

Parks and Recreation Board
 August 20, 2020 – 4:00 p.m.
 Parks, Recreation & Civic Facilities, 1920 Grand Avenue

2020 AUG 24 PM 3:25

| | <u>Name</u> | <u>Members' Term Attendance</u> (mtgs attended-mtgs absent) | <u>End of Current Term of Office</u> |
|-------------------------|--------------------------|--|--------------------------------------|
| MEMBERS PRESENT: | Berry, Wonda (via Zoom) | (25-26) | 08/31/20 |
| | Clark, Chris (via Zoom) | (7-6) | 02/11/24 |
| | Grace, Darrell | (22-6) | 06/20/21 |
| | Lanham, Annette | (3-0) | 02/03/24 |
| | Nelson, Pam (via Zoom) | (12-1) | 02/03/24 |
| | Nelson, Scott (via Zoom) | (1-0) | 07/27/25 |
| | Supple-Bish, Mary | (11-2) | 02/03/24 |
| MEMBERS ABSENT : | Brandt, Valerie | (20-21) | 06/20/21 |
| | Heim, Michael | (8-5) | 02/03/24 |

STAFF PRESENT: Chuck Kempf, Director Parks, Recreation & Civic Facilities
 Jeff Atkins, Assistant Director Parks, Recreation & Civic Facilities
 Jessica Oshel, Special Events & Communications Coordinator

Call to Order.

Chairman Chris Clark called the meeting to order at 4:00 p.m.

ITEM #2 - Approval of minutes

Approved

ITEM #3 – Updates:

- a) Future Capital Park Projects – In preparation for potential future funding for Parks Department capital projects, a Councilmember suggested that we compile a list of priority projects reflecting the highest priority projects, covering a broad geographic area of town. Chuck Kempf and Jeff Atkins continually maintain a capital project list specific to parks department needs. They recently narrowed the list down to high priority projects. The list should reflect needs throughout the system but address most significant and impactful issues. Chuck Kempf provided the board with several spreadsheets of projects we have utilized different funding sources in the past including Sales Tax CIP funds: completed projects (green,) in progress projects scheduled and funded (blue,) CIP contingency projects if funding is available at end of 2024 (gray,) and CIP proposed but not funded (yellow.)

The narrowed down listing of projects the board has been asked to assist in rating. Taking into consideration the economic impact (internal & tourism,) the number of people could benefit, value to the community, and operational impact (if we do not will we lose facility/people.) The board is to work on rating between 1-10 based on 10 being the greatest. If the board can have their ratings back to parks by September 11. This will allow staff to compile results before the next meeting on September 17.

Several large projects were taken off the list due to more complicated and expensive solutions being necessary and more input needed from City Council: Civic Arena to replace at least 45 million or to renovate 20 million; JRP 50+ Activity Center determine to renovate or relocate; Horace Mann & Wyeth Tootle since they are very large as well.

Most parks & facilities have funds for our day to day expenses, but nothing to make any major improvements. We usually have to more reactionary instead of proactive with improvements.

ITEM #3 – Upcoming Events

Jessica Oshel – handed out a flyer with September events. Upcoming in October Drive Thru Trunk or Treat, Remington Nature Center parking lot, 6-8pm. Inviting various businesses and service groups to host a trunk. Hopefully, this will be a safer alternative to traditional trick or treating.

ITEM #4 –Open Discussion

- a. Kiwanis Club is donating a large shelter for Bartlett Park. It will be placed just west of the playground and should be in sometime this fall.
- b. S.T.E.A.M. Festival – Missouri Bicentennial in 2021. The free event will be at Civic Center park August 20-21, 2021. The festival will showcase St. Joseph’s contributions past to present in science, technology, engineering, arts, and mathematics. It will not be as large as Trails West. Parks will work on a display highlighting the history of the parks with an interactive exhibit.

ITEM #5 - Adjourn

A motion to adjourn meeting, seconded. The meeting was adjourned at 4:50 pm.

Next meeting is scheduled for Thursday, September 17, 2020, 4pm at Parks, Recreation & Civic Facilities office, 1920 Grand Avenue.

Minutes respectfully submitted,
Lori Frederick, Executive Administrative Assistant