

## Museum Oversight Board Meeting Minutes

02-17-20

**Attendees:** Dr. Jimmy Albright, Nancy Miller, Paul Reilly, Marshall White

**Guests:** David Lewis, President Sara Wilson, Executive Director

**Start Time:** 11:32 am

**Minutes:** Minutes were approved for the January meeting

**Receipts:** Receipts for January were approved

**Sara Wilson Report:** Executive committee meeting was most favorable.

The City of St Joseph is changing Fiscal year to January to December. This gives ample time to prepare the budget.

The Museum is at the same staffing level as it was ten years ago. The Museum is operating more efficiently. The staff is looking at the 2023 accreditation. The gift shop is showing a profit. There is a reshelving of some artifacts. This assures there will be ample storage. Upcoming events includes *Black History Hall of Fame inductees*, *Advocacy Day*, in Washington D.C. (Sara will be attending). *The Architect Club* will meet on March, 29<sup>th</sup>, *American Girl Doll Club* will be meeting in March, and reservations are being accepted for the *85<sup>th</sup> Tulip Time Festival in Pella, Iowa*.

**David Lewis Report:** The contract between the City and the Museum has expired. There is hope that the City will renew the contract.

**Unfinished Business:** None

**Meeting Adjourned:** 12:32 pm

**Next Board Meeting:** March 16, 2020 @11:30 am

Minutes submitted by Nancy Miller, Secretary

2020 FEB 25 PM 3:40

CITY CLERK