

ST. JOSEPH PUBLIC LIBRARY
Materials & Services Committee Meeting
September 17, 2019, 5:00 p.m., Downtown Library

CITY CLERK

2019 SEP 18 PM 1:26

MINUTES

The Materials & Services Committee of the Board of Trustees of the St. Joseph Public Library met on September 17, 2019 at 5:00 p.m. in the Downtown Library. Committee members in attendance were Alison Schieber, Mike Cadden, Elizabeth Latosi-Sawin, Sharon Wasson and Ingrid Woodbury. Mary Beth Revels was present from the staff. No one attended from the public or media.

Ms. Schieber called the meeting to order and the roll call was taken.

Under approval of the minutes, **Dr. Cadden moved and Ms. Woodbury seconded to approve the minutes of the August 13, 2019 meeting of the Materials and Services Committee, as presented. All Committee members in attendance voted "yes." The motion carried.**

There was no old business.

Under new business, Ms. Revels presented an edit to the "Policy on Harassment and Discrimination." There were two edits to the policy suggested by the Polsinelli Law Firm. **Dr. Latosi-Sawin moved and Dr. Cadden seconded to approve the "Policy on Harassment and Discrimination" and present it to the full Board for approval. All Committee members in attendance voted "yes." The motion carried.**

Meeting dates were discussed as it is difficult for some Board members to meet on Tuesday evenings. It was decided to meet the first Monday in October due to the Columbus Day holiday and schedule meetings, as needed, on the second Monday of the month.

There was no other new business.

The next meeting of the Materials & Services Committee will be October 7, 2019 at 5:00 p.m. at the Downtown Library.

There being no further business, **Ms. Woodbury moved and Dr. Latosi-Sawin seconded to adjourn the meeting. All Committee members in attendance voted "yes." The motion carried.**

Elizabeth Latosi-Sawin
Secretary