

NOTICE OF MEETING

CITY COUNCIL

Regular Meeting – Monday, December 2, 2019 – 7:00 p.m.
Council Chamber – City Hall – 1100 Frederick Avenue

AGENDA

COUNCIL SEATING ARRANGEMENT

J. Bruce Woody
City Manager

Bill McMurray
Mayor

Paula Heyde
City Clerk

MANAGER'S STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

*City Attorney Bryan Carter, Interim Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director and Interim Human Resources Director Chuck Kempf, Planning & Community Development Director Clint Thompson, and Public Works & Transportation Director Andrew Clements.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the special meetings held November 18, 2019, at 6:26 p.m. and November 21, 2019, at 6:11 p.m., and the regular meeting held November 18, 2019, at 7:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

2. Proclamation – Lieutenant Colonel Brett Ryan Hall Day
3. Special Recognition Award – Hyde Elementary School Third Grade Class

ACCEPTANCE OF AGENDA:

CONSENT AGENDA:

Nominations and Appointments:

4. Filed 11/18/19: Councilmember O’Dell nominates Jim Hoover, 11585 County Road 454, to serve as a member of the Plumber’s Examining and Appeals Board for a term expiring November 18, 2024; he is filling a vacancy on the board.
5. Filed 11/19/19: Councilmember Blessing nominates Isobel McGowan, 809 Hall Street, to serve as a member of the Land Bank Advisory Committee for a term expiring October 7, 2022; she is filling a vacancy on the board.

Bills for Passage:

6. A Bill (#597-18) sponsored by Mayor McMurray authorizing an amendment to the Code of Ordinances enacting a new Section 1-21 titled “Fiscal year” of Chapter 1, “General Provisions,” and amending Section 2-161 titled “Powers and duties” of Chapter 2, “Administrative Code,” to modify the beginning and ending dates of the Fiscal Year for the City of St. Joseph.

CONSENT AGENDA: Bills for Passage: (Cont'd)

7. A Bill (#603-18) sponsored by Councilmember Davis authorizing an amendment to Chapter 2 “Administrative Code,” Article XII “Procurement Policy,” of the Code of Ordinances to enact a new Section 2-1381 titled “Design-build contracts,” establishing regulations applicable to design-build procurement.
8. A Bill (#611-18) sponsored by Councilmember Moore authorizing an amendment to the Public Health Department budget in the General Fund to roll over unspent funds in the amount of \$66,339.00 from a variety of grants and contracts.
9. A Bill (#602-18) sponsored by Councilmember Davis authorizing an amendment to the Water Protection Fund, Sewer Improvement Program budget and the acceptance of a reimbursement from the Missouri American Water Company totaling \$23,673.60 to recover losses incurred due to a damaged manhole.
10. A Bill (#610-18) sponsored by Councilmember Davis authorizing the purchase of one (1) three-quarter ton crew cab pickup from Anderson Ford to be used at Rosecrans Memorial Airport in the amount of \$38,949.00 and authorizing an amendment to the Aviation Fund budget in the amount of \$8,950.00 to appropriate additional funds for said purchase.
11. A Bill (#608-18) sponsored by Councilmember Davis authorizing acceptance of a permanent right-of-way from St. Joseph Business Park Corporation for right-of-way along Pickett Road between Riverside Road (Missouri Route AC) and Riverside Terrace, and a 15 foot wide Permanent Utility Easement to the south of said right-of-way and to the west of Riverside Terrace from the northwest corner of Lot 2A of Eastowne Industrial Park Plat 2 to the north to Pickett Road.
12. A Bill (#606-18) sponsored by Councilmember Davis authorizing the execution of an agreement with the Secretary of Transportation of the State of Kansas for operating assistance funds for Section 5310 Transportation Projects in the amount of \$103,000.00 to provide a fixed route deviation bus service to the City of Elwood, Kansas.

CONSENT AGENDA: Bills for Passage: (Cont'd)

13. A Bill (#607-18) sponsored by Councilmember Davis authorizing the submittal and execution of a Missouri Highways and Transportation Commission (MHTC) Public Transit Operating Assistance Grant Agreement in the amount of \$19,668.00.

14. A Bill (#609-18) sponsored by Councilmember Davis authorizing the execution of the Transportation Planning Consolidated Grant Agreement with the Missouri Highways and Transportation Commission (MHTC) under which the MHTC will provide funding in an amount not to exceed \$141,833.00 and the City will contribute matching funds in an amount not to exceed \$36,588.00 to assist in Metropolitan Planning Organization (MPO) transportation planning activities within the St. Joseph urbanized area.

15. A Bill (#612-18) sponsored by Councilmember O'Dell approving a plan for an Industrial Development Project for Lifeline Foods, LLC, a Missouri Limited Liability Company, consisting of the acquisition and installation of certain personal property and equipment at the company's existing manufacturing facility; authorizing the City of St. Joseph, Missouri to issue its taxable industrial development revenue bonds (Lifeline Project) Series 2019, in a principal amount not to exceed \$6,500,000 to finance the costs of such project; authorizing and approving certain documents; and authorizing certain other actions in connection with the issuance of the bonds.

16. A Bill (#613-18) sponsored by Councilmember Moore authorizing execution of a Law Enforcement Center Renovation Contribution Agreement with Buchanan County, Missouri, in the total amount of \$100,000.00 and stating the intention to appropriate half of the funds for said agreement during the fiscal year beginning on July 1, 2020, all for renovations to accommodate the common inmate population incarcerated at the Law Enforcement Center.

Resolutions for Adoption:

17. A Resolution (#615-18) authorizing the execution of a Housing Rehabilitation Contract with Joseph and Gayle Sollars, a married couple (owners), and Rea Contracting LLC (contractor) for a Housing Rehabilitation Project at 3806 Pacific Street for a total amount not to exceed \$31,427.00.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

18. A Resolution (#621-18) piggybacking on a procurement between the Kansas City Area Transportation Authority (KCATA) and Gillig, LLC, to use the KCATA 30' heavy duty low floor transit buses contract #F19-001-53 to purchase fifteen transit buses and spare parts at an estimated cost of \$6,750,000.00.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

19. A Bill (#616-18) sponsored by Mayor McMurray submitting proposed Charter amendments to the voters of the City of St. Joseph, Missouri, at an election to be held on April 7,2020.
20. A Bill (#617-18) sponsored by Councilmember Roach authorizing the acceptance of a Permanent Sanitary Sewer Easement from St. Joseph Missouri I, LLC for the Americare Sanitary Sewer Line Extension Project located as part of Lot 2 of Kneib Valley 1st Plat in St. Joseph, Missouri.

BILLS FOR FIRST READING: (Cont'd)

21. A Bill (#618-18) sponsored by Councilmember Roach authorizing the acceptance of a Permanent Sanitary Sewer Easement from the Douglas Schneider Living Trust for the Americare Sanitary Sewer Line Extension Project located as part of Lot 1 of Kneib Valley 1st Plat in St. Joseph, Missouri.
22. A Bill (#619-18) sponsored by Councilmember Roach authorizing the acceptance of a Deed of Gift from St. Joseph DG, LLC for all public sanitary sewer infrastructure to serve Dollar General and the Forcum Subdivision located at the southeast corner of Frederick Avenue and 49th Street Terrace in St. Joseph, Missouri.
23. A Bill (#620-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the General Fund to allocate insurance proceeds received in the amount of \$6,888.00 for damages to a radar trailer.
24. A Bill (#622-18) sponsored by Councilmember Davis authorizing execution of a Missouri Military Community Reinvestment Grant Agreement (MCRG) Project Number 2020-119862 with the State of Missouri Department of Economic Development for grant disbursement and an amendment to the budget to transfer matching funds from the Capital Projects Fund to the Aviation Fund for a total amendment to the Aviation Fund in the amount of \$100,000.00.
25. A Bill (#623-18) sponsored by Councilmember Myers authorizing an amendment to the Capital Projects Fund budget to appropriate \$290,000.00 to provide funds for the Missouri Theater Facility Upgrades Project, as part of the Energy Services Contract with Schneider Electric Buildings Americas, Inc.

REPORTS OF BOARDS & COMMISSIONS:

26. Filed 11/14/19: Minutes of the Senior Citizen Foundation, Inc. Board meeting held October 15, 2019, at 3:00 p.m., at the Joyce Raye Patterson 50+ Activity Center, 100 South 10th Street.
27. Filed 11/15/19: Minutes of the Traffic Commission meeting held November 13, 2019, at 10:00 a.m., in the Council Chamber at City Hall.
28. Filed 11/18/19: Minutes of the Building and Fire Prevention Code Board of Appeals meeting held November 7, 2019, at 3:30 p.m., in the 1st Floor Conference Room at City Hall.
29. Filed 11/18/19: Minutes of the Mechanical Standards Board of Appeals meeting held November 13, 2019, at 3:33 p.m., in the 1st Floor Conference Room at City Hall.
30. Filed 11/18/19: Minutes of the Port Authority meeting held May 23, 2019, at 7:30 a.m., at the St. Joseph Chamber of Commerce, 3003 Frederick Avenue.
31. Filed 11/18/19: Minutes of the Port Authority meeting held August 22, 2019, at 7:30 a.m., at the St. Joseph Chamber of Commerce, 3003 Frederick Avenue.

REPORTS OF BOARDS & COMMISSIONS: (Cont'd)

32. Filed 11/22/19: Minutes of the Planning Commission meeting held November 21, 2019, at 7:00 p.m., in the Council Chamber at City Hall.
33. Filed 11/22/19: Minutes of the Personnel Board meeting held November 12, 2019, at 3:00 p.m., in the 4th Floor Conference Room at City Hall.
34. Filed 11/26/19: Minutes of the Land Bank Board meeting held November 25, 2019, at 1:00 p.m., in the 1st Floor Conference Room at City Hall.

Filed 11/26/19: Minutes of the Parks and Recreation Board meeting held November 21, 2019, at 4:00 p.m., at the Parks, Recreation & Civic Facilities Admin. Office, 1920 Grand Avenue.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

35. Filed 11/25/19: Minutes of the Council Work Session held November 18, 2019, at 5:00 p.m., in the 4th Floor Conference Room at City Hall.
36. Filed 11/25/19: Minutes of the Council Work Session held November 21, 2019, at 5:00 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

None.

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

37. Filed 11/14/19: City Link, November 14, 2019.
38. Filed 11/14/19: Police Department Monthly Activity Report Highlights, October 2019.
39. Filed 11/15/19: Letter from David M. Grothaus, Executive Director, Missouri Gaming Commission, in re: State/Local Allocation of Gaming Revenues for the period 10/1/19 through 10/31/19.
40. Filed 11/18/19: Minutes of the Sustainable Environment Advisory Committee meeting held November 20, 2019, at 5:00 p.m., in the 1st Floor Conference Room at City Hall.
41. Filed 11/19/19: Employee Suggestions Box, October 2019.
42. Filed 11/19/19: St. Joseph Transit report, August 2019.

COMMUNICATIONS: (Cont'd)

43. Filed 11/19/19: St. Joseph Transit report, September 2019.
44. Filed 11/19/19: St. Joseph Transit report, October 2019.
45. Filed 11/19/19: Memorandum from Nic Hutchison, City Planner, in re: Sign ordinance and plan of enforcement.
46. Filed 11/20/19: Minutes of the Mayor's Blue Ribbon Audit Advisory Committee meeting held November 13, 2019, at 12:00 p.m., in the 4th Floor Conference Room at City Hall.
47. Filed 11/20/19: Minutes of the St. Joseph Area Transportation Study Coordinating Committee meeting held September 26, 2019, at 12:00 p.m., in the 4th Floor Conference Room at City Hall.
48. Filed 11/20/19: Minutes of the Police Pension Board meeting held October 16, 2019, at 4:00 p.m., in the 1st Floor Conference Room at City Hall.
49. Filed 11/21/19: City Link, November 21, 2019.
50. Filed 11/22/19: Memorandum from Bryan Carter, City Attorney, and Clint Thompson, Planning and Community Development Director, in re: Certificate of Appropriateness Appeals/Historic Designations.
51. Filed 11/22/19: Commendations regarding Police Department staff.
52. Filed 11/25/19: Minutes of the Sustainable Environment Advisory Committee meeting held November 20, 2019, at 5:00 p.m., in the 1st Floor Conference Room at City Hall.
53. Filed 11/25/19: Minutes of the Downtown Parking Committee meeting held November 21, 2019, at 5:00 p.m., in the 4th Floor Conference Room at City Hall.

OTHER BUSINESS:

54. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.