

MINUTES

SENIOR CITIZENS FOUNDATION, INC.

Joyce Raye Patterson 50+ Activity Center

St. Joseph, MO 64501

June 16, 2020

Present: Shirley Bartley, 2022; Barbara Braznell 2021; John Mallon, 2020; Michael Maguire, Harlyn Fritzson 2021; Sarah Cotton 2022; Connie Fleckal 2025; Janie Kemp, 2020; Barbara Wilkerson 2021; Jerry Wilkerson 2021; Janie Obermier; and Julie Noel, director.

Absent: Drew Brown 2025; Charlie Clisbee 2022; Patti Luedtke 2021.

1. The meeting was called to order by Shirley Bartley, president.
2. The Minutes of the Mar 17, 2020 meeting were reviewed and approved.
3. The Treasurer's report was given by Harlyn Fritzson. Checks and Receipts log handout was reviewed by board.

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|---------------------------------|---|
| Bank Account Balance: | \$7,239.98 on May 31, 2020; current is \$27,239.98. |
| Portfolio Balance May 31, 2020: | \$3,060,445.11 |
| Estimated Annual Income: | \$60,311.00 |
| Monthly Fee deducted: | \$1,400.86 |
| YTD Fees | \$15,274.63 |
| May Income | \$2,594.1 |
| YTD Income | \$62,026.46 |

A motion to accept the Financial Statement was made by Connie Fleckal and seconded by Jerry Wilkerson. Motion approved.

4.
 - * Senior Center Director's Report by Julie Noel:

Julie stated that the information on corona virus cases is being used to develop policies for the center and is being monitored constantly. She presented handouts showing daily diagnosed cases and deaths in the area. Graphs show trending for cases, deaths and hospitalizations.

Julie presented a handout summary of the changes and rules now in effect in the operation of the JRP Center to provide a safer environment because of Covid 19. The handout summarizes rules on numbers allowed in areas, distancing required, masks, rules for the cafeteria, rules for card players, rules for the pool area, and rules for the fitness center. A regular program of sanitizing all areas in use has been implemented.

Julie reviewed what was going on at the Center during the time it was closed, which included complete sanitizing and cleaning of all areas. She also noted that the City has cut \$7240.00 from the JRP budget. She did get some money for a laptop and some office supplies but anticipated greater needs on office supplies. She would like to request an allocation of an air purification/dehumidifier for the fitness center and she is checking into the options for that. July is Parks and Recreation Month and she has planned activities for the week of July 13 – 17. A follow-up email on June 30th outlined the activities for the JRP Center. Julie plans to request an allocation to purchase two \$25 gift cards for prizes for events.

A question was asked regarding the City changes of fiscal year. Julie stated they are still discussing this and no decision reached yet.

***Strategic Planning Group Report by Shirley Bartley:**

We were able to get everything on our planned list of objectives except clean up of the lower level. Jerry stated that Jeff is still planning on getting the project finished. Shirley has asked Charlie Clisbee to have the group meet in July to plan objectives for the next year.

5. Old Business:

***Logos & Signage**

Shirley presented the choices for logos that have been developed and the Board reviewed the samples, which had been previously emailed to the Board. A logo was selected and voted on with 8 voting for and 1 opposed. The Logo must be approved by the City Council. Chuck Kempf will present it to the Council and Julie will let us know when this will occur. The Downtown Review Board Commission will also have to approve the design. This involves an application.

We also will need to complete a Billboard application with the City. The Foundation Board has already approved \$4200 in funding for the new signs.

6. New Business:

*Slate of Directors and Officers: Jerry Wilkerson presented the recommendations of the Nominating Committee:

President: Shirley Bartley

Vice-President: Janie Kemp

Secretary: Barbara Braznell

Treasurer: Harlyn Fritzon

Parliamentarian: Barbara Braznell

Foundation Directors: Janie Kemp (1st full 6 year term)

Mike Maguire (1st full 6 year term)

City Council Appointment Recommendations: Gene Egbert (1st 3 year term)

Janie Obermier (1st 3 year term)

Sarah moved to approve the slate and Connie seconded. The motion was approved.

*Shirley talked with Paula Heyde at the City about the City Appointees.

* Election of Directors and Officers occurred

*Treasurer report on 2020 – 2021 Budget:

Harlyn Fritzon presented a handout of last year's budget and a line item discussion ensued over any changes proposed for this year's budget. Julie noted her likely needs and she will organize and list and anticipated costs for the year including costs for repair or new equipment that may be needed in the Fitness Center. Shirley stated we need further discussion of the budget items, in a meeting of the Finance Committee (Harlyn, Barbara, Mike and Shirley). The committee will meet on July 1 at 9:30 a.m.

7. Committee Reports:

*Allocation Requests: \$50 request for prizes for the Parks and Rec. Month activities was approved.

* Decoration Committee: No report as decorations have not been placed due to the Covid 19 issue.

8. Next meeting will be July 21, 2020 at 3:00 p.m. This will be our Annual Meeting.

The meeting was adjourned.

Respectfully submitted by Barbara A. Braznell