

MINUTES

CITY OF ST. JOSEPH

SENIOR CITIZENS FOUNDATIONS, INC.

2020 AUG 14 PM 4:29

Joyce Rayne Patterson 50+ Activity Center

St. Joseph, MO 64501

July 21, 2020

Present: Shirley Bartley 2022; Barbara Wilkerson 2021; Jerry Wilkerson 2021; Janie Kemp 2020; Charlie Clisbee 2022; Harlyn Fritzson 2021; Mike Maguire 2026; Connie Fleckal 2025; Gene Egbert 2023; Julie Noel, Director; and Jeff Atkins, Assistant Park Director.

Absent: Drew Brown 2025; Patti Luedtke 2021; Sarah Cotton 2022; Barbara Braznell 2021; Dave Martin 2021.

1. The meeting was called to order by Shirley Bartley, President.
2. Shirley welcomed new Foundation Board member Gene Egbert.
3. Minutes of the June 16, 2020, meeting were reviewed. Motion to accept reviewed minutes was made by Mike Maguire and seconded by Janie Kemp. Motion was approved.
4. The Treasurer's report was given by Harlyn Fritzson. Checks and Receipts log reviewed by the board.

Bank Account Balance: \$7,746.71 as of June 30, 2020; current balance: \$7,477.41

Portfolio Balance June 30, 2020: \$3,092,929.30

Estimated Annual Income: \$59,053.00

Monthly Fee deducted: \$1,438.77

YTD Fees \$16,713.40

June Income \$6,730.87

YTD income \$68,757.33

A motion to accept the Financial Statement was made by Mike Maguire and seconded by Barbara Wilkerson. Motion approved.

The annual meeting with Commerce Bank is scheduled for August 18, 2020, at 4:00 pm after the regular Foundation meeting. Due to COVID-19, a Zoom meeting will be conducted.

5. Senior Center Director's Report by Julie Noel:

Julie continues to monitor the positive COVID-19 cases in our community to help us determine if we can continue with the policies that we have in place at the Center. So far, we are able to continue with the current policies.

The Center has received a final budget from the city. Some areas have been cut, while other areas received an increase in funds. Julie is working with Kitty Karr in Accounting to access the \$25.00 application fee collected when a new member signs up for training in the Fitness Center. The fee collected was to be put in a fund for the replacement of equipment in the Fitness Room. More clarification is needed for this topic. Further discussion will be pursued.

Since our membership is down in the Fitness Room, Julie would like the Foundation Board to look at various options to increase our revenue in order to purchase new equipment for the Fitness Room. This will be an ongoing project.

Due to the age of HVAC units, (units last replaced in 2009 as a CIP project), repairs have been made.

A portion of the ceiling in the Fitness Room is beginning to degrade. Sheldon will begin repair to the ceiling in the near future.

Volunteers are needed for work at the front desk. However, due to COVID-19, Julie and Donna felt it would be better if we didn't seek volunteers at this time. Also due to the virus, the blood pressure clinics have been suspended.

Due to heavy rains at the end of June, a water leak (near the men's south restroom) was repaired by the Park's maintenance department.

Repairs were made to the stove hood fan in the kitchen.

The Walk with Ease Class will begin July 23, 2020. Due to the relaxing of the mask mandate during exercise classes, Yoga and Tai Chi classes are being taught again.

Mah Jongg, card, and line dancing groups have resumed their activities.

The Stamp Club and Sertoma Club are once again meeting at the Center.

The present hours for the JRP 50+ Activity Center are: Monday-Thursday 8:00 to 7:30 pm, Friday 8:00 to 5:00 pm, and Saturday 8:00 to 11:30 am.

The Parks and Recreation Month Activities were held except for the guided sculpture walk. The walk has been rescheduled for August 7, 2020, from 10:00 to 11:00 am.

The cooks are reevaluating their menus. Also Jennifer Hilliard (night attendant) and Terry Scott (volunteer) have arranged our library by genre and author.

*Strategic Planning Group Report: Charlie Clisbee

Clean up of parking lot will probably be sometime in October.

Jeff Atkins reported that the lower level entry will be painted in the near future.

Parks and Rec will conduct a Zoom meeting to discuss the acceptance of our logo.

Shirley is planning on contacting the representatives of the various groups that use our facilities to encourage their participation on the Strategic Planning Group.

6. Old Business:

*Logo and Signage:

City Council will conduct a Zoom work session to discuss the acceptance of our logo.

* Budget for 2020-2021:

The budget was reviewed, and a motion to accept the new budget was made by Mike Maguire and seconded by Jerry Wilkerson. Motion was approved.

* New City Appointee Board Members:

Shirley is hosting a reception to welcome Gene Egbert and Janie Obermier to the Board. Reception is to be held at Shirley's home on July 23, 2020, starting at 6:30pm.

7. New Business:

* Jeff Atkins, Assistance Parks Director reported on the progress of several projects being done at this time or in the near future. Some of the projects mentioned were the Hyde Park splash pad, new roof for the Remington Nature Center, draining of Corby Pond and improvements to the shoreline of the pond. The Park Department is hoping to enter into an agreement with the Conservation Department to stock and help maintain the pond. The design and construction of hiking and biking courses in the Bluffs across from the Heritage Ball Park. Some of the trails will be used for competitive racing in hope of increasing revenue for the city. The Missouri Theater is being updated with new stage curtains, stage lighting, and improvement to the restroom on the first floor.

Jeff also reported on the loss of revenue due to the COVID-19 Virus. Due to the loss of sales tax during the shut down, the budget for Park and Rec has been reduced by 4.5%. Additional cuts may be made to the budget depending on the revenue from the sales tax.

* Fitness Center:

A list of needs for the Fitness Room is being comprised. New equipment, such as, a leg press, a treadmill for tall people, an upright bike, and possibly another elliptical. Jena will be consulted to see what specific equipment might be needed for the Fitness Room. At the present time, a dehumidifier and air purifier are on the “needs” list for the Fitness Room.

8. Committee Reports:

*Allocations: None

*Decorating Committee: At this time, no decorations are being used.

9. Next Meeting: August 18, 2020.

Strategic Planning Group:	2:00 pm
Foundation Meeting:	3:00 pm
Commerce Bank Meeting:	4:00 pm

10. Motion to adjourn meeting was made by Jerry Wilkerson, and seconded by Mike Maguire. Motion was approved, and meeting was adjourned.

Respectfully submitted by Connie Fleckal substituting for Barbara Braznell