

MINUTES
PLANNING COMMISSION
August 5, 2020
12:00 P.M. – COUNCIL CHAMBER

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current Term of Office</u>
MEMBERS PRESENT:	Reba Hebert	(50-06)	01/29/22
	Karen Quintana Planalp	(10-00)	08/04/24
	Bob Bucher	(24-04)	06/15/23
	Donna Jean Boyer	(25-02)	07/22/23
	Lauren Catron	(25-09)	07/17/22
	Tim Doyle	(04-02)	12/14/24
MEMBERS ABSENT:	Phillip Vaughn	(19-17)	08/05/23
	Allison Tschannen	(05-06)	07/15/24
	Ben Burnnett	(19-07)	02/12/23
STAFF PRESENT:	Ted Elo, Assistant City Attorney		
	Patrick Ruiz, Assistant City Planner		
	Zack Martin, City Planner		
	Rebecca Shipp, Executive Administrative Assistant		

Call to Order –Hebert called the meeting to order at 12:00 pm.

Hebert entered certified copies of Chapters 11, 26 and 31 into evidence and read the rules of conduct.

ROLL CALL: Quintana Planalp-present, Tschannen-absent, Catron-present, Burnnett-absent, Bucher-present, Doyle-present, Vaughn-absent, Hebert-present, Boyer-present. Quorum is present. Five members constitute a quorum.

There were no postponements or adjustments to the agenda.

Boyer made a motion to approve minutes from July 7, 2020 and July 23, 2020. Doyle seconded.

VOTE: Quintana Planalp-yes, Catron-yes, Bucher-yes, Doyle-yes, Hebert-yes, Boyer-yes.
Ayes – 6, Nays – 0, Abstain – 0 Minutes approved.

ITEM #1 **Minor Subdivision** – A request for approval of a minor residential subdivision entitled Niemann Subdivision located at 2520 N 35th Street as requested by Carolyn Niemann.

Minor Subdivisions are approved or denied by the Planning Commission

Staff recommendation: conditional approval

Ruiz gave the staff report.

Discussion was held among commission members.

No one spoke in favor of the item.

No one spoke in opposition of the item.

Boyer made a motion for approval of the minor subdivision with the conditions as recommended by City Staff. Quintana Planalp seconded.

VOTE: Quintana Planalp-yes, Catron-yes, Bucher-yes, Doyle-yes, Hebert-yes, Boyer-yes. Ayes – 6, Nays – 0, Abstain – 0 Motion approved.

ITEM #2 **Minor Subdivision** – A request for approval of a minor commercial subdivision entitled Thevenot Subdivision located at 1111 Alabama as requested by Martial Thevenot.

Minor Subdivisions are approved or denied by the Planning Commission

Staff recommendation: approval

Ruiz gave the staff report.

Discussion was held among commission members.

No one spoke in favor of the item.

No one spoke in opposition of the item.

Boyer made a motion for approval. Bucher seconded.

VOTE: Quintana Planalp-yes, Catron-yes, Bucher-yes, Doyle-yes, Hebert-yes, Boyer-yes. Ayes – 6, Nays – 0, Abstain – 0 Motion approved.

Ruiz gave a preview of possible agenda items for next month's meeting.

The meeting adjourned at 12:17 pm.

Minutes respectfully submitted,

Rebecca Shipp

cc: Paula Heyde, City Clerk
 Planning Commission Members
 Chris Connally, Interim City Manager
 Clint Thompson, Planning & CD Director
 Ted Elo, Assistant City Attorney
 Brady McKinley, Civil Engineer
 Mark Townsend, Technology Associate Director