

MINUTES
LAND BANK BOARD
September 23, 2019
1:00 P.M. – FIRST FLOOR CONFERENCE ROOM

CITY CLERK
2019 SEP 25 AM 11:50

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current Term of Office</u>
MEMBERS PRESENT:	Tara Horn	(01-00)	08/26/20
	Frank Leone	(01-00)	08/26/21
	Terry McClatchey	(01-00)	08/28/21
	James Robinson	(01-00)	08/26/22
	Steve Briggs	(01-00)	08/26/22
	David Bradley	(01-00)	08/26/23
	Gabe Edgar	(01-00)	
	Lee Sawyer, Ex-Officio	(01-00)	
	Bill McMurray, Ex-Officio	(01-00)	

MEMBERS ABSENT:

STAFF PRESENT: Bruce Woody, City Manager
Clint Thompson, Director, Planning & Community Development
Ted Elo, Assistant City Attorney
Rebecca Shipp, Executive Administrative Assistant

Call to Order –Thompson called the meeting to order at 1:00 pm.

New Business-

Thompson stated the current City Council has emphasized their wish to improve the appearance of St. Joseph by eliminating blight. The establishment of the Land Bank Board is another program to further that cause.

Thompson stated the St. Joseph Land Bank is fourth in the State with the other three located in St. Louis, Kansas City and Blue Springs.

Folders were presented to Board members containing Land Bank Q & A, Bylaws, Property Purchase/Donation Applications, and Policies/Procedures for the Acquisition and Disposal of Properties.

Briggs asked if the Land Bank Board had any budget to begin.

Thompson responded there was not any specifically set aside funding at this time. Funding would be built through the acquisition and sale of properties. Thompson urged the Board to remember to view potential acquisitions as which would have the highest and best use for this year and focus on a larger volume in coming years.

Leone asked if the properties would be free and clear of liens.

Briggs asked if the City would be responsible for conducting the lien review

Elo responded yes, there would have to be an agreement in place between the Land Bank Board and the City.

Discussion was held among Board members regarding a current inventory list of potential properties.

Sawyer introduced Ryan Pummell and Ron Hook.

Hook asked if the Land Bank Board would be taking maintenance recuperation into consideration when selling properties.

Thompson responded the Board would be responsible with assistance from the City for any maintenance and up keep on properties acquired.

Woody stated decision should be based property-by-property.

Thompson stated utilizing the City's software system could aid in determining where focus areas could be located and how they could fit in to a comprehensive revitalization plan. Thompson recognized Tama Wagoner and Isobel McGowan.

Thompson cautioned the Board not to acquire more properties than could be maintained.

McGowan suggested inviting Ted Anderson to address the Board. Anderson was the former Land Bank Director in Kansas City and has many years of experience. McGowan stated there would probably be a consulting fee.

Thompson stated the ultimate goal is to make property owners responsible for their own properties and creating a sense of neighborhood. The Land Bank is one of several programs the City has available to accomplish this goal.

Bradley nominated Briggs as Chairman. McClatchey seconded.

All in attendance stated aye verbally in unison.

No one responded nay.

Briggs nominated Leone as Vice Chair. Robinson seconded.

All in attendance stated aye in unison.

No one responded nay.

Leone nominated Horn as Treasurer. Bradley seconded.

All in attendance stated aye verbally in unison.

No one responded nay.

Discussion was held among Board regarding future meeting dates.

Leone requested a current inventory listing of potential properties

Discussion was held among Board members, Pummell and Hook regarding the constant fluctuation of the inventory list.

Leone asked how the availability of properties would be determined.

Sawyer responded it would have to be worked out between the County and the Land Bank Board.

Briggs stated the Board is made of up representatives all working together for the same purpose--the rehabilitation of properties. The Board will be learning the process together.

Briggs stated the Board members should review the materials provided and be ready to discuss the Bylaws at the next meeting. Briggs asked that Anderson be contacted for a future meeting with the Board and for an inventory of properties to be made available at the next meeting.

McClatchey stated it would also be beneficial to see a list of properties that could be potentially available in the future so the Board could also be planning ahead.

Land Bank Board meetings will be held on the fourth Monday of each month at 1:00pm

The meeting adjourned at 2:00 pm.

Minutes respectfully submitted,

Rebecca Shipp

cc: City Council
Bill McMurray, Mayor, Ex-Officio
Lee Sawyer, Ex-Officio
Paula Heyde, City Clerk
Land Bank Board Members
J. Bruce Woody, City Manager
Clint Thompson, Planning & CD Director
Ted Elo, Assistant City Attorney
Tom Mahoney, Interim Director Administrative Services