Social Welfare Board
Patee Market Health Center
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Serving the healthcare needs of the underserved of the City of St. Joseph and Buchanan County since 1913.

Celebrating our heritage of more than 100 years!

Social Welfare Board
Board of Directors Minutes
February 26, 2019

The February 26, 2019 board meeting was called to order by Dr. Stuber at 2:30 pm.

Board members present: Dr. Stuber, Rex Robinson, Tom Russell, Nancy Potter, Nancy Nash and Carol Burns by conference call.

Staff present: Linda Judah, Deborah Borchers and Dr. McMillen

I. Minutes: The minutes of the January 29, 2019 meeting were reviewed and accepted as presented.

II. Old business: Linda distributed the new board roster and introduced the new board members Nancy Nash and Carol Burns.

III. New Business:
   1. Director Reports:
      a. Director of Operations’ – Deborah Borchers:

Financials
The financials for January were presented. Tom Russell moved the financials be accepted as presented. Nancy Potter Lyle seconded the motion. Motion carried. The financials were filed for audit. Deborah also presented the January income statement for the Westside Clinic. In January, the Westside Clinic had a loss of $69,969.55. Currently, Westside is not receiving any funds from the Wise Woman program, which is contributing to the loss. The funds have not been released from the state as of yet.

Statistics
Statistics for January were presented as follows:

<table>
<thead>
<tr>
<th></th>
<th>January 2018</th>
<th>January 2019</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Patient visits for rolling year</td>
<td>15,935</td>
<td>16,162</td>
<td>1.42% increase</td>
</tr>
<tr>
<td>Prescriptions</td>
<td>2,376</td>
<td>2,757</td>
<td>16% increase</td>
</tr>
<tr>
<td>Number of medical visits</td>
<td>9,709</td>
<td>9,583</td>
<td>1.3% decrease</td>
</tr>
<tr>
<td>Number of dental visits</td>
<td>3,850</td>
<td>3,822</td>
<td>0.73% decrease</td>
</tr>
</tbody>
</table>

Recognized by the NCQA for our quality of patient care.
<table>
<thead>
<tr>
<th>Center referrals</th>
<th>August</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan 2019</th>
<th>Feb 19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of SWB</td>
<td>156/81</td>
<td>130/66</td>
<td>155/83</td>
<td>122/71</td>
<td>85/61</td>
<td>119/69</td>
<td>116/63</td>
</tr>
<tr>
<td>sessions/patients</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scheduled</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of actual</td>
<td>72</td>
<td>62</td>
<td>82</td>
<td>44</td>
<td>29</td>
<td>34</td>
<td>42</td>
</tr>
<tr>
<td>sessions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of referr</td>
<td>21</td>
<td>12</td>
<td>28</td>
<td>15</td>
<td>12</td>
<td>17</td>
<td>15</td>
</tr>
</tbody>
</table>

b. Linda Judah, Executive Director’s report contained the following information:

**Personnel:**
- Interviewing a LPN/medical for a second nursing position

**Initiatives:**
- CARE Message a text messaging platform – work plan in progress
- TCI – a patient survey platform rolled out in December…pilot continues
- Work continues on the LACIE project-rolling out March 2019; work plan continues
- Work continues in last stages of the Civil surgeon designation
- Working in year two on the Roadmap to Health Equity committee with NAFC

**Westside:**
- **Business plan proposed – TG will present**
- Grant City Clinic – little progress is being made. Linda will contact leadership for next steps
- Staff meeting 2/5/19
- Met with SMHW and Wise woman to discuss work plan for next year.
- Applied for mini grant through MFHC for LARCs and a string data change for mandatory reporting

**Miscellaneous:**
- Participating in TAV Health development – high risk population discovery sessions
- HEALTH monthly meeting
- Weekly MDR meetings
- Provided two tours for the AHEC students
- Organized Missouri Association and met with members in St. Louis on 2/1/19
- Provided ER SWB info through provider meeting.
- Working on matches for FOFC fundraiser
Community events:  3/19/2019
Operations:  Staff meetings:  February 5th, provider meeting 2/21/19, Westside 2/13/19
Board work:  Recruited Nancy Nash for the SWB Board.

2. Operational needs:
   a. Linda presented the details of the three bids for a new phone system: Midwest Data Center, Konica Minolta and Towner Communications. After much discussion the board agreed that Konica Minolta’s phone system and platform would best provide for the clinic’s needs. Linda to follow up with references and present her findings via email to them.
   b. The Trivia night arranged by Roger’s Pharmacy is scheduled for March 9, 2018 and will be held at MWSU’s Fulkerson Center. Proceeds will help the SWB pay for medications prescribed through its dispensary.
   d. The CDBG presentation is scheduled for March 25th at 3:30.
   e. Teresa Gall presented a plan to change Westside’s hours to 7:30 -6:00, Monday through Thursday. The board asked for additional statistics before making a decision.

IV.  Clinic reports:  Note information found in director’s report
     Friends of the Free Clinic – Next meeting March 12th, LifeChangers breakfast scheduled for 4/16/2019.

Meeting adjourned at 4:00 pm.

Meeting adjourned at 3:40 p.m.  Next meeting:  March 26, 2019.

Dr. Robert Stuber, Board President  Linda C. Judah, Executive Director