

Museum Oversight Board Meeting Minutes

08-19-19

Attendees: Scott Clark, Jennifer Martin, Nancy Miller, Paul Reilly, Chelsea Teeter

Guests: David Lewis, President Sara Wilson, Executive Director, Christina Nickolson, Graphic Designer, Jenifer Jester, Auditor

Start Time: 11:32 am

Minutes: Minutes were approved for the May meeting after a correction to the spelling of Chelsea Teeters name

Receipts: July receipts were approved

President's report: A recap of 2018/2019 highlights were given. A new organizational structure allows the Museum to fill previous gaps in archives, programming, and exhibits and move from 7 full time and 5 part time employees to 8 full time and 2 part time employees. \$1.1 million CIP project was approved by voters to make repairs at the Mansion. HVAC was updated at the Mansion replacing an outdated system. Chiller donation and replacement at Frederick Avenue has been completed. The Capital Campaign raised \$570,000 to make improvements at the Frederick Avenue site.

Sara Wilson's report:

The *2018/2019 SAINT JOSEPH MUSEUMS ANNUAL REPORT* was given to all board Members. The 22 page document was described with highlights from each of the various areas of the report.

Unfinished Business: None

Meeting Adjourned: 12:09 pm

Next Board Meeting: September 16th at the Tootle-Wyeth Mansion.

Minutes submitted by Nancy Miller, Secretary

2019 SEP -5 AM 9:24

CITY CLERK