

MINUTES

SENIOR CITIZENS FOUNDATION, INC.

Joyce Raye Patterson 50+ Activity Center

St. Joseph, MO 64501

October 20, 2020

Present: Shirley Bartley, 2022; Drew Brown, 2025; Barbara Braznell 2021; Michael Maguire, 2026; Connie Fleckal 2025; Harlyn Fritzson, 2021; Janie Kemp, 2026; Patti Luedtke, 2021; Barbara Wilkerson 2021; Jerry Wilkerson 2021; Charlie Clisbee 2022; Janie Obermier 2023; Gene Egbert 2023; Sarah Cotton 2022 and Julie Noel, director.

Absent: Dave Martin 2021

1. The meeting was called to order by Shirley Bartley, President.
2. The minutes were reviewed and approved.
3. Reports:
 - a. Treasurer: Harlyn Fritzson gave the treasurer report. The Checks and receipts log was reviewed by the board.

Bank Account Balance: \$3,174.12 on September 30, 2020
\$1,026.32 current

Portfolio Balance September 20, 2020: \$3,204,666.81

Estimated Annual Income: \$57,248.00

Monthly Fee Deducted: \$1,507.43

YTD Fees: \$4,435.63

September Income: \$6,461.43

YTD Income: \$11,654.13

A motion was made by Mike Maguire to accept the Treasurer's report and seconded by Drew Brown. Motion was approved.

- b. Senior Center Director's Report: Julie Noel reported. Handouts of Attendance Activities and a detailed, and specific written report were provided for Board review with report.
- We are proceeding with order for new Signs. We can add a decal sign on lower door which would not require city approval process. Julie will let Terry at 1st Street Graphics know today.
 - Overall numbers are down due to Covid and many groups are not meeting. -- We have some new members due to closure of the downtown YMCA. Julie is running a special for members who join now – their membership will be good until the end of 2021.
 - Staff Appreciation week is ongoing – Julie is making each day special for staff and has purchased T- shirts for them.
 - The Center is adopting the St. Joseph Chateau nursing home for Christmas. A list of items for gifts will be coming soon.
 - There has been a significant increase in the cost of the elevator service contract.
 - Julie researched the dehumidifier and air purification options with Waldingers – our Hvac service company. Dehumidifier only, incorporated into the system with a wall mounted control bid is \$5,636.00; Dehumidifier with air purifier system, incorporated into the system is \$6,720.00. Julie gave the bids to Shirley Bartley for discussion.
 - Shirley asked about fitness center equipment that Jena had wanted purchased. Julie will research this and present at November meeting.
 - Julie stated she met with Chuck Kempf about bringing guests to the fitness center at JRP and Chuck suggested that people use the daily pass option at the Rec Center where guests are already allowed. Shirley suggested a possible dual membership with the Rec Center? Julie will look into this. Shirley also suggested T-shirts for the JRP center could be sold and would be good advertisement.
 - The Board gave unanimous appreciation, praise and thanks to Julie Noel for her excellent work for the JRP Activity Center.

Discussion continued on the Dehumidifier issue. Most Board members were in favor of the combination dehumidifier and ionic purification system for \$6,720. It was noted that with the cost of the signage – we would be spending about \$10,000 of our contingency budget. There was further discussion. Jerry Wilkerson motioned that we approve the cost of \$6,720 for the combination system upon the

creation of an Allocation Request and Drew Brown seconded. Motion passed and Allocation Request was approved.

On the signage issue it was agreed to go ahead with the decal, depending on the cost. Shirley will communicate via email on this.

- c. Strategic Planning Group: Charlie Clisbee reported that the bank account for the group – now under the name “Senior Citizen’s Council” would be difficult to change so the Strategic Planning Group will now be known as the JRP Planning Council to make that consistent.
4. Old Business: Fitness Center Equipment – Julie will report next month.
5. New Business: Shirley provided Board Members with a handout of proposed Committee Member assignments and requested members review and give feedback if changes are needed. Each group needs to meet and draft a statement of Key Functions for that committee. We will plan to meet and work on these in January 2021.
6. Committee Reports
 - a. Allocation Requests: \$122.79 requested by Julie Noel, director, to reimburse for purchase of T-shirts for staff appreciation week. It was discussed and suggested that this might come from Senior Citizen’s Council account. Julie will be notified.
 - b. Decorating Committee: Currently no decorations due to interference with the cleaning required for Covid.

Our next meeting will be November 17, 2020.

The meeting was adjourned.

Respectfully submitted,

Barbara A. Braznell, Secretary