

## MINUTES

## SENIOR CITIZENS FOUNDATION, INC.

Joyce Raye Patterson 50+ Activity Center

St. Joseph, MO 64501

February 18, 2020

Present: Shirley Bartley, 2022; Barbara Braznell 2021; John Mallon, 2020; Michael Maguire, 2020; Connie Fleckal 2025; David Martin, 2021; Janie Kemp, 2020; Patti Luedtke, 2021; Barbara Wilkerson 2021; Jerry Wilkerson 2021; Charlie Clisbee 2022 and Julie Noel, director.

Absent: Barbara Frankum 2020; Sarah Cotton 2020; Harlyn Fritzson 2021; Drew Brown 2025.

1. The meeting was called to order by Shirley Bartley, president.
2. The Minutes of the January 21, 2020 meeting were reviewed and approved as corrected.
3. The Treasurer's report was given by Barbara W. as Harlyn could not attend the meeting. Barbara presented Harlyn's date with January 2020 Financials handout and the Checks and Receipts log.

Bank Account Balance:	\$2603.52
Portfolio Balance:	\$3,220,003.14
Portfolio Balance July 1, 2019:	\$3,073,369.32
Estimated Annual Income:	\$68,026
Monthly Fee deducted:	\$1,433.16
YTD Fees	\$9,655.30
January Income	\$3,029.87
YTD Income	\$45,768.14

The Checks and receipts log was reviewed. Barbara W. stated we need to discuss the Bonding insurance for the accounts. It is a time consuming, tedious application process that we have not completed yet this year. Since we have very low risk, perhaps we should not do this financial bond. We have O & D bond coverage

separate. Shirley requested that Barbara W. ask Commerce about it. We also could institute a policy of check in excess of \$5000 must be signed by two board members.

#### 4. Reports:

##### 1. Senior Center Director's Report – Julie Noel

- Julie provided a summary of actions and activities and also previously emailed her research into the purchase of stainless steel flatware for our kitchen to use for even meals. We will continue to look into the purchase of the flatware.
- Julie also presented the Activity Totals for January 2020. Silver Sneakers visits are up, however all those funds go to the Rec Center accounts with the City. Even if they went to JRP accounts, they would still go to the City general budget for JRP. Julie is checking into all this. Overall the totals show an increase in Center usage across many groups. Some of the dance groups have changed their age requirements and this probably increased those numbers.
- Julie has examined and reset printers in the computer lab. 2 are now OK, but one is offline and she was not able to get it to work after reset. A 4<sup>th</sup> one needs printer ink. The copy machine is now working.
- Restroom tile issue: Julie thoroughly researched costs of tile vs. linoleum for the new flooring and costs. Both bathrooms need repair, however, since we expect city funds by at least 2024 to completely redo the bathrooms, we do not want to spend in excess now. It was discussed that we should meet with contractors and get bids, sometimes they get discounts on materials. Shirley stated she will look into and contact contractors.
- The City is working on a Budget. Julie has asked for an increase in certain line items but the budget is tight due to increased salaries promised to police and fire fighters.
- Julie also stated that the Parks HR director quit and Chuck Kempf is now again doing that job along with his.

It was agreed the Foundation should send a note of Thanks to Bruce Woody for his service to the community as he is leaving his position with the City.

##### 2. Advisory Council/Strategic Planning Group Report: Charlie Clisbee

- Logo Project: Shirley stated a contract with matt Hepworth at MWSU has been signed. An email vote on the \$100 honorarium to the winner resulted in 9 positive responses and passed. Project will be over May 1<sup>st</sup>. We will eventually need approval the City, Director of Parks & Rec., and the City Council on the artwork, plan, signs etc. Project went to the students today (February 18) Their work is due March 4<sup>th</sup>. Then we will choose and there will be two more rounds working on the logo and with the student. The Downtown Review Board will also need to approve the sign design.
- Lower level Entrance restoration: Jerry W. has been trying to get this done. Shirley sent an email to Jeff. The board also discussed the pigeon poop problem near the entrance, which is excessive. Jerry W. will notify Jeff about this ongoing issue.
- Chili cookoff: the Center will not have a team this year due to not enough interest.

#### 5. Old Business:

- Approval of revised Bylaws – Shirley stated the only change was with regard to email or voice voting when a decision was needed on a matter before the next scheduled meeting. Mike stated we would not want to make this a habit and it was agreed to further modify the Bylaws language to more clearly elucidate circumstances for a vote outside a meeting. Jerry moved we accept the Revised Bylaws with the corrected language discussed, Patti seconded and motion passed.

#### 6. New Business: None

#### 7. Committee Reports:

- Allocation Requests: Dave stated no new ones, two remain pending.
- Decoration Committee: Janie stated the Valentine décor is down and St. Patrick's Day is up.
- Nominating Committee: Members with expiring terms in 2020 are Barbara Frankum, Janie Kemp, Michael Maguire and John Mallon. Jerry stated the committee will try to fill these positions when the terms end in June, 2020.

Next Meeting Date: March 17, 2020

The meeting was adjourned.

Submitted by Barbara A. Braznell, Secretary