

MINUTES
 PLANNING COMMISSION
 September 24, 2020
 7:00 P.M. – COUNCIL CHAMBER

CITY CLERK
 2021 SEP 25 AM 10:07

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current Term of Office</u>
MEMBERS PRESENT:	Tim Doyle	(06-02)	12/14/24
	Ben Burtnett	(22-06)	02/12/23
	Bob Bucher	(26-04)	06/15/23
	Donna Jean Boyer	(27-02)	07/22/23
	Reba Kendall	(51-07)	01/29/22
	Karen Quintana Planalp	(11-01)	08/04/24
MEMBERS ABSENT:	Allison Tschannen	(06-07)	07/15/24
	Lauren Catron	(25-11)	07/17/22
STAFF PRESENT:	Bryan Carter, City Attorney		
	Reed Schwartzkopf, City Engineer		
	Zack Martin, City Planner		
	Rebecca Shipp, Executive Administrative Assistant		

Call to Order –Kendall called the meeting to order at 7:00pm.

Kendall entered Chapters 11, 26 and 31 of the Code of Ordinances into evidence.

Kendall read the rules of conduct.

ROLL CALL: Quintana Planalp-present, Tschannen-absent, Catron-absent, Burtnett-present, Bucher-present, Doyle-present, Kendall-present, Boyer-present. Quorum is present. Five members constitute a quorum.

Boyer made a motion to approve the minutes from September 10, 2020. Doyle seconded.

VOTE: Quintana Planalp-yes, Burtnett-yes, Bucher-yes, Doyle-yes, Kendall-yes, Boyer-yes
Ayes – 6, Nays – 0, Abstain – 0 Minutes approved.

ITEM #1 Zoning District Change – A request for approval of a change of zoning from R-1A, Single Family Residential District to C-1, Neighborhood Shopping District for the property located at 2704 N Woodbine Road as requested by Derek Morrow on behalf of Park City Development.

Zoning District Changes move on to City Council

Staff recommendation: approval

Martin gave the staff report.

There was discussion among commission members regarding the item.

No one spoke in favor of the item.

No one spoke in opposition of the item.

Boyer made a motion to approve. Quintana Planalp seconded.

**VOTE: Quintana Planalp-yes, Burtnett-yes, Bucher-yes, Doyle-yes, Kendall-yes, Boyer-yes
Ayes – 6, Nays – 0, Abstain – 0** Motion approved.

ITEM #2 Variance to Subdivision Code – A request for approval of a variance to the subdivision code to vary the minimum improvement requirement of sanitary sewers on the property identified as Parcel 07-4.0-17-003-000-006.002 located on Corporate Drive, as requested by Robert Burris. The property is currently zoned M-1, Light Manufacturing District.
Variations move on to City Council
Staff recommendation: approval

Martin gave the staff report.

There was discussion among commission members regarding the item.

Robert Burris 302 N Main, Clarksdale, MO- spoke on behalf of the item.

No one spoke in opposition of the item.

Burtnett made a motion to approve. Bucher seconded.

**VOTE: Quintana Planalp-yes, Burtnett-yes, Bucher-yes, Doyle-yes, Kendall-yes, Boyer-yes
Ayes – 6, Nays – 0, Abstain – 0** Motion approved.

ITEM #3 Minor Subdivision – A request for approval of a minor commercial subdivision entitled Mosaic Cancer Center located at 902 N Riverside as requested by Remo Deiana and Jeffrey Means.
Minor Subdivisions are approved or denied by the Planning Commission
Staff recommendation: approval

Martin gave the staff report.

There was discussion among commission members regarding the item.

No one spoke in favor of the item.

No one spoke in opposition of the item.

Bucher made a motion to approve. Quintana Planalp seconded.

**VOTE: Quintana Planalp-yes, Burtnett-yes, Bucher-yes, Doyle-yes, Kendall-yes, Boyer-yes
Ayes – 6, Nays – 0, Abstain – 0 Motion approved.**

ITEM #4 Zoning District Change – A request for approval of a change of zoning from C-3, Commercial District to M-1, Light Manufacturing District for the property located at 1606 Commerce Avenue as requested by Scott Perry
Zoning District Changes move on to City Council
Staff recommendation: approval

Martin informed Commissioners the applicant requested the item be continued until next month's Planning Commission meeting.

Carter advised the Commission to allow anyone in the audience who wished to speak either for or against the request to have the opportunity to do so.

Martin gave the staff report.

There was discussion among commission members regarding the item.

No one spoke in favor of the item.

No one spoke in opposition of the item.

The item was continued to next month.

**ITEM #5 Amendments to Chapter 2 of the Municipal Code Relating to
Planning Commission Meetings** – Amendment to Sections 2-535 and any and all other sections of Chapter 2 necessary to change the meeting time of the Planning Commission
Ordinance amendments move on to City Council
Staff recommendation: approval

Martin gave the staff report.

There was discussion among commission members regarding the item.

No one spoke in favor of the item.

No one spoke in opposition of the item.

Burtnett made a motion to approve. Boyer seconded.

**VOTE: Quintana Planalp-no, Burtnett-yes, Bucher-yes, Doyle-yes, Kendall-yes, Boyer-yes
Ayes – 5, Nays – 1, Abstain – 0 Motion approved.**

The meeting adjourned at 7:49.

Minutes respectfully submitted,

Rebecca Shipp

cc: Paula Heyde, City Clerk
Planning Commission Members
Chris Connally, Interim City Manager
Clint Thompson, Planning & CD Director
Ted Elo, Assistant City Attorney
Brady McKinley, Civil Engineer
Mark Townsend, Technology Associate Director