

PLEASE NOTE: All members of the Board of Trustees are invited to attend this meeting.

ST. JOSEPH PUBLIC LIBRARY
Board of Trustees Budget/Personnel Committee Meeting
November 26, 2019, 4:45 pm, Carnegie Library

A G E N D A

- 2019 NOV 20 PM 2:33
CITY CLERK
- I. CALL TO ORDER
 - II. ROLL CALL AND INTRODUCTIONS
 - III. APPROVAL OF THE MINUTES
 - A. October, 2019 Budget/Personnel Committee minutes **VOTE**
 - IV. OLD BUSINESS
 - A. Expense and revenue comparison tables
 - B. Other
 - V. NEW BUSINESS
 - A. Financial reports submitted by Leichti, Franken & Young LLC to present to the full Board of Trustees **VOTE**
 - B. October Journal Entries **VOTE**
 - C. 403b Retirement Plan
 - D. Other
 - VI. PUBLIC COMMENT
 - VII. NEXT MEETING: East Hills Library, December 17, 2019, 4:45 p.m.
 - VIII. ADJOURNMENT **VOTE**

THIS MEETING IS OPEN TO THE GENERAL PUBLIC
PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS TO
PARTICIPATE IN THIS MEETING SHOULD CONTACT THE
ADA COORDINATOR AT 232-4038.

*Committee Members are: Aaron Powell, chair, Rosetta Ballew-Jennings, Alison Schieber, Kyla Ward, and Ingrid Woodbury, ex officio.

ST. JOSEPH PUBLIC LIBRARY
Meeting of the Board of Trustees
November 26, 2019, 5:00 p.m., **Carnegie Library**

2019 NOV 20 PM 2:33
CITY CLERK

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. Audit Presentation, Cochran Head Vick & Co. **VOTE**
- IV. APPROVAL OF THE MINUTES
 - A. October 22, 2019 Board of Trustees minutes **VOTE**
- V. APPROVAL OF MONTHLY EXPENDITURES
 - A. Approval of checks #31602 through #31710, October electronic withdrawals, payroll checks #10935 through #10955 & October direct deposits **VOTE**
- VI. FINANCIAL ISSUES
 - A. Financial Reports **VOTE**
 - B. October Journal Entries **VOTE**
 - C. Other
- VII. REPORT OF THE DIRECTOR
 - A. Monthly Report
- VIII. REPORTS OF COMMITTEES
 - A. Approval of bids for East Hills Library construction projects **VOTE**
 - B. Retire “Guidelines for Decision-Making and Notification of Staff in Situations When One or More Library Facilities is Inaccessible, Uninhabitable, or Unsafe” and replace with “Policy for Weather or Emergency Closure of Library Branches” **VOTE**
- IX. OLD BUSINESS
 - A. Update on Buildings & Grounds

- B. Strategic Plan
- C. Other
- X. NEW BUSINESS
 - A. Audrey Sheets, Branch Manager, Carnegie Library
 - B. Other
- XI. PUBLIC COMMENT
- XII. NEXT MEETING DATE AND TIME: December 17, 2019, 5:00 p.m., East Hills Library
- XIII. ADJOURNMENT **VOTE**

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