MINUTES  
ST. JOSEPH LANDMARK COMMISSION  
MEETING  
Tuesday July 2, 2019, 7:00 PM  
1100 Frederick Ave., Third Floor Council Chambers, City Hall  
St. Joseph, Missouri

<table>
<thead>
<tr>
<th>Name</th>
<th>Attendance</th>
<th>Terms of Office</th>
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<tbody>
<tr>
<td>Ron Auxier</td>
<td>(30-17)</td>
<td>01/25/22</td>
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<tr>
<td>Joe Ann Brott</td>
<td>(11-06)</td>
<td>06/25/21</td>
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<tr>
<td>Greg Hall</td>
<td>(17-00)</td>
<td>06/25/21</td>
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<tr>
<td>Ted Hauser</td>
<td>(41-12)</td>
<td>02/22/22</td>
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<tr>
<td>Roger Martin</td>
<td>(29-13)</td>
<td>06/25/21</td>
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<tr>
<td>Lisa Rock</td>
<td>(47-00)</td>
<td>09/25/20</td>
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<tr>
<td>Pat Squires</td>
<td>(41-13)</td>
<td>10/27/20</td>
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<tr>
<td>Cole Woodbury</td>
<td>(25-02)</td>
<td>10/10/19</td>
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MEMBERS ABSENT:  
Nigh Johnson  
(41-13)  
08/04/20

Staff Present:  
Bruce Woody, City Manager  
Clint Thompson, Planning and Community Development Director  
Chuck Kempf, Parks Department Director  
Brady McKinley, Assistant Public Works Director  
Mary Robertson, Assistant City Manager  
Nic Hutchison, City Planner  
Scott Des Planques, Historic Preservation Planner  
Bryan Carter, City Attorney  
Ted Elo, City Attorney  
Lauren Manning, Recording Secretary

Call to Order: 6:59 PM

1. ROLL CALL:  

2. APPROVAL OF AGENDA  
Hall motioned to approve the agenda, Auxier seconded.  
a. Isobel McGowan 809 Hall Street
i. McGowan said that the agenda was out of order due to the fact that the agenda had not been posted until 2:00 pm the day before and it was not available online until after 8:00 am on the 2nd.

ii. McGowan also stated that Old Business Item e: “Update on COA, Wyeth-Tootle Museum plans to shield the electrical panels from view.” Was incorrectly stated as an “update” because a COA application was not filed for Landmark Commission review. McGowan said the item should be stricken from the agenda.

iii. McGowan also had an email from Tuesday June 18th from Clint Thompson to Scott Des Planques copied to Nic Hutchison, Carol Flury, Bryan Carter regarding the July Landmark Commission meeting. The email stated that there was a meeting held and there would be a work session before July’s Landmark Commission meeting to discuss findings. Due to the lack of a work session, McGowan reiterated that the item should be stricken from the agenda.

b. Rock suggested striking the item off the agenda. Elo said that they could skip it when the time came.

c. Elo answered saying that the agenda posting was in compliance with Missouri Open Records law since it was posted 24 hours in advance.

d. Des Planques said that he had been given a list of costs for relocation of the panels; he did not have copies to present.

e. Woodbury called for the vote.

VOTE: Auxier- aye, Brott- aye, Hall-aye, Hauser-aye, Martin-aye, Squires-aye, Rock-aye, and Woodbury-aye. MOTION PASSES

3. APPROVAL OF MINUTES

   a. June 4, 2018 L. C. Meeting Minutes

      i. Hall motioned to approve the minutes, Hauser seconded.

      VOTE: Auxier- aye, Brott- aye, Hall-aye, Hauser-aye, Martin-aye, Squires-aye, Rock-aye, and Woodbury-aye. Eight (8) ayes, Zero (0) nays MOTION PASSES

4. NEW BUSINESS

   a. Application for a Local Landmark status to Kim Schutte’s residence at 1923 Francis, St., the Lewis C. Burnes House.

      i. Des Planques stated that the house was listed in the Harris Addition National Register District and was qualified under several categories. It was staff’s recommendation to the Landmark Commission to recommend to City Council to designate 1923 Francis as a Local Landmark.

      Rock motioned to make the recommendation to City Council, Hall seconded.

      VOTE: Auxier- aye, Brott- aye, Hall-aye, Hauser-aye, Martin-aye, Squires-aye, Rock-aye, and Woodbury-aye. Eight (8) ayes, Zero (0) nays MOTION PASSES

b. Set a date for the hearing of the 809 Hall St. local landmark nomination.

   i. Squires moved to have the hearing for 809 Hall Street scheduled for the August 6th meeting. Auxier seconded.

   VOTE: Auxier- aye, Brott- aye, Hall-aye, Hauser-aye, Martin-aye, Squires-aye, Rock-aye, and Woodbury-aye. Eight (8) ayes, Zero (0) nays MOTION PASSES
5. OLD BUSINESS
      i. Manning was not present but Hutchison said that around 250 people were there in
         attendance. Woodbury said he had heard this was the best conference that attendees
         had been to. Woodbury also said attendees visited many other places in town. Rock
         said that people loved the architecture and heard that “we should be so proud.”
         Woodbury said it was an honor to hear those comments. Auxier said that this
         conference was executed in the same way as the national conference for AIA credits
         that he had attended in the past. He said he met several people from out of town
         were impressed. Hauser said he heard a lot of comments from people about the
         Museum Hill neighborhood and the houses there.
      i. Rock reported that Kim Schutte had been working diligently on the Emporium
         project.
         1. Schutte reported that this was similar to the previous Emporium, but digital.
            The listings would be featuring typical real estate facts but with the history
            of the houses as well. The website would also feature other things involving
            old houses like design, materials, etc. Schutte reported that this would be
            blasted on a nationwide level.
         2. Woodbury suggested a before and after article with houses.
      i. Hauser reported that this will be revisited now that the conference had ended.
         Something would be available next month.
   d. Commissioner recommendations for next month’s work session agenda items.
      i. Rock wanted to know of any ideas about saving interior details.
   e. Update on COA, Wyeth-Tootle Museum plans to shield the electrical panels from
      view.
      i. Woodbury said that his understanding was that this discussion was to be part of a
         work session.
      ii. Des Planques said that he received a memo from Clint Thompson that afternoon
         regarding the requests presented at the last meeting. Contractors offered multiple
         options.
         1. Relocation of both panels next to the carriage house was estimated to be
            $70,300.
         2. Relocation of the gray panel behind the carriage house, $43,300.
         3. Relocation of the gray panel up against the museum, $27,700.
         Neither of these options mask the panels. City staff is to provide recommendation at
         the August 6th meeting.
         Woodbury said that they received the information and they can leave it at that.
         Hall questioned where the money would come from. Des Planques did not know.
         Rock commented that she still felt as if they should be moved.
         Hauser wanted Des Planques to email everyone.
6. STAFF UPDATE ON PRESERVATION ACTIVITIES
   a. Des Planques reported that the SOHG funding for 2018/2019 was not spent. Rock wanted to know what the remaining balance was for. Hutchison said the amount was around $47,000, stating that money was spent for the Frederick Avenue Survey; part of the MOA stipulation. Some was used to establish the Emporium website. Rock questioned about relaxing some SOHG stipulations, Des Planques said the new application was available online. Rock asked what had been changed. Des Planques said it had changed from a 200% match to a 100% match, he could not remember what else had been changed.

7. PUBLIC COMMENT
   a. Isobel McGowan 809 Hall Street, revisited the fact that 809 Hall Street was submitted 22 days prior to the meeting yet was considered past due to be heard at the July meeting stating that the agenda had not been posted until the day before. McGowan stated that citizens are burdened with the 30 day deadline.
      Elo addressed McGowan stating that the requirement is due to posting in the press and having staff reports submitted in time.
   b. Janet Sourk 902 Powell, wanted to know about the remaining balance of funds of the SOHG, Elo stated that it would be reallocated back to the riverboat fund to be used in FY 2019/2020.
   c. Rock would like to see a monthly update of the total amount of what’s left, if any, of the SOHG.
   d. Hall suggested recommending to City Council that if any remaining funding was left, that they rollover to the following fiscal year instead of losing them.
   e. Sourk recommended designating the national register districts as local districts as well as buildings like the CD Smith building.
   f. Fritz Ambrozi 901 N. 11th St, addressed the group about discussing the Civic Center Park’s fountain. Ambrozi had an email from June 13th that stated that the fountain would be an agenda item discussed during the July meeting. Due to the failure of recent repairs, a new replication fountain, made to match the original fountain as best as possible. Ambrozi was present to inform everyone on the Landmark Commission of the details of that project.
   g. McGowan returned to question whether the remaining $47,000 of the SOHG could be rolled over into either the FY 2019/2010 SOHG and/or the Emergency Stabilization Grant funds.
   h. Sourk returned to comment about city projects dealing with historic preservation should be reviewed by the Landmark Commission.

8. ADJOURNMENT
   a. Hall moved to adjourn at 8:00 pm

Minutes respectfully submitted,

Lauren Manning, Recording Secretary