

MINUTES
PLANNING COMMISSION
August 27, 2020
7:00 P.M. – COUNCIL CHAMBER

2020 AUG 28 AM 10:05

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current Term of Office</u>
MEMBERS PRESENT:	Allison Tschannen	(06-05)	07/15/24
	Tim Doyle	(04-02)	12/14/24
	Ben Burtnett	(20-06)	02/12/23
	Bob Bucher	(24-04)	06/15/23
	Donna Jean Boyer	(25-02)	07/22/23
MEMBERS ABSENT:	Phillip Vaughn	(19-17)	08/05/23
	Lauren Catron	(24-10)	07/17/22
	Reba Hebert	(49-07)	01/29/22
	Karen Quintana Planalp	(09-01)	08/04/24
STAFF PRESENT:	Ted Elo, Assistant City Attorney Reed Schwartzkopf, City Engineer Zack Martin, City Planner Rebecca Shipp, Executive Administrative Assistant		

Shipp stated the Chair and Vice Chair were absent and asked the Commissioners present to nominate an acting Chair for the meeting.

Bucher nominated Boyer. Burtnett seconded. Motion affirmed by unanimous acclamation.

Boyers accepted.

Call to Order –Boyer called the meeting to order at 7:02 pm.

Boyer read the rules of conduct.

ROLL CALL: Quintana Planalp-absent, Tschannen-present, Catron-absent, Burtnett-present, Bucher-present, Doyle-present, Vaughn-absent, Hebert-absent, Boyer-present.
Quorum is present. Five members constitute a quorum.

Bucher made a motion to approve the minutes from August 5, 2020. Burtnett seconded.

VOTE: Tschannen-yes, Burtnett – yes, Bucher-yes, Doyle-yes, Boyer-yes.
Ayes – 5, Nays – 0, Abstain – 0 Minutes approved.

ITEM #1 Major Subdivision – A request for approval of a preliminary plat for a major commercial subdivision entitled North Village Plat 10 located at N. Pointe Drive, as requested by Lee Sawyer.

Major subdivisions are forwarded to the City Council.

Staff recommendation: approval

Martin gave the staff report.

Shawn Duke-802 Francis, spoke in favor of the item.

Don Evans-3500 N Village Drive- asked questions of Duke regarding the development of lots in the area.

Discussion was held among commissioners.

Burnett made a motion to approve the request. Bucher seconded.

VOTE: Tschannen-yes, Burnett – yes, Bucher-yes, Doyle-yes, Boyer-yes.

Ayes – 5, Nays – 0, Abstain – 0 Motion approved.

ITEM #2 Authorization to enter into a Subdivision Improvement Agreement -
Approval of an application to waive the requirement of Section 26-70(a) and permit the applicant to enter into a subdivision improvement agreement for North Village Plat 10 as provided in Section 26-71(a).

Approved or denied by the Planning Commission

Staff recommendation: approval

No one spoke in favor.

No one spoke in opposition.

Martin gave the staff report.

There was no discussion among the commissioners.

Bucher made a motion to approve the request. Doyle seconded.

VOTE: Tschannen-yes, Burnett – yes, Bucher-yes, Doyle-yes, Boyer-yes.

Ayes – 5, Nays – 0, Abstain – 0 Motion approved.

ITEM #3 Zoning District Change – A request for approval of a change of zoning from M-2, Heavy Manufacturing District to C-3, Commercial District for the property located at 2300 Davis as requested by Juan Aranda.

Zoning District Changes move on to City Council

Staff recommendation: approval

Martin gave the staff report.

No one spoke in favor.

No one spoke in opposition.

Burnett made a motion to approve.

Discussion was held between Doyle, Martin and Elo.

Tschannen seconded the motion.

**VOTE: Tschannen-yes, Burtnett – yes, Bucher-yes, Doyle-yes, Boyer-yes.
Ayes – 5, Nays – 0, Abstain – 0 Motion approved.**

The meeting adjourned at 7:25 pm.

Minutes respectfully submitted,

Rebecca Shipp

cc: Paula Heyde, City Clerk
Planning Commission Members
Chris Connally, Interim City Manager
Clint Thompson, Planning & CD Director
Ted Elo, Assistant City Attorney
Brady McKinley, Civil Engineer
Mark Townsend, Technology Associate Director