

MINUTES
SENIOR CITIZENS FOUNDATIONS, INC.
Joyce Raye Patterson 50+ Activity Center
St. Joseph, MO 64501
August 18, 2020

CITY CLERK
2020 SEP 17 AM 11:34

Present: Shirley Bartley 2022; Barbara Wilkerson 2021; Jerry Wilkerson 2021; Janie Kemp 2020; Harlyn Fritzsion 2021; Connie Fleckal 2025; Mike Maguire 2026; Gene Egbert 2023; Patti Luedtke 2021; Sarah Cotton 2022; Drew Brown 2025; Janie Obermier 2023; and Julie Noel, Director.

Absent: Barbara Braznell 2021; Dave Martin 2021; Charlie Clisbee 2022.

1. The meeting was called to order by Shirley Bartley, President.
2. Shirley handed out current contact information for Board Members.
3. Minutes of the July 21, 2020, meeting were reviewed. Motion to accept reviewed minutes was made by Barbara Wilkerson and seconded by Janie Kemp. Motion was approved. It was noted that Paula Heyde, City Clerk, also needs to receive the minutes of the Foundation meetings.
4. The Treasurer's report was given by Harlyn Fritzsion. Checks and Receipts log reviewed by the board.

Bank Account Balance: \$6,167.49 as of July 31, 2020;
Current balance: \$4,189.54
Portfolio Balance July 31, 2020: \$3,175,356.95
Estimated Annual Income: \$58,088.00
Monthly Fee deducted: \$1,450.71
YTD Fees \$1,450.71
July Income: \$2,358.78
YTD Income: \$2,358.78

A motion to accept the Financial Statement was made by Mike Maguire and seconded by Gene Egbert. Motion was approved.

5. Senior Center Director's Report by Julie Noel:
The Center has seen an increase in numbers of attendees for the month of July.
The rescheduled sculpture walk with the Allied Arts Council was attended by six people.
The exterior of the lower level entrance was repaired and painted by Park maintenance staff, Bob Simon. Many compliments have been received on the appearance of the lower entry way.

The Center has renewed our contract with Hobart for the dishwasher maintenance.

Repairs were necessary for HVAC systems over the administrative office and the

billiards room. The Center is still waiting on a compressor for the billiards room before repairs can be completed. The HVAC units were installed in the building as a CIP project in June 2009.

COVID numbers are on an upward trend. Julie is continuing to monitor the situation. Due to the upward trend in numbers, as of now, the Sertoma Club has decided not to hold their meetings. The staff at the Center are continuing their diligent work with the sanitizing of surfaces in the building.

Julie had done some brainstorming on slogans for the Center. She sent to the board members a list of possible slogans for the JRP 50+Activity Center. From her list each member were to choose their top two picks. The slogan Friendship, Fun, Fitness was the slogan that received the most votes.

* Strategic Planning Group Report

Cleanup for the parking is being planned for October.

Lower level entry way has been repaired and painted.

Discussion of signage was held. It was decided to combine elements of several signs that had been submitted for viewing. These recommendations are been sent back to Penn Street Signs for new prototypes.

6. Old Business:

*Equipment for Fitness Room:

Jenna, our Fitness Coordinator, will write an allocation for new equipment. She is still waiting on bids.

Julie is still researching dehumidifiers for the Fitness Room. She is also checking on the cost for hooking the dehumidifiers into the HVAC system. Estimated cost for an air purifier will be @ \$1000.00. A suggestion was made to invest in an air scrubber instead of an air purifier. Julie is going to check on prices.

*Logo and Signage:

Information was given to the Board about the new signage. The Strategic Planning Committee is still working with Penn Street Signs. The committee is requesting new prototypes.

7. New Business:

A discussion about end of the year financial information/tax documents was held. It was brought to our attention that Julia Moran has been doing these documents for the Foundation. A motion was made by Barbara Wilkerson and seconded by Mike Maguire to retain Julia Moran to do end of the year tax documents and reports. Motion was approved.

A discussion about the annual Thanksgiving Dinner was held. In compliance with restrictions/guidelines of COVID-19, the Foundation has decided to cancel the dinner. It was determined to be in the best interest of our patrons to not host the dinner. Patti Luedtke made

a motion to cancel the dinner; it was seconded by Drew Brown. Motion was approved with two board members abstaining from voting.

8. Committee Reports:

*Allocations: A request of \$244.47 for supplies to repair and paint the lower level entry was made. Mike Maguire made a motion to approve the request, and Drew Brown seconded the motion. Motion was approved.

The Pool Players Association sent a thank you note acknowledging the recovering of the bar size pool table.

*Decoration Committee: At this time, no decorations are being used.

9. Next Meeting: September 15, 2020.

10. Motion to adjourn meeting was made by Jerry Wilkerson and seconded by Drew Brown. Motion was approved, and meeting was adjourned.

Respectfully submitted by Connie Fleckal substituting for Barbara Braznell