

DOWNTOWN REVIEW BOARD
November 6, 2019
5:30 P.M. – COUNCIL CHAMBER

MINUTES

	<u>Name</u>	<u>Attendance</u>	<u>Term of Office</u>
MEMBERS PRESENT:	Jackson Connors	1-1	9/23/22
	Dana Massin	4-0	2/11/22
	Pat Dillon	16-1	3/21/20
	Pastor Tim Doyle	7-2	11/25/19
	Rebecca Thacker	3-1	2/25/22
MEMBERS ABSENT:	John Spencer	19-11	3/10/20
	Lonnie Bass	1-1	8/31/21
	Andrew Montee	2-3	3/22/22
	Cristin Coffman	4-1	5/21/21
STAFF PRESENT:	Nic Hutchison, City Planner		
	Patrick Ruiz, Assistant City Planner		
	Bryan Carter, City Attorney		
	Rebecca Shipp, Executive Secretary		

2019 NOV -7 AM 9:50

CITY CLERK

Hutchison called the meeting to order at 5:30.

Hutchison stated Spencer formally resigned from the Board. Hutchison suggested the Board members present elect an acting Chairman.

Doyle made a motion to nominate Dillon as acting Chairman. Thacker seconded the motion.

Motion accepted by consensus. Dillon accepted acting Chair position.

ROLL CALL: Dillon-present, Bass-absent, Doyle-present, Spencer-absent, Thacker-present, Massin-present, Coffman-absent, Montee-absent, Connors-present

Quorum is present. Five members constitute a quorum.

APPROVAL OF MINUTES – October 2, 2019

Doyle made a motion to approve the minutes. Massin seconded.

**VOTE: Dillon-yes, Doyle-yes, Thacker-yes, Massin-yes, Connors-yes
Ayes – 5, Nays – 0, Abstain -0. Minutes approved.**

Hutchison stated there are additions to the agenda. Hutchison stated the election of officers should wait until the first meeting of 2020 since we are so close to the end of this calendar year.

Board members agreed by consensus.

Dillon read the rules of conduct.

Certificate of Appropriateness – A request for approval of a Certificate of Appropriateness to remove recessed entry on west side creating a new façade on the property at 510 Edmond as requested by Rick Gilmore.

Hutchison gave the staff report.

Doyle asked if the drawing represented a before or after depiction.

Hutchison responded after. Hutchison stated the drawing represents eliminating the brick portion and creating a store front that would be flush with the upper story façade. ADA accessibility will be maintained.

Doyle asked what materials would be used.

Rick Gilmore-4601 S Lakewood-spoke on behalf of the item. Gilmore responded he would be using matching brick. The windows would probably all be replaced. Gilmore stated at this time there are two different elevations and he wants to bring it all to the same level.

Dillon clarified the left side is where there is currently a step down and that is where Gilmore would be bringing it to all one level.

Doyle asked what tenant is going to be located there.

Gilmore responded the potential tenant has decided against moving and he is hopeful another tenant will be interested soon.

No one spoke in opposition.

Doyle stated he appreciates the hardwork and effort that goes into investing in one of the older buildings downtown.

Thacker made a motion to approve the request. Connors seconded.

**VOTE: Dillon-yes, Doyle-yes, Thacker-yes, Massin-yes, Connors-yes
Ayes – 5, Nays – 0, Abstain -0. Motion approved.**

Hutchison asked the board to keep current with I-229 developments.

Hutchison stated the American Electric project may be coming before the board in the months ahead relating to parking/street alterations.

The meeting was adjourned at 5:42 p.m.

Minutes respectfully submitted by Rebecca Shipp