

MINUTES
LAND BANK BOARD
July 27, 2020
1:00 P.M. – Council Chambers

CITY CLERK
2020 JUL 28 PM 2:35

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current Term of Office</u>
MEMBERS PRESENT:	Tara Horn	(06-00)	08/26/20
	Terry McClatchey	(06-00)	08/28/21
	Steve Briggs	(06-00)	08/26/22
	Gabe Edgar	(05-01)	09/23/23
	Lee Sawyer, Ex-Officio	(04-02)	
	Bill McMurray, Ex-Officio	(05-01)	
MEMBERS ABSENT:	David Bradley	(03-03)	08/26/23
	James Robinson	(04-02)	08/26/22
STAFF PRESENT:	Ted Elo, Assistant City Attorney Jim Haake, Acting Director, Planning & Development Rebecca Shipp, Executive Administrative Assistant		

Call to Order –Briggs called the meeting to order at 1:00 pm.

ROLL CALL: Horn – present, McClatchey – present, Robinson-absent, Briggs-present, Bradley-absent, Edgar-present, Sawyer-present, McMurray-present.

Quorum is present.

Minutes of the Meeting, February 24, 2020 –

McClatchey made a motion to approve the minutes. Edgar seconded.

All in attendance stated aye verbally in unison.

No one responded nay.

Minutes approved.

New Business-

Funding Update

Briggs gave the Board members an update on fund balance for FY20 and FY21.

Update from LBAC

Kamali gave the Board members an update of the Land Bank Advisory Committee

Kamali gave members a pilot project handout as an example.

Discussion was held among board members regarding next step recommendations.

Briggs asked Elo to research if the current owner of a property is a city employee, would it present a conflict of interest.

Elo stated he will research the State statute and City Code regarding that issue.

Briggs asked members to think about holding Land Bank Board meeting every two weeks to re-establish momentum that was lost over the period where no meetings occurred (covid related restrictions)

Properties to consider for acquisition

Kim Schutte, City Preservation Consultant, gave a Powerpoint presentation to members.

Schutte gave members two handouts to accompany the Powerpoint presentation regarding properties located at 104 N 15th Street and 108/110 North 19th Street.

Briggs disclosed he has handled work for Ms. Sorrento, owner of 108/110 N 19th Street, and would need to recuse himself of any vote/discussion regarding the property.

Discussion was held among board members and Kamali regarding the properties.

Elo advised the Board not to accept either property without a title review.

Briggs directed Elo conduct title searches on properties coming before the board. Elo stated he would.

Homesteading Program concept

Schutte outlined the Homesteading Program concept for board members.

Discussion was held regarding how the program would be beneficial to St. Joseph.

Minutes of the Land Bank Board Meeting
July 27, 2020

Board members held discussion regarding more frequent meetings and agreed to meet every two weeks.

Joni Westcott-1225 N 10th, Advisory Committee member, asked the board for clarification of the actions they were taking today. The advisory committee is currently scheduled to meet on the 10th. The Land Bank Board will meet on the 17th. Briggs stated the Land Bank is looking forward to hearing recommendations from the LBAC on the 17th.

Kamali ask the board to make a decision on N 15th but wait on a decision on N 19th until the LBAC has made a recommendation.

Briggs stated to Kamali that the board was not making a commitment on either property at this point in time.

The next meeting will be August 17th at 1:00 pm. in the Council Chambers.

The meeting adjourned at 2:15 pm.

Minutes respectfully submitted,

Rebecca Shipp

cc: City Council
Bill McMurray, Mayor, Ex-Officio
Lee Sawyer, Ex-Officio
Paula Heyde, City Clerk
Land Bank Board Members
Land Bank Advisory Committee
Chris Connally, Interim City Manager
Clint Thompson, Planning & Community Development Director
Ted Elo, Assistant City Attorney
Tom Mahoney, Interim Director Administrative Services