

## OFFICIAL PROCEEDINGS OF THE COUNCIL OF THE CITY OF ST. JOSEPH, MISSOURI

October 19, 2020 - 5:30 p.m.  
Office of the City Clerk

PLEDGE OF ALLEGIANCE:CALL TO ORDER:

The Council of the City of St. Joseph, Missouri, met in regular meeting in the Council Chamber at City Hall, on Monday, October 19, 2020, at 5:30 p.m. The meeting was called to order at 5:30 p.m. by Mayor McMurray. Notice of said meeting had been established as every other Monday at 5:30 p.m. Further notice was provided by posting the regular meeting date and time in the City Clerk's office at City Hall, and by written notice (together with a tentative agenda) three days in advance in the City Clerk's office.

ROLL CALL:

	<u>Name</u>	<u>Term Attendance</u> (mtgs attended-mtgs absent)
Members present:	Mayor Bill McMurray	(92-02)
	Councilmember Brenda Blessing	(90-04)
	Councilmember Madison Davis	(89-05)
	Councilmember PJ Kovac	(78-16)
	Councilmember Russell Moore	(93-01)
	Councilmember Brian Myers	(88-06)
	Councilmember Kent O'Dell	(82-12)
Members absent:	Councilmember Marty Novak	(89-05)
	Councilmember Gary Roach	(80-14)

Total membership--9. Five members constitute a quorum.

Also present were Interim City Manager Chris Connally, City Attorney Bryan Carter, Interim Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Parks, Recreation & Civic Facilities Director Chuck Kempf, Health Director Debra Bradley, Planning & Community Development Director Clint Thompson, Public Works & Transportation Director Andrew Clements, Human Resources Director Amy Cohorst, Acting Police Chief Eric Protzman, Asst. to City Manager/Communications & Public Relations Manager Mary Robertson, Multimedia Planner Ed Schilling and City Clerk Paula Heyde.

Under the Council voting rotation system, Councilmember Blessing voted first.

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MINUTES:

45601 By general consent, the minutes of the regular meeting held October 5, 2020, at 5:30 p.m., were approved as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

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(October 19, 2020, Council Meeting, Continued)

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ACCEPTANCE OF AGENDA:

- 45602 It was moved by Councilmember Blessing and seconded by Councilmember Myers that the Agenda be accepted as published with the addition of on bill for first reading (Bill #932-18) being placed on the Agenda. Motion carried. Ayes, Blessing, Davis, Kovac, McMurray, Moore, Myers, O'Dell--7. Absent, Novak, Roach--2.

CONSENT AGENDA:

- 45603 It was moved by Councilmember Kovac and seconded by Councilmember Blessing that Agenda Numbers 45604 through 45618 be passed by Consent Agenda. Motion carried. Ayes, Blessing, Davis, Kovac, McMurray, Moore, Myers, O'Dell--7. Absent, Novak, Roach--2.

Bills for Passage:

- 45604 (S.O. 9793) A Bill (#874-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the General Fund in the amount of \$24,270.00 to budget insurance proceeds received for a damaged police vehicle, having been read the first time on October 5, 2020, was read the second time and passed.
- 45605 (S.O. 9794) A Bill (#900-18) sponsored by Councilmember Moore authorizing the acceptance of grants from the Missouri Department of Transportation, Traffic and Highway Safety, for overtime for Hazardous Moving Violations in the amount of \$8,832.00, Midland Empire Alcohol Task Force (Youth Alliance) in the amount of \$46,140.00 and Northwest Missouri DWI Task Force (Sobriety Checkpoint) in the amount of \$6,372.00 and DWI Wolfpack Enforcement in the amount of \$3,174.00 for a total grant amount of \$64,518.00, having been read the first time on October 5, 2020, was read the second time and passed.
- 45606 (S.O. 9795) A Bill (#903-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the General Fund and acceptance of the Edward Byrne Memorial Justice Assistance Grant both in the amount of \$29,941.00 to be used to purchase supplies and equipment for the Police Department and Buchanan County Sheriff Department, having been read the first time on October 5, 2020, was read the second time and passed.
- 45607 (S.O. 9796) A Bill (#910-18) sponsored by Councilmember Moore authorizing the acceptance of \$5,259.00 from the Missouri Department of Public Safety to be used for police officer training and an amendment to the Police Department budget in the General Fund for an increase in the amount of \$1,259.00 to reflect the actual revenues received and to move prior year funds in the amount of \$3,551.00 to the current fiscal year budget, having been read the first time on October 5, 2020, was read the second time and passed.
- 45608 (S.O. 9797) A Bill (#904-18) sponsored by Councilmember Myers authorizing an amendment to the Gaming Initiatives Fund budget to appropriate \$36,900.00 to provide funds to complete additional windstorm tree removal, having been read the first time on October 5, 2020, was read the second time and passed.
- 45609 (S.O. 9798) A Bill (#905-18) sponsored by Councilmember Myers authorizing amendments to the General Fund; Street Maintenance Fund; Park Maintenance Fund; Special Allocation Fund; Public Parking Fund; and Municipal Golf Fund budgets for Fiscal Year 2019-2020, having been read the first time on October 5, 2020, was read the second time and passed.

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CONSENT AGENDA: Bills for Passage:

- 45610 (S.O. 9799) A Bill (#907-18) sponsored by Councilmember Kovac amending the Parks Maintenance Fund budget in the amount of \$47,964.00, \$45,827.00 of which has been provided by the Federal Emergency Management Agency (FEMA) and \$2,137.00 of which will be appropriated from fund balance all for the purpose of completing repairs that are necessary as a result of the 2019 flooding, having been read the first time on October 5, 2020, was read the second time and passed.
- 45611 (S.O. 9800) A Bill (#901-18) sponsored by Councilmember O'Dell approving the final plat entitled "Final Amended Re-plat, Greens of Ashland Plat 5," a major residential subdivision consisting of twenty-eight (28) lots located generally in the southwest and southeast quarter of Section 34, Township 58 North, Range 35 West, as requested by Bradley Grooms, having been read the first time on October 5, 2020, was read the second time and passed.
- 45612 (S.O. 9801) A Bill (#902-18) sponsored by Councilmember O'Dell approving the preliminary plat entitled "North Village Plat 10," a major commercial subdivision consisting of three (3) lots proposed for the property located west of Interstate 29 and north of North Village Drive, as requested by Lee Sawyer on behalf of Buchanan County, Missouri, having been read the first time on October 5, 2020, was read the second time and passed.

Resolutions for Adoption:

- 45613 (Resolution No. 45613 – 4661) A Resolution (#913-18) of Official Intent of the City Council of the City of St. Joseph, Missouri, for the issuance of the City's Taxable Industrial Development Revenue Bonds in a principal amount of approximately \$23,000,000 to finance a project for the benefit of Cryovac, LLC, and authorizing certain actions relating thereto, was read and adopted.
- 45614 (Resolution No. 45614 – 4662) A Resolution (#914-18) authorizing execution of a Funding Agreement with Missouri Western State University in the amount of \$40,000.00 to provide financial assistance to operate the Center for Service, was read and adopted.
- 45615 (Resolution No. 45615 – 4663) A Resolution (#915-18) granting approval to donate two dispatch consoles to Holt County, Missouri, was read and adopted.
- 45616 (Resolution No. 45616 – 4664) A Resolution (#919-18) authorizing the execution of Work Order Number SNY21-02 in an amount not to exceed \$84,300.00 for the design of a pedestrian bridge over Highland Avenue utilizing the Master Agreement for Professional Engineering Services with Snyder & Associates, Inc., was read and adopted.
- 45617 (Resolution No. 45617 – 4665) A Resolution (#920-18) authorizing the purchase of two (2) Netzsch Model XB-3 tornado pumps for use at the Water Protection Facility in the total amount of \$67,035.00 from Fluid Equipment Co., was read and adopted
- 45618 (Resolution No. 45618 – 4666) A Resolution (#921-18) authorizing execution of a Subscription Agreement with Granicus in the amount of \$25,889.91 for a digital communication platform to connect and engage citizens in the community and increase government transparency, was read and adopted.

\*\*\*\*\* END OF CONSENT AGENDA \*\*\*\*\*

NOMINATIONS AND APPOINTMENTS:

None.

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BILLS FOR PASSAGE:

None.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

- 45619 A Bill (#912-18) sponsored by Councilmember Myers authorizing an amendment to the Administrative Services Department budget in the General Fund and acceptance of the Coronavirus Aid, Relief, Economic Security (CARES) Act Grant passed through Buchanan County from the U.S. Treasury Department in the amount of \$168,147.00 to be used to purchase technology-related improvements, was introduced and read the first time.
- 45620 A Bill (#916-18) sponsored by Councilmember O'Dell amending Section 2-535 titled "Meetings" of Chapter 2, titled "Administrative Code" of the Code of Ordinances to establish 5:30 p.m. as the time at which regular Planning Commission meetings occur, was introduced and read the first time.
- 45621 A Bill (#917-18) sponsored by Councilmember O'Dell redistricting the property located at 2704 North Woodbine Road from R-1A, Single Family Residential District to C-1, Neighborhood Shopping District, as requested by Derek Morrow on behalf of Park City Development, was introduced and read the first time.
- 45622 A Bill (#918-18) sponsored by Councilmember O'Dell approving a variance from Chapter 26 "Subdivisions" of the Code of Ordinances, specifically Subsection 26-100(b)(3) as requested by Robert Burris for the property identified as Lot 1, Mitchell Woods East located on Corporate Drive to vary the minimum improvement requirement of sanitary sewers, was introduced and read the first time.
- 45623 A Bill (#922-18) sponsored by Councilmember Davis authorizing execution of Master Agreements for Professional Bridge Design Services with Cook, Flatt & Strobel Engineers, P.A. (CFS), HDR Engineering, Inc., Transystems, and Wilson & Company, Inc., Engineers and Architects for the Bonds to Bridges Program and an amendment to the Debt Service Fund, General Obligation Bond Capital Program budget in an amount not to exceed \$2,270,800.00 to provide funds for the design services, was introduced and read the first time.
- 45624 A Bill (#923-18) sponsored by Councilmember Novak authorizing execution of a Real Estate Purchase Agreement and Quit Claim Deed with Linda Dydell (buyer), to sell real estate located at 621 South 16th Street for the amount of \$15,751.95, was introduced and read the first time.
- 45625 A Bill (#924-18) sponsored by Councilmember Novak authorizing execution of a Real Estate Purchase Agreement and Quit Claim Deed with Kevin Ginn (buyer), to sell real estate located at 918 Main Street for the amount of \$10,150.00, was introduced and read the first time.
- 45626 A Bill (#925-18) sponsored by Councilmember Novak authorizing execution of a Real Estate Purchase Agreement and Quit Claim Deed with Kevin Ginn (buyer), to sell real estate located at 407 South 21st Street for the amount of \$20,150.00, was introduced and read the first time.

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BILLS FOR FIRST READING: (Cont'd)

- 45627 A Bill (#926-18) sponsored by Councilmember Novak authorizing execution of a Real Estate Purchase Agreement and Quit Claim Deed with VIP Capital Group, LLC (buyer), to sell real estate located at 3004 Locust Street for the amount of \$10,001.00, was introduced and read the first time.
- 45628 A Bill (#927-18) sponsored by Councilmember Myers authorizing execution of a Real Estate Purchase Agreement with City of St. Joseph Firehouse, LLC, in the amount of \$60,000.00 for the sale of real property located at 2217 Frederick Avenue (former Fire Station No. 9) and an amendment to the General Fund, Fire Administration Program budget and the Capital Projects Fund to utilize the proceeds for future capital improvements within the Fire Department, was introduced and read the first time.
- 45629 A Bill (#928-18) sponsored by Councilmember Kovac authorizing execution of Change Order No. 1 to the contract with Lawhon Construction Company for the Hyde Park Splash Park Project and an amendment to the Capital Projects fund budget all in an amount not to exceed \$128,273.00, was introduced and read the first time.
- 45630 A Bill (#929-18) sponsored by Councilmember Davis authorizing the purchase of software, equipment and installation services from Routematch, Inc. for the RouteShout real time data bus location app for use by Mass Transit and an amendment to the Mass Transit Fund budget all in a total amount not to exceed \$46,620.00, was introduced and read the first time.
- 45631 A Bill (#930-18) sponsored by Councilmember O'Dell approving the final plat entitled "Applewood Estates Plat 3, a Replat of a portion of Lot 12, Applewood Estates Plat 2," a major subdivision consisting of Applewood Estates Lot 12 Plat 2 that includes the property located generally south of Pear Street and east of Ajax Road, as requested by North State Housing, LLC., was introduced and read the first time.
- 45632 A Bill (#931-18) sponsored by Councilmember Kovac authorizing an amendment to the General Fund, Park Maintenance Fund and Municipal Golf Fund budgets and acceptance of the Coronavirus Aid, Relief, Economic Security (CARES) Act grant funds passed through Buchanan County, Missouri from the U.S. Treasury Department in the amount of \$17,561.00, was introduced and read the first time.
- 45633 A Bill (#932-18) sponsored by Councilmember Kovac amending Section 17-5, titled "COVID-19 Pandemic Regulations" of Chapter 17 "Health and sanitation" of the Code of Ordinances to prohibit smoking and the use of vapor products in areas in which face coverings or face masks must be worn to prevent the spread of COVID-19, was introduced and read the first time.

REPORTS OF BOARDS & COMMISSIONS:

Filed 10/6/20: Minutes of the Port Authority meeting held November 14, 2019, at 7:30 a.m., at the St. Joseph Chamber of Commerce, 3003 Frederick Avenue.

Filed 10/6/20: Minutes of the Port Authority meeting held April 17, 2020, at 10:04 a.m., at the St. Joseph Chamber of Commerce, 3003 Frederick Avenue.

Filed 10/12/20: Minutes of the Aviation Board meeting held October 7, 2020, at 11:30 a.m., at the Terminal Office Conference Room, Rosecrans Memorial Airport.

Filed 10/12/20: Minutes of the Landmark Commission work session held September 1, 2020, at 6:00 p.m., in the Council Chamber at City Hall.

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REPORTS OF BOARDS & COMMISSIONS: (Cont'd)

Filed 10/12/20: Minutes of the Landmark Commission meeting held September 1, 2020, at 7:00 p.m., in the Council Chamber at City Hall.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

None.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

Filed 9/30/20: Memorandum in re: Acting Interim City Manager (October 2, 2020).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

Filed 9/30/20: Memorandum from Jodie Rocha, Revenue Accountant/Administrative Services Department, in re: Disposition List.

Filed 10/5/20: City Link, October 1, 2020.

Filed 10/6/20: Building Permits Issued report, September 2020.

Filed 10/6/20: Single Family Rental Property Licenses report, September 2020.

Filed 10/6/20: Property Maintenance Activity report, September 2020.

Filed 10/6/20: Municipal Division Summary Reporting, September 2020.

Filed 10/6/20: Duplex Housing Rental Property Licenses report, September 2020.

Filed 10/6/20: Business Licenses report, September 2020.

Filed 10/6/20: Apartment House Rental Property Licenses report, September 2020.

Filed 10/7/20: Memorandum from Wanda Burks, Supervisor/Police Records Division, in re: Disposition List.

Filed 10/9/20: City Link, October 8, 2020

Filed 10/12/20: Encumbrances \$5,000 to \$25,000 report, July 2020.

Filed 10/12/20: Encumbrances \$5,000 to \$25,000 report, August 2020.

Filed 10/12/20: Encumbrances \$5,000 to \$25,000 report, September 2020.

Filed 10/12/20: Human Resources Department Monthly Activity Report, September 2020

Filed 10/13/20: Memorandum from Clint Thompson, Planning & Community Development Director, in re: Proposed Community Action Partnership Project.

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COMMUNICATIONS: (Cont'd)

Filed 10/13/20: Revised minutes of the St. Joseph Museums Fundraising Committee meeting held on September 10, 2020, at 4:03 p.m., at St. Joseph Museums, 3406 Frederick Avenue.

OTHER BUSINESS:

- 45634 City Manager's Report – Interim City Manager Chris Connally said this week is Employee Appreciation Week for City employees. As part of that celebration, employees will be recognized for their years of service in five-year increments after ten years. There is one employee with 50 years of service to the City. October is Domestic Violence Prevention Month and there is a "Take Back the Night" event at the YWCA on Tuesday from 5:00 to 6:00 p.m. There will be a Drug/Medication Disposal event Saturday, October 24, at East Hills beginning at 10:00 a.m. He thanked the newly hired City Manager Gary Edwards for spending time today with City staff and attending the Council meeting; he will begin work in about three weeks.

Councilmember Blessing asked Mayor McMurray if he ever heard from Governor Parsons about the south side flooding. Mayor McMurray said no.

PUBLIC COMMENT:

The following individuals spoke in opposition to a proposed Community Action Partnership (CAP) project to build small houses on Joyce Lane for residents looking for transitional housing: Lynn Lundin, 4010 S. 31st St.; Connie Turnbull, 3501 S. 31st St.; James Dozier, 3106 Joyce Lane; and Rosemary Jehorek, 3108 Joyce Lane.

Whitney Lanning, Executive Director of CAP, said there is a lack of safe and affordable rental housing in St. Joseph and tiny houses qualify for subsidized housing opportunities. She suggested that anyone having questions about the project contact her and she would also be willing to schedule a public meeting with the residents in the neighborhood to discuss the project.

Kenny Reeder, 4000 River Road, asked some questions about Bill #922-18.

ADJOURNMENT:

- 45635 By general consent, the Council adjourned.

The meeting adjourned at 6:11 p.m.



Minutes transcribed by Paula Heyde, CMC, City Clerk.