

**ROSECRANS MEMORIAL AVIATION BOARD MINUTES  
 JUNE 3, 2020 – 11:30 AM AIRPORT TERMINAL CONFERENCE ROOM  
 MEETING CONDUCTED BY ZOOM**

<u>Name</u>	<u>Member's Term Attendance</u> (mtgs attended/mtgs absent 2020)	<u>End of Term</u>
<b>ROLL CALL:</b>		
Lute Atieh	(2/0)	April 20, 2023
Col John Cluck	(2/0)	Pleasure of the Guard
Christel Gollnick	(1/1)	August 10, 2019
Michael Grimm	(1/1)	December 21, 2020
Colin Hoffman	(2/0)	August 29, 2021
Matt Hoskins	(2/0)	October 8, 2023
Larry Lee, Vice-Chair	(2/0)	April 10, 2022
Tracy Norcross	(1/1)	October 8, 2023
Greg Starkel, Chair	(2/0)	April 20, 2023

**STAFF PRESENT:** Abraham Forney, Airport General Manager  
 Adam Freeman, Airport Operations Manager  
 Roxanne Patton, Recording Administrator  
 Andy Clements Director of Public Works/Transportation

**CALL TO ORDER**

Chairman Starkel called the regular meeting of the Aviation Board to order at 11:30am, June 3, 2020. Due to the ongoing COVID-19 pandemic, the Aviation Board meeting was conducted via ZOOM.

**WELCOME / INTRODUCTIONS / OTHERS IN ATTENDANCE**

Chairman Starkel welcomes all to the meeting. Attending guest was Mr. John Cox, Business Development Manager of Garver.

**ITEM #1 – Approval of minutes**

Motion to approve February 19, 2020 minutes by Member Grimm and seconded by Member Atieh. Minutes were approved as submitted with 9-Ayes.

**ITEM #2 – Airport Business**

COVID-19 has presented issues with various areas of airport operations. Air traffic operations have been down as well as fuel flowage. Daily airport maintenance operations have been operating normal with a full staff.

**ITEM #3 - Military Updates**

Military operations have been running half-staffed due to COVID-19 virus, Non-essential on base personnel have been working from home. There is no projected return for full staffing.

The MCCA Box culvert/water line project progressing. There is currently an easement process issue on Panegot Road, which the County maintains, Airport and County are working together acquiring said easement.

Communications Building's foundation construction is occurring. This facility will house computer and internet technology equipment.

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CITY CLERK

**(June 3, 2020 Airport Board meeting continued)**

All construction to military buildings continues to move forward.

**ITEM #4 – Action Items**

No items were discussed.

**ITEM #5 – New Business**

An Airport Business Plan (Community Reinvestment Program) is currently being developed through the Department of Economic Development and the Chamber of Commerce to help market the airport for news businesses.

**ITEM #6 - Airport Tenants/Organization Activities**

Bill Brown, tenant of the aircraft storage facility, has vacated the facility. This facility is currently out for Request for Proposals (RFP), closing June 19, 2020. Airport Authority would like to see a new aviation business occupy said facility.

The Diner has been closed since the COVID-19 city regulations went into effect. Due to unknowns of Phase 2 guidelines, the Diner Manager most likely will reopen in July.

Local EAA Chapter has not held meetings because of City guidelines for CIVID-19. Plans are to hold a Fly-in sometime in August 2020, and a Young Eagles Rally in the fall.

Express Flight has commenced flight training.

**ITEM #7 – Capital Improvement Program, 2018-2023**

Runway 17/35 design review in process. This project will be a Military Cooperative Construction Agreement (MCCA) between the City and the Mo Air National Guard. Taxiway Delta (south) where it connects with Runway 13/31, the hotspot is an issue.

During construction, the Runway will remain open, but requires FAA approval beforehand. Runway 13/31 will stay open to accommodate the military and pilots.

**ITEM #8 - Information Items**

No informational items were discussed.

**ITEM #9 – Other Business**

No other business was discussed

**MOTION TO ADJOURN**

Meeting adjourned at 11:53 am.

Minutes respectfully submitted,

/s/ Roxanne Patton

Roxanne Patton  
Airport Administrative Assistant