

2019 SEP 27 AM 10:14

**ADMINISTRATIVE VIOLATION REVIEW BOARD
MEETING MINUTES**

June 5, 2019 – 1:00pm
City Hall, Fourth Floor Conference Room

	<u>Name</u>	<u>Attendance</u> (mtgs attended-mtgs absent)	<u>Term of Office</u>
MEMBERS PRESENT:	Pat Benedict	(48-6)	4/29/22
	Don Daffron	(03-0)	4/29/21
	Jason Eslinger	(01-0)	5/27/24
	Becci Goodwin	(40-3)	4/29/23

MEMBERS ABSENT: None

OTHERS PRESENT: Ted Elo, Assistant City Attorney
Juston Carr, Property Maintenance Manager
Dan Craig, Dangerous Building Inspector
Carol Flury, Recording Secretary

ROLL CALL – Four (4) members were in attendance; quorum present. Pat Benedict - present, Daffron - present, Eslinger – present, Goodwin - present.

Elo called the meeting to order.

APPROVAL OF MINUTES- April 2

Minutes were not brought up for vote.

NEW BUSINESS

A. Vote to elect new Chairman and Vice-Chairman

A motion was made by Benedict to nominate Jason Eslinger as Chairman; second by Goodwin.

VOTE: Benedict – aye, Daffron – aye, Eslinger – abstain, Goodwin – aye. Ayes - 3, Nays – 0, Abstain – 1. **MOTION PASSED**

A motion was made by Daffron to nominate Pat Benedict as Vice Chairperson; second by Goodwin. **VOTE:** Benedict – abstain, Daffron – aye, Eslinger – aye, Goodwin – aye. Ayes - 3, Nays – 0, Abstain – 1. **MOTION PASSED**

- B. CASE NUMBER PM17-03128** – A request for review by Sheila Hatfield, 810 South 15th Street, of the Administrative Warning Notice for Violation of Section 304.2 Protective Treatment - apply a protective treatment such as paint to all exposed wood surface;

Section 304.5 Foundation Walls – repair or replace any missing or damaged bricks/mortar of foundation walls(s); Section 304.7 Roof and Drainage – repair any damaged, deteriorated or missing sections of roof. Replace any missing shingles. Ensure that gutters and downspouts are free from obstruction, are bound tightly to the structure and properly rainwater away from the structure; Accessory Structure; Section 304.7 Roof and Drainage – repair any damaged, deteriorated or any missing shingles

Ms. Hatfield was not present.

A motion was made by Eslinger to confirm the citation; second by Daffron. **VOTE:** Benedict – aye, Daffron – aye, Eslinger – aye, Goodwin – aye. Ayes - 4, Nays – 0. **MOTION PASSED**

- C. CASE NUMBER PM17-03129** - A request for review by Sheila Hatfield, 814 South 15th Street, of the Administrative Warning Notice for Violation of Section 304.2 Protective Treatment, apply a protective treatment such as paint to all exposed wood surface; Section 304.5 Foundation Walls – repair or replace any missing or damaged bricks/mortar of foundation walls(s); Section 304.7 Roof and Drainage – repair any damaged, deteriorated or missing sections of roof. Replace any missing shingles. Ensure that gutters and downspouts are free from obstruction, are bound tightly to the structure and properly drain water away from the structure; Section 304.13 Glazing – repair window glass and/or window frame.

Ms. Hatfield was not present.

A motion was made by Eslinger to confirm the citation; second by Daffron. **VOTE:** Benedict – aye, Daffron – aye, Eslinger – aye, Goodwin – aye. Ayes - 4, Nays – 0. **MOTION PASSED**

- **CASE NUMBER AP19-25254** - A request for review by James Hawk, 2908 Pear Street, for Violation of Section 15-29 Maintenance of Property – Prohibited Vehicles – for allowing any unlicensed/licensed vehicles to be parked on a soft or hard surface.
- **CASE NUMBER AP19-25255** – A request for review by James Hawk, 2908 Pear Street, for Violation of Section 15-25 Nuisance defined or declared – Trash and Debris – garbage bags, miscellaneous scattered trash and debris.
- **CASE NUMBER AP19-25256** - A request for review by James Hawk, 2933 Pear Street, for Violation of Section 15-9 Maintenance of Property – Prohibited Vehicles – for allowing any unlicensed/licensed vehicles to be parked on a soft or hard surface.

- **CASE NUMBER AP19-25257** – A request for review by James Hawk, 2933 Pear Street, for Violation of Section 15-25 – Nuisance Defined or Declared – Trash and Debris – tires, pallets, semi junk parts, metal, junk on trailers on west side of property, miscellaneous scattered rubbish and debris.

All the James Hawk's appeals are postponed until July 17, 2019.

UNFINISHED BUSINESS - None

ADJOURNMENT

Elo called the meeting adjourned at 2:05pm.

Minutes respectfully submitted by Carol Flury, Recording Secretary.