

**ROSECRANS MEMORIAL AVIATION BOARD MINUTES
FEBRUARY 19, 2020 – 11:30 AM AIRPORT TERMINAL CONFERENCE ROOM**

	<u>Name</u>	<u>Member's Term Attendance</u> (mtgs attended/mtgs absent 2020)	<u>End of Term</u>
ROLL CALL:	Lute Atieh	(1/0)	April 20, 2023
	Colin Hoffman	(1/0)	August 29, 2021
	Matt Hoskins	(1/0)	October 8, 2023
	Larry Lee, Vice-Chair	(1/0)	April 10, 2022
	Maj Matthew Neil	(1/0)	Pleasure of the Guard
	Greg Starkel, Chair	(1/0)	April 20, 2023

MEMBERS ABSENT:

Michael Grimm	(0/1)	December 21, 2020
Christel Gollnick	(0/1)	August 10, 2019
Tracy Norcross	(0/1)	October 8, 2023

STAFF PRESENT:

Abraham Forney, Airport General Manager
Adam Freeman, Airport Operations Manager
Roxanne Patton, Recording Administrator
Laurie Thompson, City Risk Manager

CALL TO ORDER

Chairman Starkel called the regular meeting of the Aviation Board to order at 11:30am, February 19, 2020. Guest present was Mr. Kenneth Reeder.

WELCOME / INTRODUCTIONS / OTHERS IN ATTENDANCE

Chairman Starkel welcomes all to the meeting and introductions were made.

ITEM #1 – Approval of minutes

Minutes were approved from the December 4, 2019 meeting with 6-Ayes.

ITEM #2 – Airport Business

City Council approved two separate grants on January 27, 2020 for an Airport Business Plan. One grant was through the Department of Economic Development (DED) and second grant was through the State as a State Block Grant both for the development of an Airport Business Plan. These grants will allow for financial assistance for feasibility study analysis of facilities on the south end of the airport currently occupied by the Missouri Air National Guard, to determine potential use by private sector entities to bring new jobs to the area. This study will allow the City to have a market strategy in place when buildings and property become available from the MoANG.

The firm DSG Advisors through the airport's Consultant, will compose the Airport Business Plan.

MoANG property: Person was arrested. Incident reports were made to the city's Risk Manager, local Missouri authorities and Doniphan County, KS. Five (5) quotes have been received for fence/gate repairs.

ITEM #3 - Military Updates

Mission assessment took place the same time as military fence repairs.

2020 AUG 12 AM 8:51

CITY CLERK

(February 19, 2020, Airport Board meeting continued)

Communications Building construction groundbreaking has begun. Construction is weather dependent. This facility will house computer and internet technology equipment will be awarded this summer.

Flight Simulator facility funds received with award this fiscal year.

Box culvert/water line project progressing.

ITEM #4 – Action Items

No items were discussed.

ITEM #5 – New Business

No items were discussed.

ITEM #6 - Airport Tenants/Organization Activities

The Diner was back open January after taking a month hiatus.

Local EAA Chapter held a meeting February 15, 2020. Young Eagles rally is planned for Saturday, May 16, 2020 from 9:00am to noon located at the south apron hangar area. A pancake breakfast fly-in sponsored by the local EAA Chapter 1479 is scheduled for Saturday, August 29 and will be coordinated with Express Flight (FBO).

BeechNutz Flying group is scheduled in May 2020 for their bi-yearly clinic. Vintage Flying Museum is scheduled on August 22, 2020.

ITEM #7 - Capital Improvement Program -2019-2023

ITEM #8 - Information Items

Due to the Airport General Manager and Airport Operations Manager attending the annual MAMA/MoSAC conference April 1-4, 2020, the April board meeting will be held on April 15th. State Aviation day will be held on Tuesday, March 31st.

Annual FAA inspection is scheduled on Monday, April 13, 2020. A complete FAA inspection consists of administrative records, airfield signage, markings, paved areas, snow/ice control, ARFF equipment/agents, fuel servicing, obstructions, and wildlife hazards. Rosecrans has had 6-years of non- discrepancies as well as receiving Safety Enhancement Awards throughout the years.

Airport Maintenance staff will attend Part 139 FAA workshops before the inspection day. There are no costs involved for this workshop.

(February 19, 2020, Airport Board meeting continued)

ITEM #9 – Other Business

Military requests for the continuation of Open Skies Missions.

MOTION TO ADJOURN

Meeting adjourned at 11:50 am.

Minutes respectfully submitted,

Roxanne Patton
Airport Administrative Assistant