

2020 AUG 11 AM 9:59

**ROSECRANS MEMORIAL AVIATION BOARD MINUTES
AUGUST 5, 2020 – 11:30 AM AIRPORT TERMINAL CONFERENCE ROOM**

<u>Name</u>	<u>Member's Term Attendance</u> (mtgs attended/mtgs absent 2020)	<u>End of Term</u>
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ROLL CALL:

Col John Chuck	(3/0)	Pleasure of the Guard
Michael Grimm	(2/1)	December 21, 2020
Christel Gollnick	(2/1)	August 10, 2024
Matt Hoskins	(3/0)	October 8, 2023
Larry Lee, Vice-Chair	(3/0)	April 10, 2022
Tracy Norcross	(2/1)	October 8, 2023
Greg Starkel, Chair	(3/0)	April 20, 2023

MEMBERS ABSENT:

Lute Atieh	(2/1)	April 20, 2023
Colin Hoffman	(2/1)	August 29, 2021

STAFF PRESENT:

Abraham Forney, Airport General Manager
Adam Freeman, Airport Operations Manager
Roxanne Patton, Recording Administrator

GUESTS:

John Cox, Business Development Manager, Garver
Mark Williams, PE. Garver Aviation Business Line Leader

CALL TO ORDER

Chairman Starkel called the regular meeting of the Aviation Board to order at 11:40am, August 5, 2020. Due to the ongoing COVID-19 pandemic, the Aviation Board meeting is conducted via ZOOM.

WELCOME / INTRODUCTIONS / OTHERS IN ATTENDANCE

Chairman Starkel welcomes all to the meeting and introductions were made.

ITEM #1 – Approval of minutes

Minutes were approved from the June 3, 2020 meeting with 7-Ayes.

ITEM #2 – Airport Business

The Airport Business Plan is complete. The Business Plan has been presented to the Chamber of Commerce. Member Gollnick asked if copies of the marketing plan could be sent too board members. Airport Manager said he will send the link to each member.

The administrative phase of the annual FAA inspection will take place August 13, 2020. The administrative phase consists of records and training documentation. The onsite inspection is scheduled August 18, 2020, consisting of pavement conditions, signage, and markings, etc. Keeping with CDC guidelines to reduce the spread of COVID-19, various safety guidelines will be taken during the inspection.

ITEM #3 - Military Updates

Military operations have been running half-staffed due to COVID-19 pandemic.

The Communication building exterior shell has been erected. This facility will house computer and internet technology equipment.

(August 5, 2020, Airport Board meeting continued)

Bids have been received for the Flight Simulator facility.

Engine modifications completed for C-130's. Still waiting on the props.

ITEM #4 – Action Items

C-1 Hangar: An RFP was published to lease the C-1 Hangar. Bill Brown the former on-field aircraft mechanic, relocated allowing this hangar to become available for leasing. One quote was received from Life Net. Airport Manager asked board members for a recommendation to City Council to approve a lease agreement with Life Net. Member Grimm motioned to recommend a lease agreement between the City and Life Net. Member Gollnick seconded the motion. Motion carries with 7 Ayes.

MoANG Lease: This lease will allow MoANG 204 acres on north airport property for the purpose of building a ramp and hangars. Vacated property at the southend of the field will be used by the city to obtain interest from various businesses. Member Gollnick motioned to recommend a lease agreement between the City and the Air National Guard. Member Lee seconded the motion. Motion carries with 7 Ayes.

ITEM #5 – New Business

No new business discussed.

ITEM #6 - Airport Tenants/Organization Activities

The Diner has been closed due to the COVID-19 pandemic. Diner Manager stated she plans to open the day after Labor Day, September 8, 2020.

Express Flight (FBO) has been operating as usual. Corporate and flying volumes are down due to the COVID pandemic.

Tuskegee Eagles group continues to meet on a regular basis to complete their project. The group has been finishing up on the motor for their kit plane. The plane could be ready for flying in approximately 2-weeks. Member Lee asked about donating to the cause. The contact person is Jim Smith for contributions. Member Gollnick suggested having a community event when the flight is scheduled.

The History Museum tour event scheduled this month has been cancelled.

ITEM #7 - Capital Improvement Program -2019-2023

Airport Business Plan discussed above in Item #2

ITEM #8 - Information Items

FAA Inspection discussed above in Item #2

ITEM #9 – Other Business

Chairman Starkel recognized Adam Freeman, Airport Operations Manager, and staff for maintaining safe airport operations at Rosecrans.

MOTION TO ADJOURN

Meeting adjourned at 12:05 pm.

Minutes respectfully submitted,

/s/ Roxanne Patton, Rosecrans Memorial Airport Administrative Assistant