

ST. JOSEPH AREA TRANSPORTATION STUDY  
COORDINATING COMMITTEE  
4<sup>th</sup> Floor Conference Room – City Hall – St. Joseph  
12:00 noon – May 24, 2018

**Voting members present:**

Bob Dempster	Citizen at Large
Madison Davis	City of St. Joseph
Brian Myers	City of St. Joseph
Bruce Woody	City of St. Joseph
Ron Hook	Buchanan Co.

**Staff members present:**

Chance Long	City of St. Joseph
Caitlin Zibers	City of St. Joseph

**Others present:**

Chris Redline	MoDOT – NW
Chris Crain	City of St. Joseph
Brady McKinley	City of St. Joseph

**OPENING REPORTS** –Chairperson Dempster opened the meeting.

Roll Call. A quorum was present.

Approval of Minutes. Minutes from the March 22, 2018 meeting were approved after a motion to accept by Member Ron Hook and seconded by Member Madison Davis.

**NEW BUSINESS –**

TIP Final Approval. A packet updating transportation projects over the next 4 years was provided. An explanation and overview of the TIP is available on the SJATSO website at [stjoempo.org/plans/](http://stjoempo.org/plans/). Area projects using federal money cannot be started until the TIP has been through the approval process. Projects are monitored every 6 months for delays. Member Brian Myers motioned to accept the TIP as presented and Member Madison Davis seconded, and the TIP was approved.

Self-Certification. Self-Certification is a federal requirement for all MPOs, requiring the board to certify that all plans are up to date and compliant. Chairperson Dempster signed the document.

Public Involvement Plan. Working with consultants, AECOM, a plan has been developed which outlines the specific targets and goals in each area of the PIP. A handout was distributed with this information. Member Brian Myers motioned to accept the PIP as presented and Member Madison Davis seconded, and the PIP was approved.

MetroQuest Survey. The survey has been widely distributed in hard copy and in e-version. Caitlin demonstrated and explained the features of the survey. This is a short, interactive, broad survey that asks the participant to rank their priorities and to drop pins at specific locations of concern. Responses will be analyzed and funneled down to more specific surveys in the future. The goal is to get 400-500 responses by June 15. No action needed.

Northwest Regional Freight Summit Update. 2018 NW Missouri Freight Summit, in partnership with the regional planning commissions, will be held June 14, 2018 at Remington Nature Center for any person or company involved in the movement of freight in the area. No action needed.

Blue Print Grants Applications Open. The MPO submitted grant applications this year for promotion funds and t shirts for bike to work week for 2019. The second application was for the Hours Project. This is a MoDOT program that is presented over lunch to spark safe driving policies for businesses. The program is presented by MoDOT and the MPO would coordinate and schedule presentations at area businesses. The last grant application was for safety improvements near Minnie Cline Elementary in Savannah. The application was for LED stop sign upgrades, hand held crossing signs, safety vests and crosswalk improvements for students walking to school. The annual grant application period is closed, but ideas for next year are welcomed and grants should be awarded in July.

STP Fund Update. The allocation of STP Funds to MPOs was discontinued in the summer of 2016, but there is a balance of approximately \$561,000 remaining that must be obligated before September 2019. In the past funds have been used for trail development and some street repair projects. There is an 80/20 match component to the funds. The MPO has been receiving requests from project sponsors to use the remaining funds. An emergency amendment to the TIP will likely be necessary to add projects and move quickly. No action needed at this time.

Nominations for Vice-Chairperson. Member Ron Hook was nominated for Vice-Chairperson, replacing Donna Jean Boyer. Member Brian Myers seconded and the nomination was approved.

## **MISCELLANEOUS**

Public Comments and Questions. None

The next regular meeting is scheduled for July 26, 2018, 4th Floor, City Hall.

## **ADJOURN –**

The meeting adjourned after a motion by Member Brian Myers, it was seconded by Vice Chairperson Ron Hook.