

# OPEN MEETING MINUTES OF THE ST. JOSEPH REGIONAL PORT AUTHORITY

Board of Commissioners  
August 22, 2019

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**Members Present:** Dick DeShon, Glenn Drake, Terry McClatchey, Mark Woodbury, Ron Blakely, RT Turner Ken Beck

**Others Present:** Brad Lau, Jennifer Humbert, Bill Becker (Transport 360), Lee Sawyer (County Representative), Marty Novak (City Representative) Ken Reeder

## 1. CALL TO ORDER

The meeting was called to order by Dick DeShon at 7:30 a.m. The meeting was held at the Port Authority.

## 2. **VOTE TO APPROVE OPEN MEETING MINUTES FROM THE MEETING OF:**

- May 23, 2019

Dick DeShon requested that Commissioners review the minutes. A motion to approve the minutes was made by Ken Beck and seconded by Ron Blakely. Motion approved.

## 3. **APPROVAL OF FINANCIALS**

Brad went over the financials for period ending July 31, 2019. A motion to approve the financials was made by Mark Woodbury and seconded by Terry McClatchey. Motion approved.

## 4. **DISCUSSION AND APPROVAL OF CHANGE ORDER #3 TO BROONER CONSTRUCTION CONTRACT**

It was discussed the need for a kill switch on the conveyor system. This would be installed on the ground as a safety precaution if it was to become clogged. The bid from Pinnacle Electric is \$1,820.00. This would need to be paid at 100% due to no more state funds. Other options were discussed. It was decided final approval would be given after the exact plan was reached. The other issue, not yet addressed, is the catwalk does not have an entry point.

It was the general consensus of the Commissioners, based on a motion made by Glenn Drake and seconded by Ken Beck, to move forward with the emergency stop, and that Lau would email the Commissioners with a better explanation of the purpose of the emergency stop. This would represent change order #3 to the Brooner contract. The total is \$1,820.00. A final email vote for final approval of the motion would be completed.

## 5. **TRANSPORT 360-UPDATE FROM BILL BECKER**

Bill is seeing opportunities continue to grow with the railroad and companies, such as SeaBoard Energy. The new purchase of a reach stacker was made. It is designed to move containers but will also be used to off load barges. This piece of equipment can extend out 40 feet and lift up to 100,000 lbs and does not require any special certifications to operate. The property on the bank still needs to be repaired from the flooding. Bill is not sure if Corp of Engineers will assist in funding for repair.

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**6. VOTE TO CLOSE MEETING**

Dick DeShon requested to move to closed session. The motion to close the meeting was made by Glenn Drake and seconded by Ken Beck and all in favor signify by roll call vote – Dick DeShon – yes, Ron Blakely – yes, Glenn Drake – yes, Mark Woodbury – yes, Ken Beck – yes, Terry McClatchey – yes, RT Turner – yes. All in favor. Motion approved.

**7. VOTE TO OPEN MEETING AND RECONVENE FROM CLOSED MEETING**

Dick DeShon requested to move out of closed session. The motion was made by RT Turner and seconded by Ken Beck and all in favor signify by roll call vote – Dick DeShon – yes, Ron Blakely – yes, Glenn Beck – yes, Mark Woodbury – yes, Ken Beck – yes, Terry McClatchey – yes, RT Turner – yes. All in favor. Motion approved.

**8. OTHER BUSINESS**

The next meeting is scheduled for Thursday, November 14<sup>th</sup> at 7:30 a.m. at the St. Joseph Chamber of Commerce.

**9. ADJOURN**

With no other business to be discussed, the meeting adjourned at 8:26 a.m. The Commissioners proceeded to tour the storage building #2.

Respectfully submitted,



Mark Woodbury, Secretary