Social Welfare Board
Board of Directors Minutes
August 27, 2019

The August 27, 2019 board meeting was called to order by Rex at 2:30 P.M.

Board members present were Nancy Nash, Carol Burns, Rex Robinson and Tom Russell.
Board members absent: Nancy Potter-Lyle and Dr. Robert Stuber
Staff present: Linda Judah, Deborah Borchers
Other guests: Ryan Hennessy a multimedia journalist with News-press Now

I. Minutes: The June 25, 2019 minutes were reviewed. Carol moved to approve the minutes as corrected. Nancy Nash seconded the motion.
Linda reviewed the newly developed white paper regarding the Social Welfare Board’s niche based on fiscal year 2018 – 2019 activity.

II. Old business: There was no old business to discuss.

III. New business:
1. Director Reports:
a. Deborah Borchers, Director of Operations’ contained the information following:
Financials
Deborah presented the financials for June and July. Nancy moved the financials be accepted as presented. Tom seconded the motion. The financials were filed for audit.
Deborah reported the Wise Woman funding started in April after being delayed from the state for nearly nine months. A student intern is scrubbing the charts and calling patients for Wise Woman appointments; the student will be available until August 20. The agency has also agreed to an Experience Works worker placement. She will contact Wise Woman participants for Lifestyles interviews. When the student volunteer leaves, she will start scrubbing charts and contacting patients for Wise Woman appointments.
Title X has allocated $10,495.00 to Westside to begin a buy and bill LARC program for patients.
Medicaid has approved Westside’s NPI number.

Statistics

Statistics for June and July are as follows:

<table>
<thead>
<tr>
<th></th>
<th>June 2018</th>
<th>June 2018</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Patient visits for rolling year</td>
<td>15,267</td>
<td>15,243</td>
<td>.2% decrease</td>
</tr>
<tr>
<td>Prescriptions</td>
<td>3,195</td>
<td>2,849</td>
<td>10.8% decrease</td>
</tr>
<tr>
<td>Number of medical visits</td>
<td>8,133</td>
<td>8,682</td>
<td>6.8% increase</td>
</tr>
<tr>
<td>Number of dental visits</td>
<td>3,939</td>
<td>3,712</td>
<td>5.8% decrease</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>July 2018</th>
<th>July 2019</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Patient visits for rolling year</td>
<td>14,923</td>
<td>15,225</td>
<td>2% increase</td>
</tr>
<tr>
<td>Prescriptions</td>
<td>2,326</td>
<td>3,086</td>
<td>32.7% increase</td>
</tr>
<tr>
<td>Number of medical visits</td>
<td>8,636</td>
<td>8,505</td>
<td>1.5% decrease</td>
</tr>
<tr>
<td>Number of dental visits</td>
<td>3,961</td>
<td>3,634</td>
<td>8.3% decrease</td>
</tr>
</tbody>
</table>

b. Linda Judah, Executive Director’s report contained the following information:

**Personnel:**
- New LPN hired/ begin date August 19th.
- Facilitated creation of the provider brochure through Jeanie Hambrick
- Redoing the medical records position effective 8/30/2019

**Policy and contracts**
- Revised referral and no show process with the Center
- Signed CDBG contract
- Initiated MOU with Youth Alliance

**Initiatives:**
- ACE (Adverse Childhood Experiences) meeting 7/27
- Working with Dr. Nguyen to create an allergy clinic to begin on 9/26
- Participating in Missouri National Guard Foundation research project
- Roadmap to Health Equity / patient experience ‘What’ working group
- Digital Guarantee Rewrote and submitted Civil Surgeon
- TAV/AIM - participated in several follow up meetings
- Served on MOMom planning committee – assisted with food and medical triage during the clinics on August 15 and 16th.
- Missouri Association of Free Clinic – working with other free clinics in Missouri to redevelop MAFCC: website, by-laws and data collection tool.

Westside:
- Reviewed work plan with Missouri Family Health Council; participated in ARC calls;
  - SMHW advisory meeting – July 11
  - Working with Diagnostic Imaging to secure contract
  - Mustangs sent letter of appreciation for Westside’s participation and banner
  - Worked with the YWCA and diagnostic imaging for the mammogram van; interviewed by KQ2
  - Completed SMHW subrecipient annual report
  - Launched the Self-Monitoring Blood pressure program
  - Organized and met with the Community of Interest for Title X grant
  - In process of creating a patient navigator position with SMHW funds
  - Preparing for March 25-26 MFHC audit

Dental:
- Prepared for the NHSC audit; met with auditor, prepared and submitted NHSC application
- Grant with Missouri Foundation pending for dental chair

Medical:
- Staff meetings July 18 and August 15
- Quality Assurance meeting August 1, 2019
- Working on new MDR training manual
- Created Medicare letter for eligible patients
- Process completed for Radiologist Specialists of St. Joseph
- Shared patient relief program description with Mosaic
- Partnered with Youth Alliance’s Youth Build program

Miscellaneous:  CIT: 7/10 and 8/14
- Youth Alliance annual meeting 7/30
- Completed staff reviews
- Planning Staff retreat
- Planning Mental Health First Aid training with City for staff
• Weekly MDR meetings
• Renegotiated Website contract with Digital Guarantee
• In August the agency switched time clocks to TIME CLOCK PLUS
• updated provider LEF registration with the Attorney General’s Office

Community Assistance:
• Rejoined the Crossing’s Board and attended first meeting
• Interserv Foundation; serving on nomination committee
• Serving on the Paint the Parkway planning committee for the walk

Operational needs:
Linda presented the proposals received from the independent auditors to serve as the SWB’s auditor for the next three years. Kenney Hales, CPA had the lowest bid for both the Social Welfare Board and the Friends of the Free Clinic. Nancy moved to accept Mr. Hales auditing proposal and Tom seconded the motion. Motion carried with 4 votes.

Linda asked the board to pay for 12 registrations for the staff to participate in the Paint the Parkway Pink on October 5th. The objective of the fundraiser is to raise funds to pay for mammograms for uninsured women through the SWB, contribute to Mosaic’s Auxiliary Fund and breast cancer research. Tom moved that $300.00 from the budget be earmarked for 12 registrations, seconded by Rex. Motion carried.

IV. Clinic reports: The next meeting for the Friends of the Free Clinic is on September 10 at the Social Welfare Board.

Meeting adjourned at 3:35 P.M. Next meeting September 24, 2019.

Dr. Robert Stuber, Board President

Linda C. Judah, Executive Director