

DOWNTOWN REVIEW BOARD
March 4, 2020
5:30 P.M. – COUNCIL CHAMBER

CITY CLERK
2020 MAR -5 AM 10:24

MINUTES

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current</u> <u>Term of Office</u>
MEMBERS PRESENT:	Jackson Connors	(02-01)	09/23/22
	Dana Massin	(05-00)	02/11/22
	Pat Dillon	(17-01)	03/21/20
	Laura Wyeth	(01-00)	11/25/22
	Rebecca Thacker	(04-01)	02/25/22
	Lonnie Bass	(02-01)	08/31/21
	Andrew Montee	(03-03)	03/22/22
	Cristin Coffman	(05-01)	05/21/21

MEMBERS ABSENT:

STAFF PRESENT: Bryan Carter, City Attorney
Patrick Ruiz, Interim City Planner
Rebecca Shipp, Executive Administrative Assistant

Dillon called the meeting to order at 5:30.

Dillon read the rules of conduct.

ROLL CALL: Dillon-present, Bass-present, Wyeth-present, Thacker-present, Massin-present, Coffman-present, Montee-present, Connors-present
Quorum is present. Five members constitute a quorum.

APPROVAL OF MINUTES – November 6, 2019

Massin made a motion to approve the minutes. Coffman seconded.

VOTE: Dillon-yes, Bass-yes, Wyeth-yes, Thacker-yes, Massin-yes, Coffman-yes, Montee-yes, Connors-yes
Ayes – 8, Nays – 0, Abstain -0. Minutes approved.

Election of Officers

Coffman made a motion to nominate Massin as Chairman. Bass seconded.

VOTE: Dillon-yes, Bass-yes, Wyeth-yes, Thacker-yes, Massin-yes, Coffman-yes, Montee-yes, Connors-yes
Ayes – 8, Nays – 0, Abstain -0. Motion approved.

Massin made a motion to nominate Thacker as Vice Chairman. Coffman seconded.

VOTE: Dillon-yes, Bass-yes, Wyeth-yes, Thacker-yes, Massin-yes, Coffman-yes, Montee-yes, Connors-yes
Ayes – 8, Nays – 0, Abstain -0. Motion approved.

Dillon asked Massin if she wished to conduct the meeting or begin as Chairman at the next meeting.

Massin stated Dillon could Chair the current meeting.

Certificate of Appropriateness – A request for approval of a Certificate of Appropriateness to remove existing concrete at east entrance and installation of a new ramp and retaining wall on the property at 411 Jules as requested by Kevin Rost.

Shipp gave the staff report.

Dillon asked if photos 13 & 14 included in the packet would become the retaining wall.

Kevin Rost-805 N 36th Street-spoke on behalf of the application. Rost responded what is currently the ADA ramp will be taken out and shifted to the North.

Dillon asked where the retaining wall would be located.

Rost responded by referring Dillon to the drawing included in the packet. The existing retaining wall runs North/South. The new retaining wall would T into it and run east west.

Rost stated the concrete has deteriorated as shown in the photos. Rost stated the project has been bid in two ways—tear out the existing concrete and replace it with concrete or, replace all the existing concrete with limestone pavers. Bids have come in favorably.

Rost stated the State Historical Office recommendations are: they did not want the new railings to be painted black and they asked that the retaining wall be concrete with a limestone cap or limestone with a limestone cap.

Ruiz stated the façade would remain the same.

Massin asked if the stairs were being removed in front of the entrances as shown photos 3 and 8.

Rost responded the stairs would go from the furthest column to the southern column and the sidewalk would replace the ramps all the way to the north.

Thacker asked how wide the sidewalk would be.

Rost responded 5 feet.

No one spoke in opposition.

VOTE: Dillon-yes, Bass-yes, Wyeth-yes, Thacker-yes, Massin-yes, Coffman-yes, Montee-yes, Connors-yes Ayes – 8, Nays – 0, Abstain -0. Motion approved.

Ruiz stated there were no items to preview for next month at this time.

Thacker informed the board there was an I229 meeting on Thursday if they would like to attend.

Massin asked if the I229 project would come before the review board or if it would bypass the board.

Ruiz responded he would look into it further.

Coffman requested the Board be kept informed of the status of previous projects which have come before the board—i.e. Music Wall of Fame. Or, is that not a duty of this Board.

Dillon clarified Coffman was asking about reviewing past projects.

Coffman responded yes.

Dillon stated it could certainly be requested. Dillon stated if changes are being put forth it would be good to come before the Board again.

Massin stated it would be helpful for the Board if that resource was made available.

Ruiz stated he would follow up.

The meeting was adjourned at 5:46 p.m.

Minutes respectfully submitted by Rebecca Shipp