



Greater St. Joseph Area
MPO
Metropolitan Planning Organization

ST. JOSEPH AREA TRANSPORTATION
STUDY ORGANIZATION
1100 Frederick Avenue, Room 204
St. Joseph, MO 64501
Telephone: (816) 271-4653

<http://stjoempo.org/>

The Federally Designated Organization for the Kansas & Missouri Departments of Transportation; Counties of Buchanan, Doniphan, and Andrew; Cities of Wathena, Elwood, Savannah, and St. Joseph; Village of Country Club.

Agenda
Technical Committee Meeting

DATE: Thursday, May 10th, 2018
TIME: 10:30 to Noon
LOCATION: Country Club Village City Hall: 6601 N Belt Hwy, St Joseph, MO 64506

I. OPENING REPORTS

- A. Roll Call of Voting Members
- B. Approval of Minutes from Last Meeting March 8th, 2018

II. NEW BUSINESS

- A. TIP Final Approval
Action Needed: Approval and Website Demo
- B. Public Involvement Plan
Action Needed: Approval
- C. MetroQuest Survey
No Action Needed: FYI and Demo
- D. Northwest Regional Freight Summit Update
No Action Needed: FYI
- E. Blue Print Grant Application Update
No Action Needed: FYI
- F. STP Fund Update
Action Needed: Approval
- G. Technical Committee Chair Person Nomination
Action: Nominate and Appoint

III. MISCELLANEOUS

- A. Opportunity for Public Comments and Questions
- B. Next Meeting: July 12th, 2018
Elwood Community Building: 701 Massachusetts St., Elwood, KS 66024

IV. OTHER/ADJORNMENT

SJATSO fully complies with Title VI of the Civil Rights Act of 1964 and related statues and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form please visit www.stjoempo.org or call (816) 236-1471.

ST. JOSEPH AREA TRANSPORTATION STUDY

Technical Committee

Clasby Community Center, 500 E. Duncan, Savannah, MO 64485

March 8, 2018

Voting Members Present:

Adrienne Korson	Chair	Doniphan Co.
Shannon Kusilek	Vice-Chair	MoDOT – NW
Mike Henderson		MoDOT – Central Office
Andrew Clements		City of St. Joseph
Brady McKinley		City of St. Joseph
Caitlin Zibers		SJATSO
Chance Long		SJATSO
Julie Noel		City of St. Joseph

Staff:

Caitlin Zibers	MPO Staff
Chance Long	MPO Staff

Other:

Adam Watson	MoDot-NW
Leah Johnson	Doniphan Co.
Kim Leach	MPO Intern
Chris Crain	City of St. Joseph

OPENING REPORTS

Roll Call of Voting Members. A quorum was present. Chair Adrienne Korson called the meeting to order. Adrienne welcomed everyone and thanked them for attending.

Approval of minutes. Andy Clements made the motion to approve the minutes from the last meeting and Shannon Kusilek seconded. Minutes from the Technical Committee Meeting on January 11, 2018 were **unanimously approved.**

NEW BUSINESS

TIP First Look and Mid-Year Progress Report: Project sponsors reported on the progress of their projects by January 30, 2018. This was a good opportunity to update the project timelines and extend or drop them from the TIP. A memo containing an update on each project was included with the agenda packet. A full draft of the TIP will be available before the May meeting.

MTP Goal Update: The MPO is currently working to update and improve the goals and objectives. Surveys will be available in the near future. A handout outlining the goals was included with the agenda packet.

Public Involvement Plan (PIP): Consultants provided the MPO with the 2045 PIP. Andy Clements suggested that the plan needed to be funneled down to make the priorities clear and more usable. No vote was taken. An evote will be asked for at a later date.







Blue Print Manual Presentation: The Safety and Innovation Mobile Lab is currently being stocked with items which will be provided to area users to test temporary solutions to traffic issues. This will enable users to test multiple situations and monitor and gather data before permanent installation occurs. Kim Leach, a MPO intern from MWSU, has been developing the user guide for the Safety and Innovation Mobile Lab. Kim gave a power point presentation and highlighted the user guide (draft) features for the Mobile Lab. Area communities and organizations have expressed interest in using the Mobile Lab. It should be available by early summer.

MISCELLANEOUS

Workshop Meetings: It was suggested that a workshop be held for members of the committee on the months when a regular meeting is not scheduled. This would give committee members an opportunity to learn more about the issues discussed. Shannon Kusilek motioned that workshop meetings be held every other month on the second Tuesday at 10:30. The motion was seconded by Mike Henderson. The first workshop will be April 12, 2018.

Goodbye to Chair Adrienne Korson: Adrienne has taken another position in the Wichita area and this was her last meeting. Thanks for serving as chairperson and best wishes.

ADJOURN: Vice-chair Kusilek motioned to adjourn. Member Julie Noel seconded the motioned and the motion passed unanimously. The next scheduled meeting will be at May 10, 2018 at Country Club Village City Hall, 6601 N. Belt Hwy., St. Joseph, MO 64506

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2019-2022 TIP Update Final Draft


The Transportation Improvement Program was released for public comment on April 19th and will remain open until May 3rd per the Public Participation Plan (PPP) requirements. At this time no comments have been received; if staff received comments they will be reviewed and addressed per the PPP.

The TIP has \$124,573,327 programmed over the next 4 years. \$67,694,166 of that is federal money; the rest is a combined total of state and local dollars. Major updates to this year's draft TIP can be found in the following sections:

- The TIP and Federal Performance Measures (page 4)
- Amendments and Administrative Adjustments (page 14)
- Operations and Maintenance (pages 25-28)
- Fiscally Constrained Projects (pages 29-58)
- Environmental Justice (pages 59-60)

The draft TIP was reviewed by MoDOT, KDOT, FHWA-Missouri and FTA Region 7; all of which provided comments that staff addressed before releasing for public comment.

Action needed; Staff is recommending approval of the 2018-2022 TIP and recommendation to the Coordinating Committee.



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Public Involvement Plan

The Public Involvement Plan or PIP was brought to committee in March. Members voted to table the approval and adoption of the plan until edits were made to more specifically demonstrate how the plan would be implemented. Updates have since been made by AECOM and staff.

As a reminder the PIP is a standalone document that is specifically for the Metropolitan Transportation Plan (MTP) update. This document will guide staff as well as our contracted consultant in how we engage with the public during the development of the long range plan.

Action needed; Staff is recommending approval of the PIP and recommendation to the Coordinating Committee.



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MetroQuest Survey

Per our contract with AECOM, the MPO will be releasing a survey using MetroQuest, a proprietary survey platform. This will be the first of several surveys and is designed to be broad in nature to capture general impressions from the public. The survey is scheduled for public release on May 2nd and will remain open for 30 days. Once the survey has closed, staff will analyze responses and begin creating a more tailored and specific survey that will be administered through ETC, a survey company that will ensure results are statistically valid.

This survey will be available on our website; homepage and MTP page. As well, the survey will be distributed via email, social media and through news outlets such as St. Joseph Newspress.


No official action is need; however staff challenges each committee member to get 10 different people to take the survey!

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Northwest Regional Freight Summit

Staff is hosting a Regional Freight Summit, encompassing all 20 counties in the MoDOT Northwest District. The goal is to bring different people from the world of freight together to discuss the current and future needs of freight and economic development. Currently the MPO has a variety of speakers attending ranging from MFA Director to the Port Authority Vice President in Kansas City. The agenda will be attached.

No official action is need; if interested in contributing or attending please contact staff.



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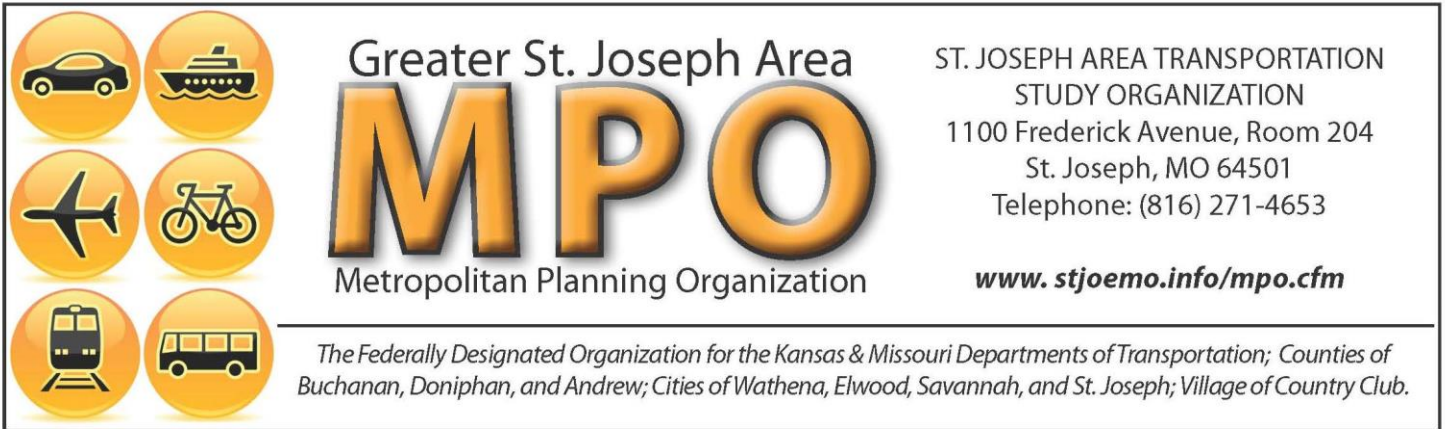
Blueprint Grant Applications

Blueprint for Roadway Safety Grant Applications closed on April 20th and the MPO in conjunction with a variety of other agencies submitted three different grant applications. The MPO hopes to find safety funds for:

1. Minnie Cline Elementary Crosswalk Project
2. Bike to Work Day Advertising and;
3. The Hours Program

Information is attached to the agenda. This is an annual grant that does not require local match, however projects must be focused on improving safety.

No official action is need; if interested in applying for a project next year please contact staff.



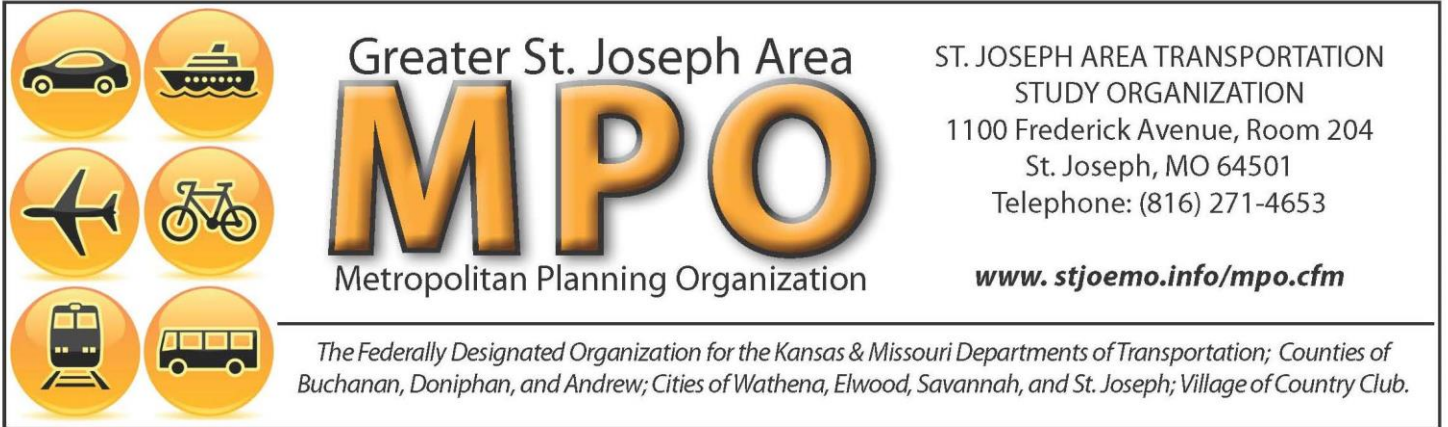
STP Funds Update

Traditionally the MPO was the recipient of Surface Transportation Funds for Small Urban areas via MoDOT. The MPO would allocate these funds to projects across the metropolitan area, including 6th Street Improvements in Savannah and Trail Expansion and Maintenance projects in St. Joseph. However, MoDOT discontinued this source of funding in the Summer of 2016; as a result all remaining STP funds must be obligated before September 2019.

Last July staff was notified by the Northwest District that the remaining balance had been set aside for projects and that there were no remaining funds available. Through accounting via Central office though, it has come to our attention that there are remaining STP funds that were never set aside, as well, certain projects have come in under budget resulting in excess STP funds. The MPO must now decide how these funds will be allocated, keeping in mind that the funds must be obligated no later than September 2019 or they will be lost.

Staff is waiting on the submittal of a few change orders on projects that have finished up, but will have an updated amount ready for committee review by May 10th.

Action needed; Staff will ask for concurrence for the process (to be discussed by committee) to allocate funds.



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Nominations for Chairperson of the Technical Committee

Per the MPO by-laws a member of the Technical committee needs to be nominated to serve a one year term ending in January. The Chairperson will be nominated from within the existing membership of the Technical Committee; once nominated the committee will vote to approve the nomination. Until the time that a new chair has been chosen the Vice-Chair, currently held by Shannon Kusilek, will lead the meetings. A copy of the by-laws will be provided.

Action needed; Staff nominates Keven Schneider to act as chair until January 2019. Staff asks for approval of this nomination.