

MINUTES  
ST. JOSEPH LANDMARK COMMISSION

*The St. Joseph Landmark Commission is charged to protect, preserve, and perpetuate the historic properties of our city.*

Tuesday, Sept. 1, 2020, 7:00 pm  
St. Joseph City Hall  
1100 Frederick Avenue 3rd Floor Council Chambers  
St. Joseph, MO

Members Present

<u>Name</u>	<u>Attendance</u>	<u>Terms of Office</u>
Joe Ann Brott	(18-09)	06/25/21
Greg Hall	(25-02)	06/25/21
Roger Martin	(38-14)	6/25/21
Gracia Pinzino	(1-0)	8/10/23
Lisa Rock	(57-00)	09/25/20
John Rodgers	(02-00)	02/22/22
Dennis Weiser	(06-00)	10/21/22

Members Absent:

Ron Auxier	(36-21)	1/25/22
Amanda Hutchison	(2-1)	10/27/20

Staff Present:

Zack Martin, City Planner  
Ted Elo, Assistant City Attorney  
Scott DesPlanques, Historic Preservation Planner  
Kimberly Schutte, Historic Preservation Consultant

Call to Order: 7:00 pm

Des Planques welcomed Gracia Pinzino to the Commission

### **1. Election of Chair and Vice-Chair:**

Hall nominated Rock to serve as Chair; Rodgers second

VOTE: Hall – aye, Rock-abstain, Rodgers – aye, Weiser-aye, Brott – aye, Pinzino – aye, Martin - aye. Six (6) Ayes, Zero (0) Nays, One (1) Abstain.

Motion Passes

Hall nominated Weiser to serve as Vice-Chair, Rodgers second

VOTE: Hall – aye, Rock-aye, Rodgers – aye, Weiser-aye, Brott – aye, Pinzino – aye, Martin - aye. Seven (7) Ayes, Zero (0) Nays

Motion Passes

### **Roll Call:**

Auxier- absent, Brott -- present, Hall-present, Hutchison – absent, Martin-present, Pinzino – present, Rock-present, Rodgers – present, Weiser-present. Seven (7) Members presents.

### **2. Approval of Agenda:**

Approval of Agenda: Des Planques noted that errors had been made in the addresses under 6-A, Staff Update on Preservation Activities, and asked that all specific addresses be stricken from the agenda.

Weiser move that the agenda be accepted as amended; Hall second

VOTE: Hall – aye, Rock-aye, Rodgers – aye, Weiser-aye, Brott – aye, Pinzino – aye, Martin - aye. Seven (7) Ayes, Zero (0) Nays

Motion Passes

### **3. Approval of Minutes**

September 1, 2020 Minutes: Weiser moved to approve the minutes as written, Hall seconded.

VOTE: Hall – aye, Rock-aye, Rodgers – aye, Weiser-aye, Brott – aye, Pinzino – aye, Martin - aye. Seven (7) Ayes, Zero (0) Nays

Motion Passes

### **4. New Business:**

#### **A. Certificates of Appropriateness**

COA to rebuild the west chimney at 1213 Charles St.

Des Planques presented the staff report finding the application congruent with Design Guidelines and recommending approval

Hall moved to find the application congruent, Rodgers second.

VOTE: Hall – aye, Rock-aye, Rodgers – aye, Weiser-aye, Brott – aye, Pinzino – aye, Martin - aye. Seven (7) Ayes, Zero (0) Nays

Motion Passes

Hall moved to approve the COA as presented, Rodgers second.

VOTE: Hall – aye, Rock-aye, Rodgers – aye, Weiser-aye, Brott – aye, Pinzino – aye, Martin - aye. Seven (7) Ayes, Zero (0) Nays

Motion Passes

B. Item removed from the Agenda

C. Recommendations for October 6<sup>th</sup> L.C. Agenda Items:

- a. Rock stated that the many properties of Peter Karonis on Museum Hill are a source of blight in the neighborhood. Des Planques will invite a Property Maintenance Inspector to the October meeting to discuss the issue.
- b. Elo suggested that the Commission consider moving its meetings to 5:30 pm in accordance with what other commissions and boards are currently doing.

**5. Old Business**

**A. Hear continued COA Applications from ALANO Club for work on the masonry windowsills & segmented arches; continued from the August 4<sup>th</sup> L.C. Meeting.**

Julie King, 913 Holeman St., spoke on behalf of the ALANO Club. She indicated that they are willing to use the stone repair product recommended by Auxier. She clarified that the work on the sills and the keystones is a repair and not replacement.

Hall moved to find the COA congruent with Design Guidelines. Weiser second.

Voice vote – all voted aye, no nays

Motion Passes

Hall moved to approve the COA, Weiser second.

Voice vote – all vote aye except Rodgers who abstained.

Motion Passes

**B. Discuss the current Draft of the revised City of St. Joseph’s Landmark Commission Design Guidelines and make recommendations towards a final draft.**

Schutte urged the Commissioners to review the draft and to bring any comments they have to staff's attention. She will resend the access link.

Elo clarified the approval procedure.

This will be discussed further at the October meeting.

- C. Update on citations for exterior work done without a COA.
  - a. Patrick Riggs of PMR – Des Planques reported that Riggs had been cited and that he failed to appear for his court date on August 31.
  - b. Windows at 206 S. 14<sup>th</sup> St. – Martin reported that a notice of violation had been sent approximately 2 weeks ago and that no response has been received. The next step will be a citation.

#### **6. Staff Update on Preservation Activities**

- Des Planques reported on Minor Works and Maintenance approvals for:
  - a. 217 N. 13<sup>th</sup> St. – installation of a picket fence
  - b. 1213 Charles – installation of a privacy fence
  - c. 802 Hall – repointing
  - d. 1307 Sylvania – repairs to siding and soffits
  - e. 1309 Sylvania – repairs to siding and soffits
  - f. 116 S. 12<sup>th</sup> – installation of new roof.

#### **7. Public Comment**

Schutte recognized that this is Rock's last meeting and noted that she had not missed a single meeting in 6 years of service. She thanked Rock for her dedication and presented her with a plaque in commemoration of her dedication.

#### **8. Adjournment**

Weiser moved to adjourn, Hall second.

Adjourned at 7:47 pm.

Respectfully Submitted

Kim Schutte

Historic Preservation Consultant