

MINUTES
 LAND BANK BOARD
 October 28, 2019
 1:00 P.M. – FIRST FLOOR CONFERENCE ROOM

CITY CLERK
 2019 OCT 29 AM 10:50

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current Term of Office</u>
MEMBERS PRESENT:	Tara Horn	(02-00)	08/26/20
	Frank Leone	(02-00)	08/26/21
	Terry McClatchey	(02-00)	08/28/21
	James Robinson	(02-00)	08/26/22
	Steve Briggs	(02-00)	08/26/22
	Gabe Edgar	(02-00)	09/23/23
	Lee Sawyer, Ex-Officio	(02-00)	
	Bill McMurray, Ex-Officio	(02-00)	
MEMBERS ABSENT:	David Bradley	(01-01)	08/26/23
STAFF PRESENT:	Bruce Woody, City Manager		
	Clint Thompson, Director, Planning & Community Development		
	Ted Elo, Assistant City Attorney		
	Rebecca Shipp, Executive Administrative Assistant		

Call to Order –Briggs called the meeting to order at 1:00 pm.

ROLL CALL: Horn – present, Leone – present, McClatchey – present, Robinson-present, Briggs-present, Bradley-absent, Edgar-absent, Sawyer-present, McMurray-present.

Quorum is present. Five members constitute a quorum.

New Business-

Representative Sheila Solon gave members a copy of House Bill No. 821.

Representative Solon spoke about the history and highlights of the Bill. Representative Solon suggested including a mission statement and language on structure of the St. Joseph Land Bank. Representative Solon suggested using CDBG monies as a potential funding source.

Ted Anderson, former Director of the Kansas City Land Bank spoke about his experiences developing the Kansas City Land Bank. Anderson stressed the importance of getting Neighborhood Associations involved. The Kansas City Land Bank developed a point system for evaluating properties to assist in valuation prior to sale.

There was discussion among the Board regarding sources of funding.

Thompson explained the transaction/responsibilities of ownership.

There was discussion among the Board regarding the Bylaws. Briggs stated Article 4 requires the Board to adopt rules and regulations addressing conflict of interest and ethics. Briggs will provide the Board with a draft resolution at the next meeting.

Edgar made a motion to adopt the Bylaws as presented. Robinson seconded.

VOTE: Horn – yes, Leone – yes, McClatchey – yes, Robinson-yes, Briggs-yes, Edgar-yes. Ayes – 6, Nays – 0, Abstain – 0 Motion approved.

Ali Kamali, member of the Land Bank advisory Committee, requested the Advisory Committee be included on communications with Board members.

Leone made a motion to approve the minutes. Motion was seconded.

All in attendance stated aye verbally in unison.

No one responded nay.

Minutes approved.

Briggs stated he would be in communication with Elo and Thompson to work out details of the Land Bank being able to use the City's legal department.

Briggs cautioned the Board the quick turn-around time Anderson mentioned working with title companies is rare. Briggs stated the timeframe is usually much longer.

Discussion was held regarding utilizing locally known title companies.

Briggs stated he would work on providing members with a mission statement to discuss at the next meeting.

Thompson stated having a policy/program description in place is important. For the Board's review, a template policy/program description was provided in the packet sent to members prior to last month's meeting. It was patterned after Kansas City's program.

Horn stated she felt the #1 priority should be to secure funding for the Land Bank Board.

Sawyer gave a brief overview of the tax sale held this past August.

Land Bank Board meetings will be held on the fourth Monday of each month at 1:00pm. The next meeting will be November 25th in the 4th Floor Conference Room.

The meeting adjourned at 2:38 pm.

Minutes respectfully submitted,

Rebecca Shipp

cc: City Council
Bill McMurray, Mayor, Ex-Officio
Lee Sawyer, Ex-Officio
Paula Heyde, City Clerk
Land Bank Board Members
Land Bank Advisory Committee
J. Bruce Woody, City Manager
Clint Thompson, Planning & CD Director
Ted Elo, Assistant City Attorney
Tom Mahoney, Interim Director Administrative Services