation of the State of Kansas for operating assistance funds for Section 5310 Transportation Projects in the amount of \$103,000.00 to provide a fixed route deviation bus service to the City of Elwood, Kansas.
19. A Bill (#607-18) sponsored by Councilmember Davis authorizing the submittal and execution of a Missouri Highways and Transportation Commission (MHTC) Public Transit Operating Assistance Grant Agreement in the amount of \$19,668.00.
20. A Bill (#608-18) sponsored by Councilmember Davis authorizing acceptance of a permanent right-of-way from St. Joseph Business Park Corporation for right-of-way along Pickett Road between Riverside Road (Missouri Route AC) and Riverside Terrace, and a 15 foot wide Permanent Utility Easement to the south of said right-of-way and to the west of Riverside Terrace from the northwest corner of Lot 2A of Eastowne Industrial Park Plat 2 to the north to Pickett Road.

BILLS FOR FIRST READING: (Cont'd)

21. A Bill (#609-18) sponsored by Councilmember Davis authorizing the execution of the Transportation Planning Consolidated Grant Agreement with the Missouri Highways and Transportation Commission (MHTC) under which the MHTC will provide funding in an amount not to exceed \$141,833.00 and the City will contribute matching funds in an amount not to exceed \$36,588.00 to assist in Metropolitan Planning Organization (MPO) transportation planning activities within the St. Joseph urbanized area.
22. A Bill (#610-18) sponsored by Councilmember Davis authorizing the purchase of one (1) three-quarter ton crew cab pickup from Anderson Ford to be used at Rosecrans Memorial Airport in the amount of \$38,949.00 and authorizing an amendment to the Aviation Fund budget in the amount of \$8,950.00 to appropriate additional funds for said purchase.
23. A Bill (#611-18) sponsored by Councilmember Moore authorizing an amendment to the Public Health Department budget in the General Fund to roll over unspent funds in the amount of \$66,339.00 from a variety of grants and contracts.
24. A Bill (#612-18) sponsored by Councilmember O'Dell approving a plan for an Industrial Development Project for Lifeline Foods, LLC, a Missouri Limited Liability Company, consisting of the acquisition and installation of certain personal property and equipment at the company's existing manufacturing facility; authorizing the City of St. Joseph, Missouri to issue its taxable industrial development revenue bonds (Lifeline Project) Series 2019, in a principal amount not to exceed \$6,500,000 to finance the costs of such project; authorizing and approving certain documents; and authorizing certain other actions in connection with the issuance of the bonds.
25. A Bill (#613-18) sponsored by Councilmember Moore authorizing execution of a Law Enforcement Center Renovation Contribution Agreement with Buchanan County, Missouri, in the total amount of \$100,000.00 and stating the intention to appropriate half of the funds for said agreement during the fiscal beginning on July 1, 2020, all for renovations to accommodate the common inmate population incarcerated at the Law Enforcement Center.

REPORTS OF BOARDS & COMMISSIONS:

26. Filed 10/31/19: Minutes of the Museum Oversight Board meeting held October 24, 2019, at 5:05 p.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
27. Filed 11/5/19: Minutes of the Library Board Materials and Services Committee meeting held November 4, 2019, at 5:00 p.m., at the Downtown Library, 927 Felix Street.
28. Filed 11/7/19: Minutes of the Downtown Review Board meeting held November 6, 2019, at 5:30 p.m., in the Council Chamber at City Hall.
29. Filed 11/8/19: Minutes of the Board of Operating Engineers meeting held November 6, 2019, at 3:30 p.m., in the 1st Floor Conference Room at City Hall.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

None.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

None.

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

30. Filed 10/30/19: Memorandum from Mayor McMurray in re: Establishment of the Mayor’s Blue Ribbon Homeless Advisory Committee.
31. Filed 11/1/19: City Link, October 31, 2019.
32. Filed 11/4/19: Email from Bill Severn, 12400 Sunset Boulevard, in re: Resignation from the Aviation Board.
33. Filed 11/4/19: Municipal Division Summary Reporting, October 2019.
34. Filed 11/5/19: The Social Welfare Board The Clinic Beat newsletter, September 2019.
35. Filed 11/6/19: Minutes of the Mayor’s Blue Ribbon Homeless Advisory Committee meeting held November 4, 2019, at 1:30 p.m., at the Open Door Food Kitchen, 619 S. 8th Street.
36. Filed 11/6/19: Letter from John Jackson, 18745 Country Road 390, in re: Resignation from the Plumber’s Examining and Appeals Board.
37. Filed 11/6/19: Letter from Austin Benson, 13111 Sunset Boulevard, in re: Resignation from the Plumber’s Examining and Appeals Board,
38. Filed 11/6/19: Email from John Spencer, 702 Felix Street, in re: Resignation from the Downtown Review Board.
39. Filed 11/7/19: Memorandum from Wanda Burks, Supervisor, Police Records Division, in re: Disposition Lists.
40. Filed 11/7/19: City Link, November 7, 2019.
41. Filed 11/12/19: Memorandum from Carol Flury, Neighborhood Services Coordinator, in re: Tenant Initiative Program.

COMMUNICATIONS: (Cont'd)

42. Filed 11/12/19: Minutes of the St. Joseph Museums, Inc. Fundraising Committee meeting held October 10, 2019, at 10:00 a.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
43. Filed 11/12/19: Business License Listing, October 2019.
44. Filed 11/12/19: Health Department Monthly Statistical Report, October 2019.
45. Filed 11/12/19: Encumbrances \$5000 to \$25000, October 2019.
46. Filed 11/12/19: Apartment House Residential Rental Property Licenses, October 2019.
47. Filed 11/12/19: Human Resources Department Monthly Activity Report, October 2019.
48. Filed 11/12/19: Property Maintenance Invoices, October 2019.
49. Filed 11/12/19: Duplex Housing Residential Rental Property Licenses, October 2019.
50. Filed 11/12/19: Property Maintenance Activity Report, October 2019.
51. Filed 11/12/19: Building Permits Issued, October 2019.
52. Filed 11/12/19: Single Family Residential Rental Property Licenses, October 2019.
53. Filed 11/12/19: Parks, Recreation & Civic Facilities Department Monthly Update, September 2019.
54. Filed 11/12/19: Minutes of the Sustainable Environment Advisory Committee work session and meeting held September 18, 2019, at 5:00 p.m., in the 1st Floor Conference Room at City Hall.

OTHER BUSINESS:

55. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.